



LEGAL REQUEST MEMORANDUM (LRM)

From: (Name) Gowen Coral (Dept) Administration - 1040
(Title) Executive Coordinator (Phone) 352.438.2312
Signature Coral Gowen Date Tuesday, June 10, 2025

The Office of the County Attorney is requested to provide legal assistance as detailed in this legal request and supporting documents (attached).

Request for: ☒ New Document ☐ Review & Comment ☐ RESUBMIT LRM No. _____
☐ Approve as to Form ☐ Other

Description of Request

A draft of the Commission policy related to County Initiatives Requiring Public Relations is attached for review and consideration by the Board. The policy outlines the requirement for formal Board approval for major initiatives beyond routine operations, and further clarifies the Chairman's role as the official representative of the Board of County Commissioners at county events.

For more information or discussion, contact: ☒ Same as above
(Name) _____ (Title) _____ (Phone) _____
Last First

Agenda Item? ☒ Yes ☐ No Agenda Date: Tuesday, June 17, 2025
Agenda Deadline Date for Legal: _____ Agenda Deadline Date for Admin: _____

Note: Please allow a MINIMUM of 5 working days BEFORE deadlines for LRM to be completed.

DO NOT COMPLETE - Office of the County Attorney use ONLY

LRM No. 2025-510

Assigned to: ☒ Matthew Guy Minter, County Attorney ☐ Dana E. Olesky, Chief Asst. County Attorney ☐ Thomas Schwartz, Asst. County Attorney ☐ Valdoston Shealey, Asst. County Attorney

Outcome:

☒ Approved as to form and legal sufficiency
☐ Approved with revisions: ☐ Suggested ☐ Completed
☐ Other: _____

Date Received: _____

RECEIVED

By Marion County Attorney- AT at 1:36 pm, Jun 10, 2025

Attorney Signature: Matthew Guy Minter Date: 6/10/25
Staff Signature: Whitney Tuck Date: 6/10/25 Returned: ☐ Department ☒ Admin ☐ _____
Completed