

FLORIDA DEPARTMENT OF CHILDREN AND FAMILIES
CONTRACT NO. PPZ61
AMENDMENT NO. 0008

This Amendment shall be effective February 1, 2024, or the last party signature date, whichever is later. The above referenced Contract is hereby amended as follows:

1. The following items were as last addressed in the noted Amendments:

Amendment #0007: 2,5,7

Amendment #0004: 6,8,9

2. 1.1., \$3,842,859.92 is replaced by **\$4,032,057.97**.

3. The highlighted portions in this amendment are amended as attached. The non-highlighted portions are solely for context and unaffected by this amendment.

4. **C-1**. Service Tasks is amended to add:

C-1.5. Data Sharing – Provider must provide Department requested data related to clients served with the Florida Department of Children and Families’ Office of Homelessness. This data will be provided in a Microsoft Excel spreadsheet or comma-separated values (CSV) file and submitted to the Contract Manager with the monthly Invoice. Data will not contain identifiers such as name, date of birth, or social security number. The Department of Children and Families shall maintain this data in a secure, controlled environment and will only use the information for Department related business.

5. **Exhibit C5** is amended as attached.

6. **D-3.2.** is amended to read:

D-3.2. Challenge Grant – The applicability of this section is identified in **Section B-1.2.1.** of this Contract. The Provider shall deliver 12 months of housing, program, and/or service needs to the geographic area.

D-3.2.2. Challenge Grant Program Activities – The Challenge Grant Program Projects will serve, at a minimum, the following number of individuals each fiscal year.

Fiscal Year	FY2023-24
Total Individuals	30

D-3.2.3. Challenge Grant Service Activities – The Challenge Grant Service Projects will serve, at a minimum, the following number of individuals each fiscal year.

Fiscal Year	FY2023-24
Total Individuals	30

7. **F-2.1.**, is amended to read:

This is a multi-year cost reimbursement contract for the provision of services to homeless persons. The Department shall pay the Provider for the delivery of service units provided in accordance with terms of this contract for a total dollar amount not to exceed **\$4,032,057.97**, subject to availability of funds.

FISCAL YEAR	ANNUAL FUNDING
2020-2021	\$716,142.85
2021-2022	\$1,451,175.75
2022-2023	\$612,749.41
2023-2024	\$848,847.11
2024-2025	\$403,142.85
Total	\$4,032,057.97

8. **F-2.1.2.** is amended to read:

F-2.1.2 Challenge Grant – The Department agrees to pay for the service units at the prices and limits listed below for Challenge Grant Activities (Challenge Base Plus).

Fiscal Year	Unit of Service	Unit	Rate	Fiscal Year Total
2020-2021	One month of Eligible Challenge Grant Activities	1	\$7,166.63	\$86,000.00
		11	\$7,166.67	
2021-2022	One month of Eligible Challenge Grant Activities	1	\$7,166.63	\$86,000.00
		11	\$7,166.67	
2022-2023	One month of Eligible Challenge Grant Activities	1	\$7,166.63	\$86,000.00
		11	\$7,166.67	
2023-2024	One month of Eligible Challenge Grant Activities	7	\$7,166.67	\$261,646.21
		4	\$42,295.91	
		1	\$42,295.88	
2024-2025	One month of Eligible Challenge Grant Activities	1	\$7,166.63	\$86,000.00
		11	\$7,166.67	
Total				\$605,646.21

9. **F-2.1.3. Emergency Solutions Grant (ESG)** is amended to read:

F-2.1.3. Emergency Solutions Grant (ESG) – The Department agrees to reimburse for allowable costs listed below for ESG Activities.

Fiscal Year	Unit of Service	Unit	Rate	Fiscal Year Total
2020-2021	One month of Eligible ESG Grant Activities	1	\$14,333.37	\$172,000.00
		11	\$14,333.33	
2021-2022	One month of Eligible ESG Grant Activities	1	\$14,333.37	\$172,000.00
		11	\$14,333.33	
2022-2023	One month of Eligible ESG Grant Activities	1	\$14,333.37	\$172,000.00
		11	\$14,333.33	
2023-2024	One month of Eligible ESG Grant Activities	7	\$14,333.33	\$185,551.84
		4	\$17,043.71	
		1	\$17,043.69	
2024-2025	One month of Eligible ESG Grant Activities	1	\$7,166.63	\$172,000.00
		11	\$7,166.67	
Total				\$873,551.84

- 10.** All provisions in the Contract and any attachments thereto in conflict with this Amendment are changed to conform with this Amendment. All provisions not in conflict with this Amendment are still in effect and are to be performed at the level specified in the Contract. This Amendment and all its attachments are made a part of the Contract.

IN WITNESS THEREOF, the parties hereto have caused this Amendment executed by their undersigned officials as duly authorized.

**PROVIDER: Marion County Board of
County Commissioners**

**DEPARTMENT: Department of Children and
Families**

Signature: _____

Signature: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

EXHIBIT C5 –UNIFIED HOMELESSNESS CONTRACT REPORTING SCHEDULE

Report Title	Reporting Frequency	Report Due Date	DCF Personnel to Receive Reports	Additional Notes
Invoice & Match Report (for each applicable funding stream)	Monthly	15th of each month following the delivery of services, or next business day if the 15th falls on a Saturday, Sunday, or holiday	Contract Manager	See Attachments F1–F4
Roll-up Report (for each applicable cost-reimbursement funding stream)	Monthly	15th of each month following the delivery of services, or next business day if the 15th falls on a Saturday, Sunday, or holiday	Contract Manager	See Attachments F2.1, F3.1, and F4.1
Back-up Documentation (for each applicable cost-reimbursement funding stream)	Monthly	15th of each month following the delivery of services, or next business day if the 15th falls on a Saturday, Sunday, or holiday	Contract Manager	See Attachments E1–E4
Monthly Status Report (for each applicable funding stream)	Monthly	15th of each month following the delivery of services, or next business day if the 15th falls on a Saturday, Sunday, or holiday	Contract Manager	See Attachments D1–D4
HMIS Consolidated Annual Performance and Evaluation Report (CAPER) ESG-CV	Quarterly	October 15th January 15th April 15th July 15th	Office on Homelessness	Files must be uploaded into the SAGE system
HMIS Consolidated Annual Performance and Evaluation Report (CAPER) ESG; ESG-RUSH as applicable	Annual	July 15th	Office on Homelessness	Files must be uploaded into the SAGE system

Report Title	Reporting Frequency	Report Due Date	DCF Personnel to Receive Reports	Additional Notes
Monitoring Plan and Schedule	Annually	Within 30 days of contract execution and by July 15th annually thereafter	Contract Manager	For all services subcontracted in this Contract
Monitoring Findings	Annually	Within 30 days of completion of any monitoring completed by the Lead Agency	Contract Manager	For all services subcontracted in this Contract
Employment Screening Attestation	Annually	July 15th	Contract Manager	As required by Section 4.14, Part 1 of this Contract
List of Subcontractors	Annually	July 15th	Contract Manager	As defined by Section 4.3.1, Part 1 of this Contract
Annual Point In Time Count (conducted during the HUD specified timeframe)	Annually	April 30th or within 5 days after the results have been submitted to HUD, whichever is later	Contract Manager	CSV file; by county
HUD System Performance Measures	Annually	March 1 or within 15 days after the results have been submitted to HUD, whichever is later	Contract Manager	CSV file
ESG Written Standards (if applicable under section B-1.3.)	Annually	July 15th	Contract Manager	CoC level written standards for ESG funded projects
CoC Plan	Annually	July 15th	Contract Manager	Plan submitted as part of the CoC NOFA or formatted for CoC distribution
CoC Governance Charter	Annually	July 15th	Contract Manager	Governance Charter as provided to CoC
Gaps Analysis/Needs Assessment	Annually	October 15th	Contract Manager	Gaps Analysis/Needs Assessment required by HUD
Longitudinal System Analysis (formerly Annual Homeless Assessment Report)	Annually	December 31st or within 15 days after the results have been submitted to HUD, whichever is later	Contract Manager	CSV

Report Title	Reporting Frequency	Report Due Date	DCF Personnel to Receive Reports	Additional Notes
Executive Compensation Annual Report, PCMT-08-2021	Annually	May 1	Contract Manager	1 electric copy
Disaster Policy	Annually	July 15th	Contract Manager	CoC level disaster policy
Monthly CAPER Report	Monthly	15th of each month following the delivery of services, or next business day if the 15th falls on a Saturday, Sunday, or holiday	Office of Homelessness Program	Provided in Excel format

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