



## LEGAL REQUEST MEMORANDUM (LRM)

From: (Name) Glancy Robert (Dept) Community Services - 5220 ☒  
Last First  
(Title) Community Services Program Grant Manager (Phone) 352-671-8486  
Signature [Signature] Date Tuesday, July 15, 2025

The Office of the County Attorney is requested to provide legal assistance as detailed in this legal request and supporting documents (attached).

Request for: ☒ New Document ☒ Review & Comment ☐ RESUBMIT LRM No. \_\_\_\_\_  
☒ Approve as to Form ☐ Other

### Description of Request

Please review and approve the following for Chair signature for three (3) SF-424 Forms (applications for federal assistance, (1) form 424-B (assurance for Contruction Programs) and corresponding non-state consolidated plan certifications for FY2025-2026 CDBG, HOME and ESG Grant funds. Reuquest Chair signature on SF-424, corresponding Form 424-D and all certifications for all allocations received.

For more information or discussion, contact: ☒ Same as above  
(Name) \_\_\_\_\_ (Title) \_\_\_\_\_ (Phone) \_\_\_\_\_  
Last First

Agenda Item? ☒ Yes ☐ No Agenda Date: Tuesday, August 5, 2025  
Agenda Deadline Date for Legal: July 3, 2025 Agenda Deadline Date for Admin: July 17, 2025

**Note: Please allow a MINIMUM of 5 working days BEFORE deadlines for LRM to be completed.**

DO NOT COMPLETE - Office of the County Attorney use ONLY

LRM No. 2025-641

Assigned to: ☐ Matthew Guy Minter, County Attorney ☐ Dana E. Olesky, Chief Asst. County Attorney ☒ Thomas Schwartz Asst. County Attorney ☐ Valdoston Shealey Asst. County Attorney

### Outcome:

Date Received:

☒ Approved as to form and legal sufficiency  
☐ Approved with revisions: ☐ Suggested ☐ Completed  
☒ Other:

**RECEIVED**

By Marion County Attorney- AT at 8:18 am, Jul 16, 2025

Attorney Signature: [Signature] Date 7/16/25  
Staff Signature: [Signature] Date 7/16/25 Returned: ☒ Department ☐ Admin ☐ Completed