



## Marion County Board of County Commissioners

### Building Safety ▪ Licensing

2710 E. Silver Springs Blvd.  
Ocala, FL 34470  
Phone: 352-438-2400  
buildinglicensing@marionfl.org

## Marion County License Review Board Minutes September 9, 2025

---

The monthly meeting of the Marion County License Review Board was held at the Growth Management Building, 2710 E. Silver Springs Blvd., Ocala, FL 34470.

James Duryea on behalf of the Chairman called the meeting to order at 5:30 pm. An official recording of the meeting was made by the Marion County Building Safety Department with BIS recording software.

1. **INVOCATION**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:**

***Board members present were:*** Lee Kitzmiller, Jeremiah Bennett, Fawn Singletary, James Duryea, Roger Sandor, Zachary Curry  
***Alternates–*** Charles Stokes, Alan O’Cull

***Board members absent were:*** John Michael Gartner Jr.

***Also attending:*** Antoinette Monticello, Marion County Board Secretary; Ryan Arbuckle, Marion County Supervisor of Licensing & Investigations, Valdoson Shealy, Assistant County Attorney for Marion County.

4. **ADOPTION OF MINUTES FROM PREVIOUS MEETING:**

James Duryea moves to adopt August 12, 2025 minutes. Roger Sandor seconds. All in favor. The motion passed unanimously.

5. **LICENSE REVIEW OF CONTRACTORS:**

**Incoming Contractors through Letter of Reciprocity:** None.

**Applicants to take G.I.T.S Exam:**

James Duryea moves to accept list of applicants for exam as presented on agenda. Roger Sandor seconds. All in favor. The motion passed unanimously

6. **LIENS FOR UNLICENSED & LICENSED CONTRACTORS:**

James Duryea moves to accept list of liens to be issued as presented on agenda. Zachary Curry seconds. All in favor. The motion passed unanimously

7. **OLD BUSINESS:** None.

8. **NEW BUSINESS:**

**LRB 2025-6 Brenda Wilson v. Micah Joseph Ray / CG Consulting and Design Inc**

Ryan Arbuckle, Supervisor of Licensing & Investigations for Marion County Building Department, present and advises Board that contractor was not properly noticed and request the case be postponed to the next regular License Review Board Hearing.

James Duryea moves to postpone case to the next regular meeting for notice of the contractor. Roger Sandor seconds the motion. All in favor.

This case will be scheduled on the next regular meeting date, October 14, 2025 @ 5:30 p.m.

9. **OTHER BUSINESS:**

Election of Officers – Charles Stokes motions to keep the Elected Officers Lee Kitzmiller-Chairman and Jeremiah Bennett – Vice Chairman. Alan O’Cull seconds the motion. All in favor.

Lee Kitzmiller will remain Chairman of the Board. Jeremiah Bennet will remain Vice Chairman of the Board.

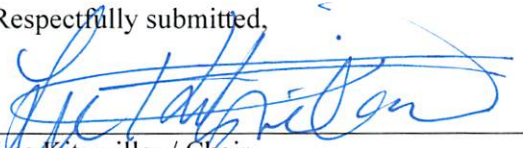
The meeting adjourned at approx. 5:36 PM.

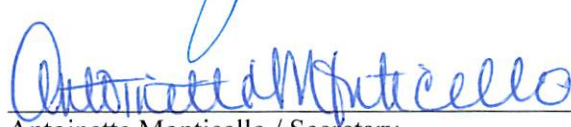
The next scheduled meeting will be Tuesday, October 14, 2025 at 5:30 PM.

10. **NOTATION FOR RECORD:** None.

11. **PUBLIC COMMENT:** None.

Respectfully submitted,

  
\_\_\_\_\_  
Lee Kitzmiller / Chair

  
\_\_\_\_\_  
Antoinette Monticello / Secretary

cc: Marion County Board of County Commissioners - Assistant County Attorney  
Marion County Board of County Commissioners Record Clerk