



Search this site...

ESPAÑOL | KREYÒL

Reemployment Assistance  
Service CenterBusiness Growth  
& Partnerships

Workforce Statistics

Community Planning,  
Development & Services

## Community Planning Technical Assistance Grants

[Home](#) > [Community Planning, Development and Services](#) > [Community Planning](#) > [Community Planning Table of Contents](#) > [Community Planning Technical Assistance](#) > [C](#)

Community Planning

### Community Planning Table of Contents

[Areas of Critical State  
Concern Program](#)

[Accessing  
Comprehensive Plans  
and Plan Amendments  
\(Florida Papers\)](#)

[ORC Reports and Notices  
of Intent](#)

[Evaluation and Appraisal  
Review of the  
Comprehensive Plan](#)

[General Information  
About Developments of  
Regional Impact and  
Florida Quality  
Developments](#)

[List of Local  
Governments Qualifying  
as Dense Urban Land  
Areas](#)

[Revitalization of Expired  
Homeowners Association  
Declarations and  
Covenants](#)

### Community Planning Staff Directory (Alphabetical)

[Community Planning  
Review Team  
Assignments](#)

Community Services

Community Development  
Block Grants

Community Partnerships

Broadband

Small and Minority  
Business Development  
ResourcesRural Community  
Programs

Special Districts

### Anticipated Funding Announcement: Community Planning Technical Assistance Grants, State Fiscal 2022

#### Purpose

The Florida Department of Economic Opportunity (DEO) anticipates that the Florida Legislature will appropriate funding for Community Planning Assistance (CPTA) Grants for state fiscal year (SFY) 2021-2022. The CPTA Grants provide counties, municipalities, and regional planning councils to create innovative plans and development strategies to promote a diverse economy, vibrant rural and suburban areas, and meeting statutory requirements for planning, while protecting environmentally sensitive areas. Understanding that many Florida communities have been impacted by hurricanes, CPTA Grants can also be used for planning for disaster recovery or resiliency planning, and economic development planning.

#### Grant Request Submission Timeframe

Please submit a grant request for funding to DEO on or before **Tuesday, May 18, 2021, at 11:59 p.m.** Submission of a request for funding does not guarantee funding will be provided. DEO will consider grant requests received by the above date and time before the grant requests received after the above date and time.

#### Eligibility

Community Planning Technical Assistance grants may be available to:

- ▶ Counties and municipalities; and
- ▶ Regional planning councils that propose projects on behalf of or for the benefit of counties, municipalities or the region **and** that have support from the counties or municipalities affected by the proposed grant project.

#### Grant Period

July 1, 2021 - June 30, 2022. CPTA Grants are not eligible for multi-year projects, DEO cannot accept requests for multi-year projects.

#### Project Completion

If funding is appropriated, CPTA Grantees are expected to complete all work by May 31, 2022.

#### Grant Type: Cost Reimbursement

If funding is appropriated, CPTA Grants will likely be reimbursement grants. However, at DEO's discretion, fixed price grant agreements may be used on a case-by-case basis.

#### Typical Award Range

If funding is appropriated, CPTA Grant awards may range from \$35,000 to \$50,000, but award amounts may vary.

#### Project Types

The county, municipality, or regional planning council develops projects that generally relate to community planning and economic development and infrastructure. DEO encourages communities to apply for projects related to planning for disaster recovery or community resiliency, especially related to flooding and the effects of sea level rise and meeting the requirements in Chapter 163.3178(2)(f), Florida Statutes. Applicants are also encouraged to seek funding for innovative, creative, or unique approaches to planning and development and infrastructure projects.

#### Request for Funding

Funding requests should include the following:

##### 1. Funding Request

- The county, municipality or regional planning council should submit a letter request to DEO that identifies
  - The specific grant project and its significance to the community or region;
  - The product that will be produced under the grant;
  - The total amount of funding requested; and
  - Any additional information about the proposed project that the county, municipality or regional planning council chooses to consider for funding.

##### 2. Scope of Work

- A proposed scope of work that describes:
  - The deliverables, which are descriptions of the specific work to be performed, including a clear, meaningful and feasible component;
  - The deliverable due dates (the dates the deliverables will be received by DEO);
  - The project documentation that will be produced and provided to DEO to demonstrate that the work described in the deliverables is completed; and
  - The cost or payment amount for each deliverable.

- **Scope of Work Examples**

- The following links are to FY 2020-2021 Community Planning Technical Assistance grant agreements. The scopes of work agreements may be helpful in preparing a scope of work for this grant cycle (in particular, see scope of work paragraph agreement):
  - [City of Crystal River](#) – Collect, review, and develop essential baseline geographic data for the City to utilize in planning and economic development activities using geographic information systems (GIS) and develop a City program that will use ESRI's ArcGIS online to publish and share information with City staff and the community through development of online interactive Story Maps and Dashboards.
  - [Town of Horseshoe Beach](#) – Prepare evaluation and appraisal amendments to the Town of Horseshoe Beach Plan. Amendments reflect changes in state requirements in the Community Planning Act and will include an analysis supporting the plan amendments.
  - [East Central Florida Regional Planning Council](#) – Develop a strategic Resilience Action Plan for the recently formed Central Florida Regional Resilience Collaborative to guide the direction of the Resilience Collaborative and identify initiatives, opportunities and strategies for collaboration among the group's partners.
  - [Town of Lantana](#) – Develop a Post Disaster Plan to provide a framework for the community's recovery after a catastrophic disaster. The Plan will identify needs for short-term and long-term disaster response for Housing, Environment, Economic Development, and Community.
  - [City of Winter Springs](#) – Develop a Parks and Recreation Master Plan for improved recreational opportunities for economic growth. The Master Plan will contain a parks and recreation projects and programs component and a pedestrian opportunities component.
  - [City of Key West](#) – An asset-based economic development strategy examining ways to establish a long-term plan for diversifying their economy and developing a Post Disaster Recovery and Reconstruction Plan.
  - Others are available upon request.

### 3. Budget

- A budget that outlines anticipated expenditures by category.
- Examples include:
  - Contracted services for consultants or subcontractors;
  - Salaries and fringe benefits for work performed in-house; and
  - Equipment needed directly for the requested project.
- If indirect costs are sought, they should be identified along with a formula for calculating indirect costs. A federally-approved indirect cost plan, if in effect at the time the request is submitted, may be included in the request for DEO's consideration.

### How to Submit the Grant Request to DEO

DEO prefers electronic submissions but mailed requests for funding are also acceptable.

- ▶ Submit requests electronically to [CPTAgrants@deo.myflorida.com](mailto:CPTAgrants@deo.myflorida.com)
- ▶ Submit requests by U.S. Mail to:
  - ▶ Mario Rubio, Director  
Division of Community Development  
Florida Department of Economic Opportunity  
107 East Madison Street, MSC 160  
Tallahassee, FL 32399-4120

### Additional Information

- ▶ Barbara Powell, Regional Planning Administrator  
Bureau of Community Planning and Growth  
Division of Community Development  
Florida Department of Economic Opportunity  
107 East Madison Street, MSC 160  
Phone: (850) 717-8504  
Email: [barbara.powell@deo.myflorida.com](mailto:barbara.powell@deo.myflorida.com)

*The availability of CPTA Grant Awards is contingent upon funding in the Florida state budget for FY 2021-22.*

Reemployment  
Assistance Service  
Center

Business Growth &  
Partnerships

Workforce  
Statistics

Community Planning  
Development & Services

Workforce Board  
Resources

About Us Home Cal

© 2020 State of Florida  
Department of Economic  
Opportunity



An equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. All voice telephone numbers on this website may be reached by persons using TTY/TDD equipment via the Florida Relay Service.