

FIRST AMENDMENT TO THE AGREEMENT

In accordance with the Engineering Consulting Services for Marion County Airport - Parallel Taxiways Agreement entered into on November 21, 2023, and all of its amendments (if any), collectively (the "Agreement") this First Amendment to the Agreement (this "Amendment") is made and entered into by and between **Hoyle Tanner & Associates, Inc.**, whose address is 95 E. Mitchell Hammock Road, Suite 200, Oviedo, FL 32765; possessing FEIN **02-0317405**, (hereinafter referred to as "FIRM") and Marion County, a political subdivision of the State of Florida, 601 SE 25th Avenue, Ocala, FL, 34471, (hereinafter referred to as "COUNTY").

WITNESSETH

WHEREAS this Amendment shall remain in full force and effect until completion of all services required of FIRM, and the parties wish to amend the Agreement.

IN CONSIDERATION of the mutual covenants and conditions contained herein, COUNTY and FIRM (singularly referred to as "Party", collectively "Parties") hereto agree as follows:

1. This Amendment shall be deemed to amend and become part of the Agreement in accordance with the project 23Q-163, (the "Project"). All provisions of the Agreement not specifically amended herein shall remain in full force and effect.
2. In addition to the work already undertaken as part of the Project, FIRM is hereby retained to complete the Construction Engineering Inspection Services for Phase II Taxiway A as specified in **Section 5-Scope of Services**, a copy attached hereto as **Exhibit E**.
3. FIRM shall complete the work identified in Exhibit E (the "Work") within 208 calendar days from the construction start date. (the "Term").
4. COUNTY shall make payment of \$438,414, (the "Agreement Price"), to FIRM under COUNTY's established procedure, upon completion of Work. There shall be no provisions for pricing adjustments during the Term. Submissions of FIRM's invoice for final payment and reimbursements shall constitute FIRM's certified representation to COUNTY that, upon receipt from COUNTY of the amount invoiced, all obligations of FIRM to others, including its consultants, incurred in connection with the Project, will be paid forthwith. The Agreement Price is based upon the Cost Estimate for Services, a copy attached hereto as **Exhibit E**.

[Signature Page Follows]

IN WITNESS WHEREOF the Parties have entered into this Amendment, as approved by the Marion County Board of County Commissioners, on the date of the last signature below.

ATTEST:

MARION COUNTY, A POLITICAL SUB-DIVISION OF THE STATE OF FLORIDA

GREGORY C. HARRELL, DATE
MARION COUNTY CLERK OF COURT

KATHY BRYANT DATE
CHAIRMAN

**FOR USE AND RELIANCE OF MARION
COUNTY ONLY, APPROVED AS TO
FORM AND LEGAL SUFFICIENCY**

BCC APPROVED: June 3, 2025
23Q-163-CA-01 Engineering Consulting Services for
Marion County Airport - Parallel Taxiways

MATTHEW G. MINTER, DATE
MARION COUNTY ATTORNEY

WITNESS:

HOYLE TANNER & ASSOCIATES, INC.

SIGNATURE

PRINTED NAME

BY: DATE

PRINTED:

ITS: (TITLE)

WITNESS:

SIGNATURE

PRINTED NAME

EXHIBIT "E" - CEI COMPENSATION FOR SERVICES

**Project Administration, Construction , and Resident Engineering Services
for
Taxiway Alpha and Airfield Vault Construction**

**at
Marion County Airport
Dunnellon, Florida**

Hoyle Tanner Project No. TBD

ESTIMATE OF ENGINEERING COSTS

| | | | |
|------------------------------------|------------------------------|---------------------|---------------------------|
| Project Cost Administration | Hoyle Tanner Phase 31 | \$17,200.00 | TOTAL LUMP SUM FEE |
| Construction Administration | Hoyle Tanner Phase 71 | \$80,000.00 | TOTAL LUMP SUM FEE |
| Resident Engineering | Hoyle Tanner Phase 72 | \$181,000.00 | TOTAL LUMP SUM FEE |
| Project Closeout | Hoyle Tanner Phase 83 | \$11,500.00 | TOTAL LUMP SUM FEE |
| Expenses and Subconsultants | Hoyle Tanner Phase 99 | \$148,714.00 | TOTAL LUMP SUM FEE |
| TOTAL PROJECT COST: | | \$438,414.00 | |

CLIENT: Dunnellon, Florida
 PROJECT: Project Administration, Construction , and Resident Engineering Services
 AIRPORT: Marion County Airport
 Project #: TBD

Project Cost Administration
 Hoyle Tanner Phase 31

| | | ESTIMATED HOURS BY LABOR CLASSIFICATION | | | | | | | Total Hours | Total Labor Cost |
|--------------------|--|---|------------------------------------|-------------------------------------|------------------------------------|---|--------------------------------------|--------------------|-------------|------------------|
| Task | Description | Principal Engineer \$245.00 /HR | Project Manager \$185.00 /HR | Project Engineer \$145.00 /HR | Project Planner \$135.00 /HR | Resident Project Representative \$130.00 | Project Assistant \$100.00 /HR | 0 \$0.00 /HR | | |
| 1.1 | Coordinate and prepare documentation for project scoping with FAA ADO staff and Hoyle Tanner's Project Manager and Engineer | 2 | 2 | | | | | | 4 | \$860.00 |
| 1.2 | Develop a draft scope of work and provide it to the Sponsor and FAA Project Manager. Edit the draft as needed based on Sponsor and FAA comments. | 4 | 2 | | | | | | 6 | \$1,350.00 |
| 1.3 | Develop a fee estimate and provide the sponsor with a blank independent fee estimate (IFE) spreadsheet for their use. Once the IFE is complete, provide the Sponsor with the Hoyle Tanner Team's fee estimate and negotiate to achieve a mutually acceptable fee. Revise the scope and fee as necessary to reflect any required changes. | 2 | 2 | | | | | | 4 | \$860.00 |
| 1.4 | Preparation of Contract documents and supporting back-up documentation required in connection with the Project. | 1 | 6 | | | | | | 7 | \$1,355.00 |
| 1.5 | Request Geotechnical Services for testing the pavement section during construction. Provide scope and sketch of limit of work; review Subconsultant proposal; negotiate price; prepare and execute Subconsultant agreements; review Subconsultant monthly invoices, and recurring coordination with Subconsultant on matters of contracting, insurance certificates, schedule updates and related tasks. | 2 | 6 | | | | | | 8 | \$1,600.00 |
| 1.6 | Prepare Airport Improvement Program (AIP) Grant Application, to include SF 424 Application for Federal Assistance form, including project sketch, narrative, financial summary, and Owner identification information. | 1 | 4 | | | | | | 5 | \$985.00 |
| 1.7 | Provide assistance with forms and supporting documentation required of the Sponsor to obtain partial grant payments from the FAA and under each grant. Task includes financial document collection and organization, and filing US DOT e-Delphi requests on line. Assume monthly support for the duration from grant acceptance to grant closeout, currently assumed to be approximately 12 months. | | 10 | | | | 12 | | 22 | \$3,050.00 |
| 1.8 | Throughout the course of the project the consultant will update original schedule, coordinate project tasks, report on monthly progress, and maintain project records file. | | 8 | | | | | | 8 | \$1,480.00 |
| 1.9 | Assist sponsor with annual DBE reporting. | | | | | | | | 0 | \$0.00 |
| 1.10 | Assist Owner by filling out FAA Quarterly Progress Reports while project is in the construction phase. Assume 6 reports. | 4 | 4 | | | | | | 8 | \$1,720.00 |
| 1.11 | File end of year E-Delphi Airport Improvement Program Grant Financial Summary report, either SF Form 425, and SF 270 (Planning) or SF 271 (Non Planning) forms. | | 2 | | | | 2 | | 4 | \$570.00 |
| 1.12 | As reasonably requested, provide assistance with any other administrative-type work required by the Owner in connection with the Project. The engineer will provide miscellaneous project administration and coordination duties which are not specifically addressed or anticipated in other project related tasks including telephone conversations with the Owner, the state, the FAA, and other interested parties; disseminating interim project information to the Owner, the state, the FAA, and other interested parties; and organizing, maintaining, and archiving the project records for six (6) years. | | 8 | | | | | | 8 | \$1,480.00 |
| 1.13 | Manage Project budget including monthly billings and scope reviews. The Project Manager will provide general project administration and coordination with the staff of the accounting department. The Project Manager will prepare the internal close out forms. The Project Manager will verify and reconcile the monthly accounting statements and will prepare memos for adjustments and corrections when necessary. The consultant will approve and process invoices received from subconsultants and vendors providing services to the engineer throughout the design phases of the project. The consultant will prepare and submit monthly invoices to the Owner for services provided to the Owner and for costs incurred by the consultant and their subconsultants. | | 10 | | | | | | 10 | \$1,850.00 |
| TOTAL HOURS | | 16 | 64 | 0 | 0 | 0 | 14 | 0 | 94 | |
| TOTAL DIRECT LABOR | | \$3,920.00 | \$11,840.00 | \$0.00 | \$0.00 | \$0.00 | \$1,400.00 | \$0.00 | | \$17,160.00 |

TOTAL LUMP SUM FEE

\$17,200

CLIENT: Dunnellon, Florida
PROJECT: Project Administration, Construction , and Resident Engineering Services
AIRPORT: Marion County Airport
Project #: TBD

Construction Administration
Hoyle Tanner Phase 71

| | | ESTIMATED HOURS BY LABOR CLASSIFICATION | | | | | | | Total Hours | Total Labor Cost |
|------|--|---|------------------------------------|-------------------------------------|------------------------------------|---|--------------------------------------|--------------------|-------------|--------------------|
| Task | Description | Principal Engineer \$245.00 /HR | Project Manager \$185.00 /HR | Project Engineer \$145.00 /HR | Project Planner \$135.00 /HR | Resident Project Representative \$130.00 | Project Assistant \$100.00 /HR | 0 \$0.00 /HR | | |
| 2.1 | Prepare construction contract documents, obtain approvals, Issue Notice of Award and Notice to Proceed. Print and distribute. | | 2 | | | | | | 2 | \$370.00 |
| 2.2 | Conform sets of drawings to incorporate addenda. Print and distribute drawing and specification documents to Contractor and Resident (RPR). The number of documents will be at the request of the contractor. Assume 4 full size drawing sets and 4 specifications. | | | 8 | | | | | 8 | \$1,160.00 |
| 2.3 | Prepare for and direct a pre-construction conference. Project Manager and Project Engineer to attend. Preparation materials to include agenda, sign-in sheet and visual graphics for phasing. | | 6 | 6 | | | | | 12 | \$1,980.00 |
| 2.4 | Establish and maintain a tracking system for all Project construction records (Request for Information (RFI), Change Order (CO), Engineer's Supplemental Information (ESI), Cost Proposals, etc.) | | | 8 | | | | | 8 | \$1,160.00 |
| 2.5 | Review the Contractor's Project Schedule, Submittal Schedule, Available Equipment, and list of proposed subcontractors. | 1 | 4 | | | | | | 5 | \$985.00 |
| 2.6 | Shop Drawing & Submittal Review. Consultant will review and approve shop drawings and other submittals to evaluate conformance with design intent, construction documents, and permit requirements. | | 8 | 30 | | | | | 38 | \$5,830.00 |
| 2.7 | Prepare for and attend weekly job meetings, including one Quality Control Workshop and Pre-paving meeting. (30 estimated), make observations of work in progress, and provide appropriate reports to the SPONSOR (Project Manager, does not include resident engineering). | | 180 | | | | | | 180 | \$33,300.00 |
| 2.8 | Attend unscheduled construction coordination meetings as requested by the Contractor, RPR or SPONSOR. Attendance by Project Manager (assume 2 visits). | | 12 | | | | | | 12 | \$2,220.00 |
| 2.9 | Coordinate with testing Subconsultant and RPR to verify that all testing requirements are satisfied. Review acceptance tests required by specifications. | | | 8 | | | | | 8 | \$1,160.00 |
| 2.10 | Requests for Information (RFIs) will be responded to through the preparation of written directives and sketches on behalf of the SPONSOR to the Contractor. | | 8 | 16 | | | | | 24 | \$3,800.00 |
| 2.11 | Negotiate and prepare change orders. Effort to include review of Contractor cost proposals. | 4 | 8 | | | | | | 12 | \$2,460.00 |
| 2.12 | Review and approve monthly estimates submitted by the RPR for partial and final payments to the Contractor. | | 6 | 6 | | | | | 12 | \$1,980.00 |
| 2.13 | Provide and Submit FAA Monthly Progress Reports (Assume 6 Reports). This is different than quarterly reports. | | | 6 | | | | | 6 | \$870.00 |
| 2.14 | Review weekly Contractor and Subcontractor payrolls for compliance with Davis Bacon wage rates. | | | 12 | | | | | 12 | \$1,740.00 |
| 2.15 | Provide consultation and advice to the RPR (assume 2 hours per week for Project Engineer). | | | 60 | | | | | 60 | \$8,700.00 |
| 2.16 | Consult with and advise the SPONSOR during construction (assume 1 hours per week for Project Manager). | | 30 | | | | | | 30 | \$5,550.00 |
| 2.17 | Attend the final construction inspection and prepare a report on any deficiencies, corrective actions required, etc. as determined at said review. | 6 | 6 | 6 | | | | | 18 | \$3,450.00 |
| 2.18 | Coordinate with Contractor to verify schedule to complete punch list items. | | 4 | | | | | | 4 | \$740.00 |
| 2.19 | Review the Contractor's record drawings and close-out documentation. | 4 | 4 | 6 | | | | | 14 | \$2,590.00 |
| | TOTAL HOURS | 15 | 278 | 172 | 0 | 0 | 0 | 0 | 465 | |
| | TOTAL DIRECT LABOR | \$3,675.00 | \$51,430.00 | \$24,940.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | \$80,045.00 |

TOTAL LUMP SUM FEE

\$80,000

Hoyle, Tanner & Associates, Inc.

95 E. Mitchell Hammock Road Suite 200, Oviedo, FL 32765

CLIENT: Dunnellon, Florida
PROJECT: Project Administration, Construction , and Resident Engineering Services
AIRPORT: Marion County Airport
Project #: TBD

Project Closeout
Hoyle Tanner Phase 83

| | | ESTIMATED HOURS BY LABOR CLASSIFICATION | | | | | | Total Hours | Total Labor Cost |
|---------------------------|--|---|------------------------------------|-------------------------------------|------------------------------------|---|--------------------------------------|---------------|--------------------|
| Task | Description | Principal Engineer \$245.00 /HR | Project Manager \$185.00 /HR | Project Engineer \$145.00 /HR | Project Planner \$135.00 /HR | Resident Project Representative \$130.00 | Project Assistant \$100.00 /HR | | |
| 4.1 | Prepare As-Builts. | 2 | 8 | 24 | | | | 34 | \$5,450.00 |
| 4.2 | Prepare, Print, & Distribute FAA final project reports to the Airport, SPONSOR and the FAA including electronic and hard copy deliverables of the project graphics (plans), design report, geotechnical report and other data/reports as needed. | 1 | 4 | 4 | | | 8 | 17 | \$2,365.00 |
| 4.3 | Provide assistance with other project closeout requirements, as necessary. | | 4 | 6 | | | | 10 | \$1,610.00 |
| 4.4 | Update existing Airport Layout Plan (ALP) to reflect new taxiway. | | 1 | 6 | | | | 7 | \$1,055.00 |
| 4.5 | Provide financial summary of invoicing, DBE reporting. | | 1 | 6 | | | | 7 | \$1,055.00 |
| | TOTAL HOURS | 3 | 18 | 46 | 0 | 0 | 8 | 75 | |
| | TOTAL DIRECT LABOR | \$735.00 | \$3,330.00 | \$6,670.00 | \$0.00 | \$0.00 | \$800.00 | \$0.00 | \$11,535.00 |
| TOTAL LUMP SUM FEE | | | | | | | | | \$11,500 |

Hoyle, Tanner & Associates, Inc. 95 E. Mitchell Hammock Road Suite 200, Oviedo, FL 32765

| | | | | | | | | |
|---|--|--|--|---|--|---|----------------|------------------------|
| CLIENT: Dunnellon, Florida | | | Resident Engineering | | | | | |
| PROJECT: Project Administration, Construction , and Resident Engineering Services | | | Hoyle Tanner Phase 72 | | | | | |
| AIRPORT: Marion County Airport | | | | | | | | |
| Project #: TBD | | | | | | | | |
| Project Startup - Weeks | | | 2 | | | | | |
| Construction Duration - Calendar Days | | | 180 | | | | | |
| Project Closeout - Weeks | | | 2 | | | | | |
| | | | Hours by Labor Classification | | | | | |
| | | | Resident #1 (Days) Straight-Time \$130.00 /HR | Resident #1 (Days) Overtime \$195.00 /HR | Resident #2 (Days) Straight-Time \$130.00 /HR | Resident #2 (Days) Overtime \$195.00 /HR | Total Hours | Total Labor Cost |
| Task | Description | | | | | | | |
| 3.1 | Undertake a pre-field review of the plans and specifications in order to become familiar with the PROJECT documents and PROJECT work site. | | 40 | | | | 40 | \$5,200.00 |
| 3.2 | Attend pre-construction conference. | | 6 | | | | 6 | \$780.00 |
| 3.3 | Review and approve requests for monthly and final payments to CONTRACTORS. | | | | | | 0 | \$0.00 |
| 3.4 | Prepare daily reports covering the work in progress, delays to construction, unusual events, visitors to the work site, and record daily contract quantities. | | | | | | 0 | \$0.00 |
| 3.5 | Coordinate the construction activity with the SPONSOR. | | | | | | 0 | \$0.00 |
| 3.6 | Provide "as built" information for preparation of "as built" drawings of the completed PROJECT. | | | | | | 0 | \$0.00 |
| 3.7 | Arrange for, conduct, or witness field, laboratory, or shop tests for construction materials as required by the plans and specifications. | | | | | | 0 | \$0.00 |
| 3.8 | Determine the suitability of materials to be used in construction based on shop drawings submitted and test results. | | | | | | 0 | \$0.00 |
| 3.9 | Interpret the contract plans and specifications and monitor the construction activities to assure compliance with the intent of the design. | | | | | | 0 | \$0.00 |
| 3.10 | Measure, compute, or monitor quantities of work performed and quantities of materials in-place for partial and final payments to the contractors; and maintain diaries and other project records to document the work. | | | | | | 0 | \$0.00 |
| 3.11 | Total of 3.3 through 3.10 (Resident Inspection - Days) - 180 Calendar Days (26 weeks) @ 50 hrs per week. | | 1300 | | | | 1300 | \$169,000.00 |
| 3.12 | Attend final inspection. | | 6 | | | | 6 | \$780.00 |
| 3.13 | Undertake post-field work as necessary in order to close out the PROJECT. | | 40 | | | | 40 | \$5,200.00 |
| TOTAL HOURS | | | 1392 | 0 | 0 | 0 | 1392 | |
| TOTAL DIRECT LABOR | | | \$180,960.00 | \$0.00 | \$0.00 | \$0.00 | | \$180,960.00 |
| TOTAL LUMP SUM FEE | | | | | | | | \$181,000 |
| Hoyle, Tanner & Associates, Inc. | | | | | | | | |
| 95 E. Mitchell Hammock Road Suite 200, Oviedo, FL 32765 | | | | | | | | |

| Reimbursable Expenses | Mileage \$133.90 /trip | Tolls \$16.24 /trip | Postage & Communications | Printing | Lodging \$107.00 /night | Per Diem | | GPS Unit \$150.00 /day | Construction Supplies | Expenses Total | Subconsultant | Subconsultant Fees |
|-----------------------------|------------------------------|---------------------------|-----------------------------|------------|-------------------------------|----------------------|------------------------|------------------------------|--------------------------|----------------|--|------------------------------|
| | | | | | | \$59.00 /full day | \$44.25 /travel day | | | | | |
| Project Cost Administration | \$0.00 | \$0.00 | \$100.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$100.00 | | \$ - \$ - |
| Construction Administration | \$4,017.00 | \$487.20 | \$305.52 | \$1,000.00 | \$0.00 | \$0.00 | \$1,327.50 | \$0.00 | \$0.00 | \$7,137.22 | Cal-Tech Testing Biological Consilting Services | \$ 46,200.00 \$ 66,000.00 |
| Resident Engineering | \$3,916.90 | \$194.88 | \$100.00 | \$0.00 | \$16,050.00 | \$5,310.00 | \$2,655.00 | \$0.00 | \$250.00 | \$28,476.78 | | \$ - \$ - |
| Project Closeout | \$0.00 | \$0.00 | \$300.00 | \$500.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$800.00 | | \$ - \$ - |
| Total: | \$7,933.90 | \$682.08 | \$805.52 | \$1,500.00 | \$16,050.00 | \$9,292.50 | | \$0.00 | \$250.00 | | | |

Reimbursables Expenses: \$36,514.00

Subconsultants: \$ 112,200.00

Total Expenses: \$ 148,714.00