



May 23, 2025

Revised June 10, 2025

James Huber
Marion County Board of County Commissioners
2602 SE 8th Street
Ocala, Florida 34471

**Re: Marion County Sheriff's Operation Office, Phase 1 & 2 Renovation
Additional Services Request No. 3**

Dear Jim,

Please consider this request for Additional Services in the amount of **\$25,000** for the Marion County Sheriff's Operations Office Renovation. These added services include a schedule change and additional design fees, including Architectural, Mechanical, Electrical, Plumbing, and Fire Protection Engineering.

Design work on the Construction Documents was put on hold with the receipt of the 80% Construction Document Preliminary Pricing dated for April 24, 2025. Work will remain on hold until the resolution of this Additional Services Request.

Scope of Additional Services

The scope of Additional Services is for overall deliverable package revisions for Value Engineering. The deliverable will be modified to one (1) permit package containing portions of the previous Phase 1 and Phase 2 packages. Overall scope of the project is reduced to approximately 19,350 SF. Changes are noted in the attached Exhibit A and include but are not limited to the following:

- Revise Phase 1 and 2 Revit models into one (1) Revit model utilizing components of both Phase 1 and 2 floor plans with a reduced scope of work square footage.
- Update all Architectural enlarged plans, elevations, details, and schedules to the revised scope of work (includes removal of areas in original Phase 1 and addition of some areas of the original Phase 2)
- Update all Structural and MEP plans and details to the revised backgrounds per new scope of work boundaries (includes removal of areas in original Phase 1 and addition of some areas of the original Phase 2)
- Update power plans to show the reuse of existing roof mounted HVAC units. This includes panel schedules and circuitry.
- Update floor plans and zones to show the reuse of existing Packaged Rooftop Units and associated ductwork. Understanding of zones and which rooftop units are to be reused is highlighted and keyed in Exhibit A.

The scope of Additional Services includes a revised schedule as follows and does not include time for Facilities Management and Sheriff's Office review periods after each submittal. The design team will not proceed to the next deliverable until written approval and final feedback is received from the County and Sheriff's Office.

- 5 weeks : Issue for Permit & Bid

Compensation

Compensation for these additional services is further outlined below:

DESCRIPTION	FIXED FEE
Architectural	\$12,500.00
MEP-FP	\$10,000.00
Structural	\$2,500.00
Total Compensation	\$25,000.00

Original Contract Amount, including Allowances	\$309,200.00
ASR #1 - IT Dept Revisions	\$15,200.00
ASR #2 - Additional Revisions	\$30,720.00
Removal of Survey/Geotech Allowance	(\$15,000.00)
ASR #3 - VE Revisions (this proposal)	\$25,000.00
Revised Contract Total	\$365,120.00

The terms of this proposal are in accordance with the current agreement which is in place for this project. The terms of this agreement shall remain.

We are excited to continue to further develop this project and look forward to our continued collaborative association with you.

Thank you,

Submitted by:



Approved by:

Signature

Signature

Craig Fennig, AIA, NCARB, LEED AP BD+C

Printed Name

Printed Name

Managing Director

Title

Title

June 10, 2025

Date

Date

Attachment: Exhibit A – Revised Scope of Work Boundaries

Cc: Accounts Payable, The Lunz Group