

# CHANGE ORDER FORM

Additional Days Only

Date May 6, 2022

Check One

Change in Scope

Unforeseen Condition\*

Project Title & Bid/Contract or Quote Number

14ST-142

Project Number UTC000117

PO Number: 2200341

Contract Amount (include 10% contingency)

\$450,000.00

Change Order # 1

Vendor (Name & Address)

Ferguson US Holdings, Inc.  
12500 Jefferson Avenue  
Newport News, VA 23602

Budget Account Code

ZF448536 - 563102

Is the change order amount from Contingency? Yes  No

## DESCRIPTION OF CHANGE & CHANGE ORDER AMOUNT

Due to unexpected growth in service accounts, additional funds are needed to cover the costs of the new meters. This request is to assist in covering the meters for these new accounts, so that MCU staff and contracted vendor have adequate stock for installing new meters and replacing failed meters.

PO Amount was..... \$450,000.00

Net change by previous authorized Change Orders..... \$0.00

The PO amount prior to this Change Order was..... \$450,000.00

The PO will be increased/decreased by this change order in the amount of..... \$183,000.00  
(PO amount will not change if it comes from contingency).  
\* Finance MUST approve increase prior to submitting form.

The new PO amount including this change order will be..... \$633,000.00  
(PO amount will not change if it comes from contingency).

Contract time will be Increased/decreased by..... DAYS

Prior Substantial Completion Date  Revised Substantial Completion Date

Prior Final Completion Date  Revised Final Completion Date

**Approval:**  BCC Approval (when applicable)

Department Head  Date  Chairman, BCC  Date

Asst. Co. Administrator: (If Applicable)  Date  Attest: Clerk of Court  Date

Project Mgr.  Date  Administration Approval (when applicable)

Finance  Date  County Administrator  Date

Procurement  Date  *Becky Jayne* *6-16-22* \* BACKUP DOCUMENTATION MUST BE ATTACHED CLARIFYING CHANGE

Rev 04/15