

CHANGE ORDER FORM

☐ Additional Days Only

Date May 6, 2022

Check One

☒ Change in Scope

☐ Unforeseen Condition*

Change Order # 1

Project Title & Bid/Contract or Quote Number

14ST-142

Vendor (Name & Address)

Ferguson US Holdings, Inc.
12500 Jefferson Avenue
Newport News, VA 23602

Project Number UTC000117

PO Number: 2200341

Contract Amount (include 10% contingency)

\$450,000.00

Budget Account Code

ZF448536 - 563102

Is the change order amount from Contingency? Yes ☐ No ☒

DESCRIPTION OF CHANGE & CHANGE ORDER AMOUNT

Due to unexpected growth in service accounts, additional funds are needed to cover the costs of the new meters. This request is to assist in covering the meters for these new accounts, so that MCU staff and contracted vendor have adequate stock for installing new meters and replacing failed meters.

PO Amount was.....\$450,000.00

Net change by previous authorized Change Orders.....\$0.00

The PO amount prior to this Change Order was.....\$450,000.00

The PO will be increased/decreased by this change order in the amount of.....\$183,000.00

(PO amount will not change if it comes from contingency).
* Finance MUST approve increase prior to submitting form.

The new PO amount including this change order will be.....\$633,000.00

(PO amount will not change if it comes from contingency).

Contract time will be Increased/decreased by..... DAYS

Prior Substantial Completion Date..... Revised Substantial Completion Date.....

Prior Final Completion Date..... Revised Final Completion Date.....

Approval:

BCC Approval (when applicable)

Department Head

Date

5/6/22

Chairman, BCC

Date

6/7/22

Asst. Co. Administrator: (If Applicable)

Date

Attest: Clerk of Court

Date

06/07/2022

Project Mgr.

Date

Administration Approval (when applicable)

Finance

Date

County Administrator

Date

Procurement:

Date

Becky Jayne

6-16-22

* BACKUP DOCUMENTATION MUST BE ATTACHED CLARIFYING CHANGE

Rev 04/15