



**Marion County  
Board of County Commissioners**

Office of the County Engineer

412 SE 25th Ave.  
Ocala, FL 34471  
Phone: 352-671-8686  
Fax: 352-671-8687

**DEVELOPMENT REVIEW COMMITTEE  
WAIVER REQUEST SUBMITTAL CHECKLIST**

The following items for various types of waiver requests must be submitted to the Marion County Office of the County Engineer, 412 SE 25th Avenue, Ocala, FL 34471, before review by County staff. Please fill the application form in completely. Waiver requests will not be processed without the required attachments and fees as indicated.

**A. Land Development Code Waivers:**

1. Waiver request form, filled out completely.
2. Waiver fee of \$300.00 for one or more waivers submitted at the same time (cash or check made payable to Marion County).
3. One color aerial photo to include surrounding area (which may be printed from the Marion County website at [http://www.marioncountyfl.org/InformationSystems/IS\\_GIS\\_Maps.aspx](http://www.marioncountyfl.org/InformationSystems/IS_GIS_Maps.aspx)).
4. One site plan. Exception: if site plan being submitted is 24"x 36", please provide 9 copies.
5. If the site plan is 24"x 36" and a .pdf of the site plan is available, please email it to [carla.sansone@marioncountyfl.org](mailto:carla.sansone@marioncountyfl.org) for use during the Development Review Committee meeting.
6. If economics is a reason, then the request must include a cost analysis signed and sealed by a professional engineer indicating the cost to comply with the Land Development Code versus the cost saved by obtaining a waiver request.

**B. Family Division Waivers:**

1. Zoning review and sign off are required prior to submitting this request to the Office of the County Engineer.
2. Waiver request form, filled out completely.
3. Waiver fee of \$300.00 (cash or check made payable to Marion County).
4. One color aerial photo to include surrounding area which may be printed from the Marion County website at [http://www.marioncountyfl.org/InformationSystems/IS\\_GIS\\_Maps.aspx](http://www.marioncountyfl.org/InformationSystems/IS_GIS_Maps.aspx).
5. Copy of the deed of record which may be obtained from the Clerk of the Court's website at [www.marioncountyclerk.org](http://www.marioncountyclerk.org).
6. One site plan showing proposed division of the property and acreage of the parent and individual parcels. Indicate access point(s) from County road and road name. If a site plan is not available, indicate the proposed division information on the aerial photo.

**C. Irrigation Waivers:**

1. Waiver request form, filled out completely.
2. One color aerial photo to include surrounding area which may be printed from the Marion County website at [http://www.marioncountyfl.org/InformationSystems/IS\\_GIS\\_Maps.aspx](http://www.marioncountyfl.org/InformationSystems/IS_GIS_Maps.aspx).
3. If this request is being made on behalf of an entire community, attach evidence (such as adopted minutes) that the Homeowner's Association or other duly authorized representative body has taken action authorizing this request.
4. If you are requesting a waiver because you have multiple zones that cannot be irrigated in the allowed time, attach a scaled and reasonably detailed sketch of the property showing all the different irrigation zones and the landscaped area associated with each zone.
5. Provide a schedule of irrigation dates and times to include a period of time for which waiver is sought.

*"Meeting Needs by Exceeding Expectations"*



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**DEVELOPMENT REVIEW COMMITTEE WAIVER REQUEST FORM**

Date: 11/07/2025 Parcel Number(s): 04650-010-00 Permit Number: \_\_\_\_\_

**A. PROJECT INFORMATION:** Fill in below as applicable:

Project Name: FAMILY SUBDIVISION - MILLER Commercial ☐ or Residential ☒  
Subdivision Name (if applicable): LAKE KAREN ESTATES  
Unit \_\_\_\_\_ Block \_\_\_\_\_ Lot 10

**B. PROPERTY OWNER'S AUTHORIZATION:** Attach a letter from the owner(s), or the owner(s) may sign below, authorizing the applicant to act on the owner's behalf for this waiver request:

Property Owner's Name (print): DANIEL & ROBIN MILLER  
Property Owner's Signature: *Daniel Miller* *Robin Miller*  
Property Owner's Mailing Address: 19500 NE 79TH COURT RD  
City: CITRA State: FL Zip Code: 32113 Phone # (352) 812-5155

**C. APPLICANT INFORMATION:** The applicant will be the point of contact during this waiver process. Letters will be faxed or emailed to the applicant.

Firm Name (if applicable): \_\_\_\_\_ Contact Name: ROBIN MILLER  
Mailing Address: 19500 NE 79TH COURT RD City: CITRA State: FL Zip Code: 32113  
Phone # (352) 812-5155 Alternate Phone # \_\_\_\_\_  
FAX Number or Email address: \_\_\_\_\_

**D. WAIVER INFORMATION:**

Section & Title of Code: DIVISION OF LAND - SECTION 2.16.1  
Reason/Justification for Waiver Request: FAMILY DIVISION - THIS DIVISION IS INTENDED TO SEPERATE THE ABOVE  
REFERENCED PROPERTY INTO TWO INDIVIDUAL TRACTS: ONE TRACT CONTAINING APPROXIMATELY 1.15 ACRES AND THE OTHER  
CONTAINING APPROXIMATELY 6.45 ACRES. THE 6.45± ACRE TRACT WILL BE CONVEYED FROM DANIEL & ROBIN MILLER (PARENTS)  
TO JOSH MILLER (SON). Both parcels will be accessed via NE 79th Court Rd.

(Attach sheet 3 for additional waivers)

**FOR STAFF USE ONLY:**

Received By: \_\_\_\_\_ Date Processed: \_\_\_\_\_ Project # \_\_\_\_\_ AR # \_\_\_\_\_

Zoning Use: Parcel of record: Yes ☐ No ☐ Eligible to apply for Family Division: Yes ☐ No ☐  
Zoned: \_\_\_\_\_ ESOZ: \_\_\_\_\_ Must Vacate Plat: Yes ☐ No ☐ Date: \_\_\_\_\_ Verified by: \_\_\_\_\_  
Land Use: \_\_\_\_\_ Date: \_\_\_\_\_ Verified by: \_\_\_\_\_

"Meeting Needs by Exceeding Expectations"



**DEVELOPMENT REVIEW COMMITTEE  
WAIVER REQUEST FORM CONTINUED**

Section & Title of Code: \_\_\_\_\_  
Reason/Justification for Waiver Request: \_\_\_\_\_  
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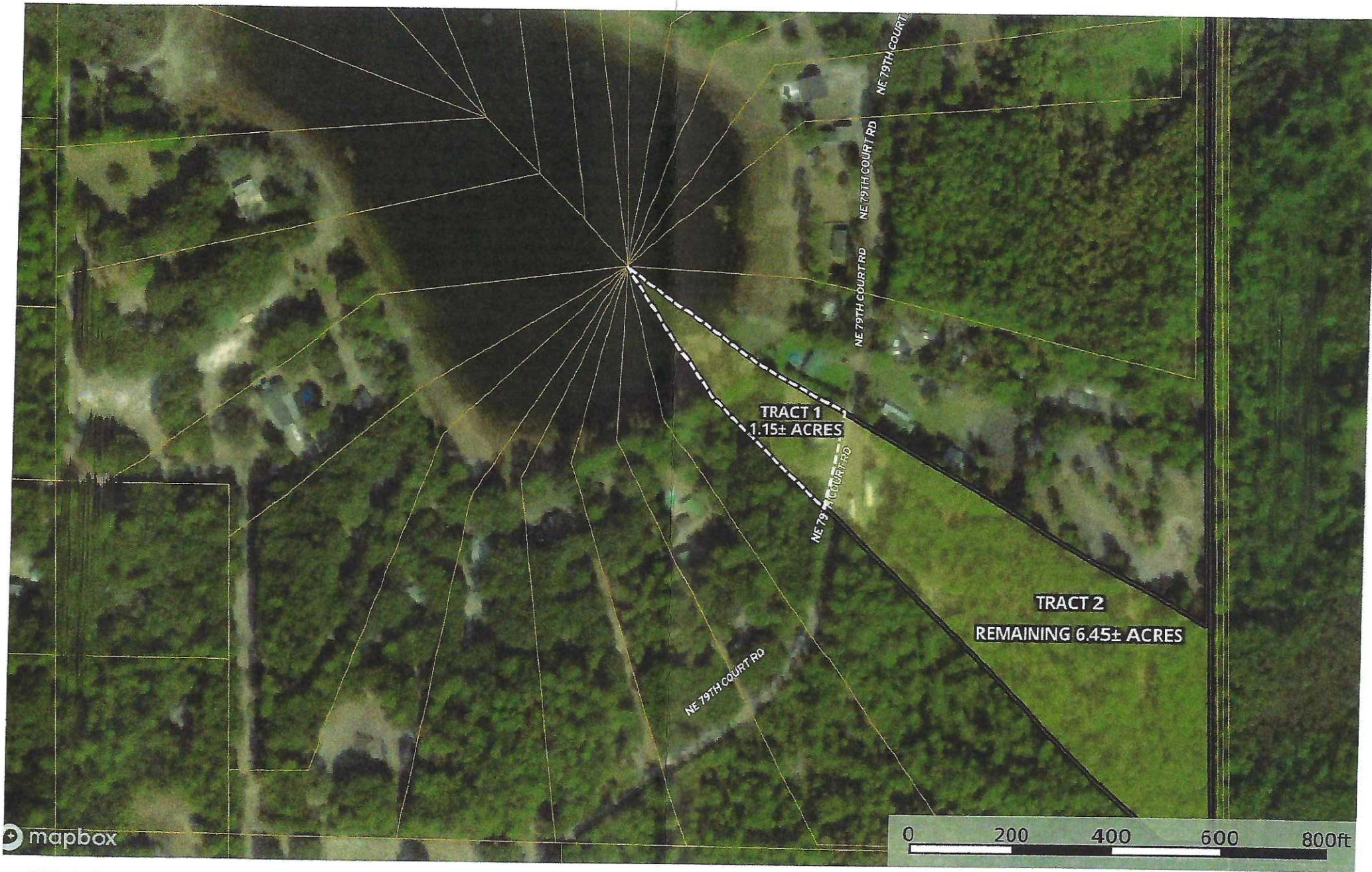
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MILLER FAMILY DIVISION

Florida, AC +/-



PROPOSED  
DIVISION



PROPERTY  
BOUNDARY



The information contained herein was obtained from sources  
deemed to be reliable.  
Land id™ Services makes no warranties or guarantees as to i