



# LEGAL REQUEST MEMORANDUM (LRM)

From: (Name) Lambcke Deborah (Dept) Community Services - 5220  
(Title) Client Service Specialist (Phone) 352-671-8782  
Signature Deborah Lambcke Date Monday, March 31, 2025

The Office of the County Attorney is requested to provide legal assistance as detailed in this legal request and supporting documents (attached).

Request for: ☒ New Document ☒ Review & Comment ☐ RESUBMIT LRM No. \_\_\_\_\_  
☒ Approve as to Form ☐ Other

## Description of Request

Please review and approve as to form the attached "Standard Professional Services Agreement Emergency Rental Assistance 2 (ERA2)" between Marion County and The Salvation Army. This agreement is for the funding award amount of \$200,000.00 to provide rental assistance to the community.

For more information or discussion, contact: ☒ Same as above  
(Name) \_\_\_\_\_ (Title) \_\_\_\_\_ (Phone) \_\_\_\_\_  
Last First

Agenda Item? ☒ Yes ☐ No Agenda Date: Tuesday, April 15, 2025  
Agenda Deadline Date for Legal: Friday, March 21, 2025 Agenda Deadline Date for Admin: Thursday, April 3, 2025

**Note: Please allow a MINIMUM of 5 working days BEFORE deadlines for LRM to be completed.**

DO NOT COMPLETE - Office of the County Attorney use ONLY

LRM No. 2025-287

Assigned to: ☐ Matthew Guy Minter, County Attorney ☐ Dana E. Olesky, Chief Asst. County Attorney ☒ Thomas Schwartz Asst. County Attorney ☐ Valdoston Shealey Asst. County Attorney

## Outcome:

Date Received:

☒ Approved as to form and legal sufficiency  
☐ Approved with revisions: ☐ Suggested ☐ Completed  
☐ Other:

**RECEIVED**

By Marion County Attorney- AT at 11:22 am, Apr 01, 2025

Attorney Signature: Thomas Schwartz Date 4/1/25  
Staff Signature: Ashlynn York Date: 4/1/25 Returned: ☒ Department ☐ Admin ☐ Completed