

MARION COUNTY BOARD OF COUNTY COMMISSIONERS

ADMINISTRATIVE BUDGET TRANSFER REPORT

06/26/2026 to 07/09/2026

Prepared by: Gregory C. Harrell, Marion County Clerk of Court and Comptroller - Budget Department

Pursuant to Florida Statute 129.06, Execution and Amendment of Budget, the County Budget Officer has executed the following Budget Transfers as authorized by the Marion County Board of County Commissioners, Commission Policy 19-01. The Budget Transfers adhere to the following conditions:

- A. The budget transfer does not change the total expenditure appropriations of a Cost Center; and
- B. The transfer adheres to the following account restrictions:
 - i. The transfer occurs between personnel expenditure accounts (line item account codes 510000 through 529999); or
 - ii. The transfer occurs between operating expenditure accounts (line item account codes 530000 through 559999); and
- C. The transfer per line item account is \$10,000 or less; and
- D. The transfer is approved by the County Administrator; and
- E. The transfer is reviewed and approved by the County Budget Officer.

General Fund

Human Resources

Journal Number # 2026-9-2723 Date Executed: 06/30/2026

Human Resources is requesting that funds be moved to the Computer Software account due to a battery backup and a docking station in the building ceasing to function, as well as the need to replace standard laptops that have reached the four-year mark and are beginning to experience issues. They have identified the Computer Software account as the source of funds because a software contract is being canceled, leaving available funds that can be reallocated to the Operating Supplies – Computer Hardware account to address these immediate needs. This is a non-recurring issue, as once these items are replaced, they are not expected to require replacement again for another three to four years.

	<u>Fund</u>	<u>Dept</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
From	0010	- 170	- 552106	Computer Software	\$6,000
To	0010	- 170	- 552116	Operating Supplies Computer Hardware	\$6,000

Facilities Management

Journal Number # 2026-9-2825 Date Executed: 06/30/2026

Facilities Management does not mail items out often and therefore we do not carry a significant budget in that account. This year, we have had an uprise in postage needs as we have numerous Computroll controllers that are having issues and covered under warranty for repair or replacement, with only postage fees being our fiscal responsibility.

	<u>Fund</u>	<u>Dept</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
From	0010	- 180	- 551101	Office Supplies	\$500
To	0010	- 180	- 542201	Postage and Freight	\$500

Mental Health Court*Journal Number #* 2026-10-592 *Date Executed:* 07/09/2026

A budget transfer is needed to cover the cost of drug testing devices for for Mental Health Court participants. The current allotment is insufficient due to increased testing of the program participants.

	<u>Fund</u>	<u>Dept</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
From	0010	- 292	- 531109	Professional Services	\$5,000
To	0010	- 292	- 552108	Operating Supplies	\$5,000

Rainbow Lakes Estates MSD

Rainbow Lakes Estates General Government*Journal Number #* 2026-9-2694 *Date Executed:* 06/30/2026

Rainbow Lakes Estates General Government is requesting to allocate funds to Dues and Memberships for a membership to a wholesale warehouse retailer. They have identified Operating Supplies as the source of funds, as sufficient funds are available to transfer to the new account. This is a one-time occurrence.

	<u>Fund</u>	<u>Dept</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
From	1300	- 500	- 552108	Operating Supplies	\$25
To	1300	- 500	- 554201	Dues and Memberships	\$25

Marion County Utility Fund

Utilities Wastewater System*Journal Number #* 2026-9-2656 *Date Executed:* 06/29/2026

The printer at the Stonecrest Water Treatment Facility has reached the end of its useful life and is no longer operational, necessitating the purchase of a replacement unit. Sufficient funds are available for this purchase because a portion of the budget originally allocated for Computer Software will not be needed during the current fiscal year. Transferring these funds will ensure continued operational efficiency at the facility while making effective use of available budget resources.

	<u>Fund</u>	<u>Dept</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
From	4520	- 445	- 552108	Operating Supplies	\$520
To	4520	- 445	- 552116	Operating Supplies Computer Hardware	\$520

Utilities Wastewater System*Journal Number #* 2026-10-37 *Date Executed:* 07/09/2026

Due to an emergency repair of riser piping at a lift station, additional funds are needed for Buildings and Grounds repair and maintenance in the Wastewater organization. This is an unanticipated repair, therefore it was not fully budgeted.

	<u>Fund</u>	<u>Dept</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
From	4520	- 445	- 543101	Utility Services Elc Wtr Swr	\$5,000
To	4520	- 445	- 546101	Repairs and Maint Bldgs and Grnds	\$5,000

Insurance Fund

Risk and Benefit Services

Journal Number # 2026-9-2790 *Date Executed:* 06/30/2026

Risk and Benefit Services is requesting that funds be moved from Travel and Per Diem to Communication Services, which is currently inadequate because, although it was sufficient in previous years, the account was reduced during the budget process while the monthly service fee remained the same. To address this issue, they have identified the Travel and Per Diem account as the source of funds, as the upcoming conference they will attend does not require hotel accommodations or mileage reimbursement. This is a non-recurring issue, as the requested budget transfer will cover the Communication Services account for the remainder of the fiscal year.

	<u>Fund</u>	<u>Dept</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
From	5010	- 162	- 540101	Travel and Per Diem	\$800
To	5010	- 162	- 541101	Communications Services	\$800

Risk and Benefit Services

Journal Number # 2026-10-270 *Date Executed:* 07/06/2026

Risk and Benefit Services is requesting that funds be moved to Operating Supplies – Computer Hardware to purchase standard laptops that have reached their four year mark and are now experiencing issues. To address this need, funds have been identified in the Travel and Per Diem account, as the upcoming conference will not require hotel accommodations or mileage reimbursement. This is a non recurring request, as only three laptops need to be replaced this year.

	<u>Fund</u>	<u>Dept</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
From	5010	- 162	- 540101	Travel and Per Diem	\$1,995
To	5010	- 162	- 552116	Operating Supplies Computer Hardware	\$1,995