



LEGAL REQUEST MEMORANDUM (LRM)

From: (Name) Gouin Stephanie (Dept) Administration - 1020
(Title) Last First Executive Coordinator (Phone) (352) 438-2306
Signature Stephanie Gouin Date Tuesday, November 18, 2025

The Office of the County Attorney is requested to provide legal assistance as detailed in this legal request and supporting documents (attached).

Request for: ☐ Draft Document ☐ Approve as to Form ☐ RESUBMIT LRM No. _____
☐ Legal Opinion ☐ Other

Description of Request

On December 19, 2023, the Board approved a grant agreement between Sheltering Hands, Inc., and Marion County, Florida, in the amount of \$25,000. On August 20, 2024, the Board approved the first amendment to the agreement to release the remaining funds of \$5,000. On December 17, 2024, the Board approved a second amendment to the agreement to replenish grant funding with an additional \$30,000. This request is for a third amendment to the agreement to replenish grant funding in the amount of \$30,000, for the current fiscal year (FY 2025-26).

For more information or discussion, contact: ☒ Same as above
(Name) _____ (Title) _____ (Phone) _____
Last First

Agenda Item? ☒ Yes ☐ No Agenda Date: Earliest possible meeting
Agenda Deadline Date for Legal: _____ Agenda Deadline Date for Admin: _____

Note: Please allow a MINIMUM of 5 working days BEFORE deadlines for LRM to be completed.

DO NOT COMPLETE - Office of the County Attorney use ONLY

LRM No. 2025-1270

Assigned to: ☐ Matthew Guy Minter, County Attorney ☐ Dana E. Olesky, Chief Asst. County Attorney ☐ Linda Blackburn, Asst. County Attorney ☒ Thomas Schwartz, Asst. County Attorney ☐ Valdoston Shealey, Asst. County Attorney

Outcome:

☒ Approved as to form and legal sufficiency
☐ Approved with revisions: ☐ Suggested ☐ Completed
☐ Other:

Date Received:

RECEIVED

By Marion County Attorney LZ at Nov 18, 2025

Attorney Signature: [Signature] Date: 11/19/25

Staff Signature: [Signature] Date: 11/20/25 Returned: ☒ Department ☐ Admin ☐ _____

Completed