



Marion County Board of County Commissioners

Procurement Services

2631 SE Third St.
Ocala, FL 34471
Phone: 352-671-8444
Fax: 352-671-8451

CHANGE ORDER FORM

This form is to be used when a Purchase Order has a change in scope, amount or date. Amounts exceeding 10% of original award requires BCC approval. Some fields may not be applicable and may be left blank. Use your cursor to hover over a field for help.

Please send completed and signed form to **Procurement@marionfl.org**

Date 05/20/2025 Department Office of the County Engineer Change Order # 5

☐ Additional Days Only

Is Board Action Required? Yes

Bid/Contract/Quote Number & Project Title:
24B-107 STC073884 - NW Hwy 320 - CR 329 to I-75

PO Number: 2401548

Contract Amount: \$1,878,796.65

Have you sent Procurement the revised P&P Bond? Yes ☐ No ☐ N/A ☒

Is the change order amount from Contingency? Yes ☐ No ☐

Contractor/Vendor (Name & Address):

Superior Asphalt Inc.
PO Box 2489
Oneco, FL 34264

GL Account Number (ORG/OBJECT):
VJ738541-563220

Project Account Number (If applicable):

Requesting Amount of Contingency:
\$0.00

JUSTIFICATION & DESCRIPTION OF CHANGE

Requesting a Change Order for \$22,363.63 for finish grading work, re-installation of SOD, charges for MOT, and to add funding to complete the project. The funding will be added to P.O. Line 1, GL Account number VJ738541-563220. BAR being requested for July 1st, 2025 BOCC meeting. Also adding 31 days to close out project.

* BACKUP DOCUMENTATION MUST BE ATTACHED CLARIFYING CHANGE*

Original Ordered Amount:	\$2,044,900.48
Current Ordered Amount (Not the balance):	\$2,044,900.48
The PO will be increased/decreased by this change order in the amount of: (Do not put contingency amount)	Increase <input checked="" type="checkbox"/> Decrease <input type="checkbox"/> \$22,363.63
The new PO amount including this change order will be: (PO amount will not change if it comes from contingency)(auto calculated)	\$2,067,264.11
Contract time will be Increased/decreased by	DAYS 31
Prior Substantial Completion Date	05/28/2025
Revised Substantial Completion Date	05/28/2025
Prior Final Completion Date	06/30/2025
Revised Final Completion Date	07/31/2025

Approval:

Douglas R. Hunter 6/9/25
Director/Designee Date
[Signature] 6/9/25
Project Mgr. Date

BCC Approval (when applicable):

Chairman, BCC Date

Attest: Clerk of Court Date

Administration (NEW amount is between \$25k - \$50k) Date

County Administrator Date

Procurement: Date

Revised 7/2024v2