




GREGORY C. HARRELL

CLERK OF COURT AND COMPTROLLER – MARION COUNTY, FLORIDA

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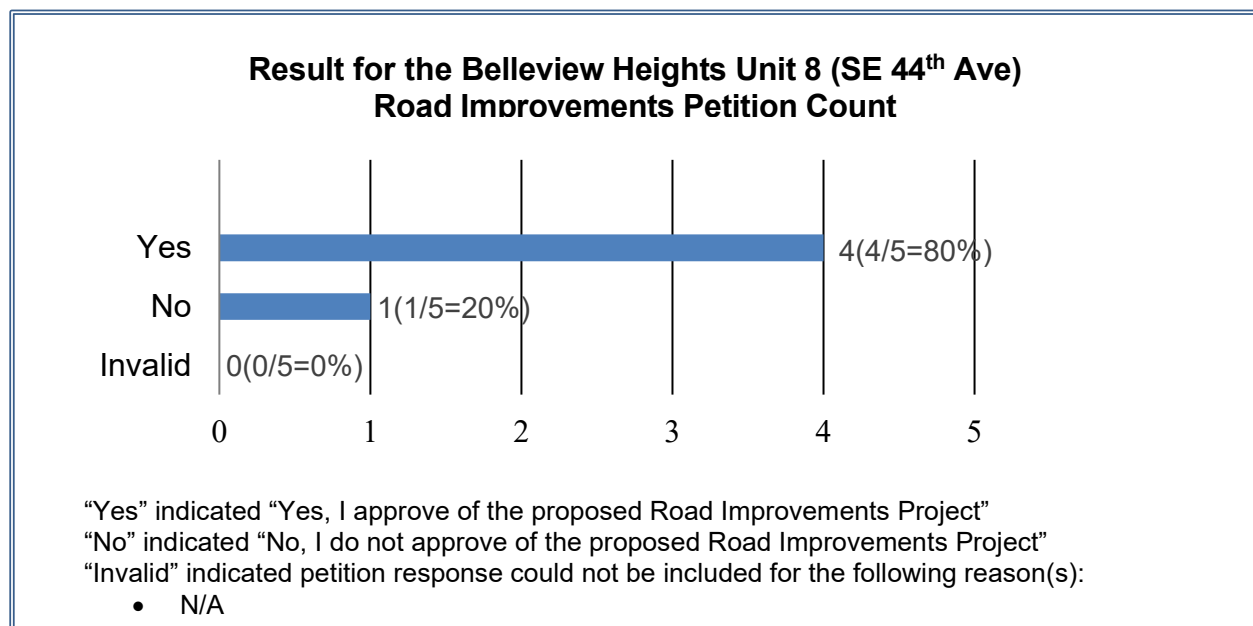
TO: Board of County Commissioners, individually
Mounir Bouyounes, County Administrator
Tracy Straub, Assistant County Administrator
Chad Wicker, Municipal Services Director

FROM: Sachiko Horikawa, Internal Audit Director 

DATE: May 23, 2025

RE: REPORT No. PC2025-04: Municipal Services Department Belleview Heights Unit 8 (SE 44th Ave) Road Improvements Petition Count

The Municipal Services Department mailed petitions to 11 property owners of Belleview Heights Unit 8 (SE 44th Ave). Internal Audit confirmed the timely responses of 5 property owners. We concluded that a majority of the timely responding property owners voted in favor of the road assessment project.



Per BCC Policy No. 23-01, the Internal Audit Department completed the tabulation process “as a measure of initial support for the proposed project.” We maintained security and confidentiality of the petitions received until the time of opening on May 21, 2025.

We note a special circumstance for transparency. We found during the tabulation that one property owner had sent in two responses separately where only one response per property owner is allowed. We therefore determined one of the two responses to be a duplicate and excluded it from the count of “Total Owners Responding Timely.”

The tabulation process was performed by Lucy Alonso and Mynor Reyes. Antonette Montoya was also present during the process as the Municipal Services representative.

cc: Gregory C. Harrell, Clerk of Court and Comptroller