



# LEGAL REQUEST MEMORANDUM (LRM)

RECEIVED  
JUN 13 2025  
COMMUNITY SERVICES

From: (Name) Gonzalez Abigail (Dept) Community Services - 1025 ☒  
Last First  
(Title) CSS (Phone) 8779  
Signature [Signature] Date 6/12/2025

The Office of the County Attorney is requested to provide legal assistance as detailed in this legal request and supporting documents (attached).

Request for: ☐ Draft Document ☒ Approve as to Form ☐ RESUBMIT LRM No. \_\_\_\_\_  
☐ Legal Opinion ☐ Other

## Description of Request

Second amendment on New Construction contract with Habitat for Humanity to increase the amount of down payment and closing costs from \$30,000 to \$50,000. The overall funding amount will not need to be increased.

For more information or discussion, contact: ☒ Same as above  
(Name) \_\_\_\_\_ (Title) \_\_\_\_\_ (Phone) \_\_\_\_\_  
Last First

Agenda Item? ☒ Yes ☐ No Agenda Date: July 1, 2025

Agenda Deadline Date for Legal: 6/19/2025 Agenda Deadline Date for Admin: \_\_\_\_\_

**Note: Please allow a MINIMUM of 5 working days BEFORE deadlines for LRM to be completed.**

DO NOT COMPLETE - Office of the County Attorney use ONLY

LRM No. 2025-519

Assigned to: ☐ Matthew Guy Minter, County Attorney ☐ Dana E. Olesky, Chief Asst. County Attorney ☐ Linda Blackburn, Asst. County Attorney ☒ Thomas Schwartz, Asst. County Attorney ☐ Valdoston Shealey, Asst. County Attorney

## Outcome:

☒ Approved as to form and legal sufficiency  
☐ Approved with revisions: ☐ Suggested ☐ Completed  
☐ Other:

Date Received:

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By Marion County Attorney- AT at 3:07 pm, Jun 12, 2025

Attorney Signature: [Signature] Date 6/12/25

Staff Signature: [Signature] Date: 6/12/25 Returned: ☒ Department ☐ Admin ☐ \_\_\_\_\_

Completed