

# MARION COUNTY BOARD OF COUNTY COMMISSIONERS

## ADMINISTRATIVE BUDGET TRANSFER REPORT

03/08/2024 to 03/21/2024

Prepared by: Gregory C. Harrell, Marion County Clerk of Court and Comptroller - Budget Department

Pursuant to Florida Statute 129.06, Execution and Amendment of Budget, the County Budget Officer has executed the following Budget Transfers as authorized by the Marion County Board of County Commissioners, Commission Policy 19-01. The Budget Transfers adhere to the following conditions:

- A. The budget transfer does not change the total expenditure appropriations of a Cost Center; and
- B. The transfer adheres to the following account restrictions:
  - i. The transfer occurs between personnel expenditure accounts (line item account codes 510000 through 529999); or
  - ii. The transfer occurs between operating expenditure accounts (line item account codes 530000 through 559999); and
- C. The transfer per line item account is \$10,000 or less; and
- D. The transfer is approved by the County Administrator; and
- E. The transfer is reviewed and approved by the County Budget Officer.

<b>General Fund</b>
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**County Attorney**

*Journal Number #* 2024-6-103                      *Date Executed:* 03/08/2024

We are requesting a one-time transfer from our Rentals & Leases-Equipment account to our Other Current Charges-Misc. Expenses account. These funds are needed for current charges and obligations not otherwise classified for, in a few one-time purchases for use by the department, including a canopy for use during county events. These funds are available because we have not used utilized our entire equipment budget. This is a one-time transfer.

	<u>Fund</u>	<u>Dept</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
From	0010	- 103	- 544101	Rentals and Leases Equipment	\$2,000
To	0010	- 103	- 549990	Other Current Charges Misc Expenses	\$2,000

**Parks and Recreation**

*Journal Number #* 2024-6-1116                      *Date Executed:* 03/21/2024

The Marion County Parks & Recreation Department needs to transfer funds into rentals and leases equipment for light plant rental at Rotary Sportsplex. The current light plant utilized at Rotary had mechanical issues and has an estimated repair timeline of two weeks. As the light plant is used for youth sports leagues to operate during practices or games we had to take quick action to get a replacement. The Department did not budget enough funds to cover the added expense of the rental for two weeks. The funds are available from operating supplies due to a cost savings from a reduction of battery operated equipped no longer utilized within the park system. This transfer will cover current expenses for the rentals and leases equipment line item and any additional expenses for the remainder of the fiscal year.

	<u>Fund</u>	<u>Dept</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
From	0010	- 360	- 552108	Operating Supplies	\$1,700
To	0010	- 360	- 544101	Rentals and Leases Equipment	\$1,700

**Tourist Development Tax**

**Visitors and Convention Bureau**

*Journal Number #* 2024-6-1253      *Date Executed:* 03/19/2024

This transfer will allow the Tourist Development Department to upgrade the technology solutions in the Tourist Development Conference Room. These upgrades will improve the quality of audio and video for the Tourist Development Council meetings. This transfer is being initiated to facilitate that timing of installation of hardware will be able to coincide with the rollout of Microsoft Teams county-wide.

	<u>Fund</u>	<u>Dept</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
From	1074	- 155	- 548101	Promotional Activities	\$8,500
To	1074	- 155	- 552116	Operating Supplies Computer Hardware	\$8,500