



EMPOWERING MARION FOR SUCCESS II

Human Resources

FY 2025-26 1st Quarter Accomplishments (October - December):

Organizational Experience

1. Goal Title
 - a. Successfully completed the Employee Health Clinic Grand Opening with the first 3 months of operations demonstrating strong employee utilization and engagement.
 - b. Implemented the new employee evaluation process, including completion of training for supervisors.
 - c. Conducted demonstrations of an Electronic Filing system for Human Resources to evaluate potential efficiency and compliance improvements.
 - d. Achieved board approval of Employee Handbook updates, ensuring alignment with current policies and operational practices.
 - e. Successfully transitioned to the cloud-based Kronos system

FY 2025-26 2nd Quarter Goals (January - March):

Organizational Experience

1. Employee Experience
 - a. Continue collaboration with MyHealthOnsite and the Nurse Liaison to further refine clinic workflows, processes, and procedures.
 - b. Continue collecting and evaluating feedback from the Telework Pilot Program to inform future recommendations.
 - c. Complete Request for Proposal (RFP) process for Dental services.
 - d. Submit an RFP for Risk Management Information System (RMIS) to replace the former Risk Master software and improve claims tracking and reporting.
 - e. Continue Electronic Filing demonstrations and develop formal proposal for system selection and implementation.