



LEGAL REQUEST MEMORANDUM (LRM)

From: (Name) Couillard Jim (Dept) Parks & Recreation - 6120
(Title) Director (Phone) X8559
Signature James Cooper (for JC) Date Monday, July 20, 2026

The Office of the County Attorney is requested to provide legal assistance as detailed in this legal request and supporting documents (attached).

Request for: ☐ Draft Document ☐ Approve as to Form ☒ RESUBMIT LRM No. 20 26 - 240
☐ Legal Opinion ☐ Other

Description of Request

The Parks & Recreation department, along with County Administration and the Wings of Faith Church of God (WOF), have been working together with the County Attorney's office to develop a Memorandum of Agreement (MOA) to allow WOF to utilize park facility space for their food distribution services. The final version was agreed upon by all parties and a representative of WOF has signed the MOA. The Parks & Recreation department is requesting the signature of the reviewing attorney on the attached agreement, prior to placing it on the next available agenda.

The original MOA will be delivered the County Attorney's office for signature.

For more information or discussion, contact: ☐ Same as above

(Name) Cooper Laura (Title) Administrative Manager (Phone) X8564
Last First

Agenda Item? ☒ Yes ☐ No Agenda Date: 8/4/26 (if possible)

Agenda Deadline Date for Legal: _____ Agenda Deadline Date for Admin: _____

Note: Please allow a MINIMUM of 5 working days BEFORE deadlines for LRM to be completed.

DO NOT COMPLETE - Office of the County Attorney use ONLY

LRM No. 2026-240R

Assigned to: ☐ Matthew Guy Minter, County Attorney ☐ Dana E. Olesky, Chief Asst. County Attorney ☐ Linda Blackburn Asst. County Attorney ☒ Thomas Schwartz Asst. County Attorney ☐ Valdoston Shealey Asst. County Attorney

Outcome:

☒ Approved as to form and legal sufficiency
☐ Approved with revisions: ☐ Suggested ☐ Completed
☐ Other:

Date Received:

RECEIVED

By Marion County Attorney-WN at Jul 20, 2026

Attorney Signature: [Signature] Date: 7/21/26

Staff Signature: [Signature] Date: 7/21/26 Returned: ☒ Department ☐ Admin ☐

Completed