

**FLORIDA DEPARTMENT OF CHILDREN AND FAMILIES**  
**CONTRACT NO. PPZ61**  
**AMENDMENT NO. 0009**

This Amendment shall be effective July 1, 2024 or the last party signature date, whichever is later. The above referenced Contract is hereby amended as follows:

1. The following items were as last addressed in the noted Amendments:

Amendment #0001: 14  
Amendment #0004: 9,  
Amendment #0006: 6  
Amendment #0007: 16  
Amendment #0008: 2,7,11,15,17,18

2. In 1.1., **\$4,032,057.97** is replaced by **\$4,583,390.52**.

3. **Section 4 is amended to add:**

**4.17. Use of Funds for Diversity, Equity, and Inclusion Prohibited**

No State funding under this Contract is being provided for, promoting, advocating for, or providing training or education on "Diversity, Equity, and Inclusion" (DEI). DEI is any program, activity, or policy that classifies individuals on the basis of race, color, sex, national origin, gender identity, or sexual orientation and promotes differential or preferential treatment of individuals on the basis of such classification or promotes the position that a group or an individual's action is inherently, unconsciously, or implicitly biased on the basis of such classification.

4. **7.12. is amended to read:**

**7.12. Unauthorized Aliens**

**7.12.1.** Unauthorized aliens shall not be employed. Employment of unauthorized aliens shall be cause for unilateral cancellation of this Contract by the Department for violation of §274A of the Immigration and Nationality Act. The Provider and its subcontractors will enroll in and use the E-Verify system established by the U.S. Department of Homeland Security to verify the employment eligibility of its employees and its subcontractors' employees performing under this Contract. Employees assigned to this Contract means all persons employed or assigned (including subcontractors) by the Provider or a subcontractor during this Contract term to perform work pursuant to this Contract within the United States and its territories.

**7.12.2.** The Provider represents and warrants that no part of the funding under this Contract will be used in violation of any federal or state law, including, but not limited to, 8 U.S.C. §1324 or 8 U.S.C. §1325, or to aid or abet another in violating federal or state law. The Department may terminate this Contract at any time if the Provider violates, or aids or abets another in violating, any state or federal law.

5. **A-4. is amended to add:**

**A-4.2. Employment Screening**

Notwithstanding **4.14.**, persons requiring employment screening for a position with any Provider serving the homeless who have been documented by a Continuum of Care lead agency recipients of homeless services shall have their employment screening analyzed under §420.6241, F.S.

6. **A-7.** is amended to read:

There are no additional provisions to this section of this Contract.

7. **Exhibit C5** is replaced with the attached **Exhibit C5**.

8. The highlighted portions in this amendment are amended as found below or attached. Non-highlighted portions, absent more specific instructions, are solely for context and unaffected by this amendment.

9. **D-2.2.2. – D-2.2.3** are amended to read:

**D-2.2.2. Challenge Grant Program Activities** – The Challenge Grant Program Projects will serve a minimum of the following number of individuals each month.

Fiscal Year (FY)	FY24-25
Total Individuals Served Each Month	25

**D-2.2.3. Challenge Grant Service Activities** – The Challenge Grant Service Projects will serve a minimum of the following number of individuals each month.

Fiscal Year (FY)	FY24-25
Total Individuals Served Each Month	10

10. **D-2.** is amended to add:

**D-2.6.** Invoice & Match Reports, Roll-Up Reports, and Monthly Status Reports for all grants must be submitted to the Department as a Microsoft Excel workbook to have a complete monthly deliverable submission, in addition to all other required documentation. Whenever possible backup documentation must be included in the deliverables packet in the order, by the items in the Roll-Up Report.

11. **D-3.2.2. – D-3.2.3** are amended to read:

**D-3.2.2. Challenge Grant Program Activities** – The Challenge Grant Program Projects will serve, at a minimum, the following number of individuals each fiscal year.

Fiscal Year (FY)	FY24-25
Total Individuals	300

**D-3.2.3. Challenge Grant Service Activities** – The Challenge Grant Service Projects will serve, at a minimum, the following number of individuals each fiscal year.

Fiscal Year (FY)	FY24-25
Total Individuals	120

12. **Attachment D2** is replaced by the attached **Attachment D2**.

13. **Attachment D3** is replaced by the attached **Attachment D3**.

- 14. F-1.2.1. Challenge and Challenge Plus Grants** – Administrative Costs for the Challenge and Challenge Plus Grants may not exceed the percentage outlined in §420.622(4)(d), F.S.
- 15. F-2.1.** This is a multi-year fixed price and/or cost reimbursement contract for the provision of services to homeless persons. The Department shall pay the Provider for the delivery of service units provided in accordance with terms of this contract for a total dollar amount not to exceed **\$4,583,390.52**, subject to availability of funds.

<b>FISCAL YEAR</b>	<b>ANNUAL FUNDING</b>
2020-2021	\$716,142.85
2021-2022	\$1,451,175.75
2022-2023	\$612,749.41
2023-2024	\$848,847.11
2024-2025	\$954,475.40
<b>Total</b>	<b>\$4,583,390.52</b>

\*Any Challenge and Challenge Plus Grant funding and deliverables not utilized by June 30, 2024, will be reverted and reappropriated to be used in the FY24/25 contract year.

- 16. F-2.1.1. Staffing Grant** – The Department agrees to pay for service units at the prices and limits below for Lead Agency Staffing Activities.

<b>FISCAL YEAR</b>	<b>UNIT OF SERVICE</b>	<b>UNITS</b>	<b>RATE</b>	<b>FISCAL YEAR TOTAL</b>
2020-2021	One Month of Lead Agency Staffing Activities	1	\$8,928.58	\$107,142.85
2020-2021	One Month of Lead Agency Staffing Activities	11	\$8,928.57	
2021-2022	One Month of Lead Agency Staffing Activities	1	\$8,928.58	\$107,142.85
2021-2022	One Month of Lead Agency Staffing Activities	11	\$8,928.57	
2022-2023	One Month of Lead Agency Staffing Activities	1	\$8,928.58	\$107,142.85
2022-2023	One Month of Lead Agency Staffing Activities	11	\$8,928.57	
2023-2024	One Month of Lead Agency Staffing Activities	4	\$8,928.57	\$185,894.85
2023-2024	One Month of Lead Agency Staffing Activities	7	\$18,772.56	
2023-2024	One Month of Lead Agency Staffing Activities	1	\$18,772.65	
2024-2025	One Month of Lead Agency Staffing Activities	2	\$8,928.58	\$185,894.85
2024-2025	One Month of Lead Agency Staffing Activities	9	\$16,803.77	
2024-2025	One Month of Lead Agency Staffing Activities	1	\$16,803.78	
<b>Total</b>				<b>\$693,218.25</b>

**17. F-2.1.2. Challenge Grant** – The Department agrees to pay for the service units at the prices and limits listed below for Challenge Grant Activities.

<b>FISCAL YEAR</b>	<b>UNIT OF SERVICE</b>	<b>UNITS</b>	<b>RATE</b>	<b>FISCAL YEAR TOTAL</b>
2020-2021	One month of Eligible Challenge Grant Activities	11	\$7,166.67	\$86,000.00
		1	\$7,166.63	
2021-2022	One month of Eligible Challenge Grant Activities	11	\$7,166.67	\$86,000.00
		1	\$7,166.63	
2022-2023	One month of Eligible Challenge Grant Activities	11	\$7,166.67	\$86,000.00
		1	\$7,166.63	
2023-2024	One month of Eligible Challenge Grant Activities	7	\$7,166.67	\$261,646.21
		4	\$42,295.91	
		1	\$42,295.88	
2024-2025	One month of Eligible Challenge Grant Activities	2	\$7,166.67	\$541,080.21
		9	\$52,674.69	
		1	\$52,674.66	
<b>Total</b>				<b>\$1,060,726.42</b>

**18. F-2.1.3. Emergency Solutions Grant (ESG)** – The Department agrees to pay for the service units at the prices and limits listed below for ESG Activities.

<b>FISCAL YEAR</b>	<b>UNIT OF SERVICE</b>	<b>UNITS</b>	<b>RATE</b>	<b>FISCAL YEAR TOTAL</b>
2020-2021	One Month of Eligible ESG Activities	11	\$14,333.33	\$172,000.00
		1	\$14,333.37	
2021-2022	One Month of Eligible ESG Activities	11	\$14,333.33	\$172,000.00
		1	\$14,333.37	
2022-2023	One Month of Eligible ESG Activities	11	\$14,333.33	\$172,000.00
		1	\$14,333.37	
2023-2024	One Month of Eligible ESG Activities	7	\$14,333.33	\$185,551.84
		4	\$17,043.71	
		1	\$17,043.69	
2024-2025	One Month of Eligible ESG Activities	2	\$14,333.33	\$189,500.34
		9	\$16,083.37	
		1	\$16,083.35	
<b>Total</b>				<b>\$891,052.18</b>

- 19.** All provisions in the Contract and any attachments thereto in conflict with this Amendment are changed to conform with this Amendment. All provisions not in conflict with this Amendment are still in effect and are to be performed at the level specified in the Contract. This Amendment and all its attachments are made a part of the Contract.

**IN WITNESS THEREOF**, the parties hereto have caused this Amendment executed by their undersigned officials as duly authorized.

**PROVIDER: Marion County Board of  
County Commissioners**

**DEPARTMENT OF CHILDREN AND FAMILIES**

**Signature:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Name:** Michelle Stone

**Name:** \_\_\_\_\_

**Title:** Chair

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Date:** \_\_\_\_\_

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**EXHIBIT C5 –UNIFIED HOMELESSNESS CONTRACT REPORTING SCHEDULE**

<b>Report Title</b>	<b>Reporting Frequency</b>	<b>Report Due Date</b>	<b>DCF Personnel to Receive Reports</b>	<b>Additional Notes</b>
<b>Invoice &amp; Match Report</b> (for each applicable funding stream)	Monthly	30th of each month following the delivery of services, or next business day if the 30th falls on a Saturday, Sunday, or holiday	Contract Manager	See Attachments
<b>Roll-up Report</b> (for each applicable cost-reimbursement funding stream)	Monthly	30th of each month following the delivery of services, or next business day if the 30th falls on a Saturday, Sunday, or holiday	Contract Manager	See Attachments Excel/CSV file
<b>Back-up Documentation</b> (for each applicable cost-reimbursement funding stream)	Monthly	30th of each month following the delivery of services, or next business day if the 30th falls on a Saturday, Sunday, or holiday	Contract Manager	See Attachments
<b>Monthly Status Report</b> (for each applicable funding stream)	Monthly	30th of each month following the delivery of services, or next business day if the 30th falls on a Saturday, Sunday, or holiday	Contract Manager	See Attachments Excel/CSV file
<b>HMIS Consolidated Annual Performance and Evaluation Report (CAPER) ESG-CV</b>	Quarterly	October 15th January 15th April 15th July 15th	Office on Homelessness	Files must be uploaded into the SAGE system
<b>Monitoring Plan and Schedule</b>	Annually	Within 30 days of contract execution and by July 15th annually thereafter	Contract Manager	For all services subcontracted in this Contract
<b>Monitoring Findings</b>	Annually	Within 30 days of completion of any monitoring completed by the Lead Agency	Contract Manager	For all services subcontracted in this Contract
<b>Employment Screening Attestation</b>	Annually	July 15th	Contract Manager	As required by Section 4.14, Part 1 of this Contract
<b>List of Subcontractors</b>	Annually	July 15th	Contract Manager	As defined by Section 4.3.1, Part 1 of this Contract
<b>Annual Point In Time Count and Housing Index Count</b> (conducted during the HUD specified timeframe)	Annually	Due same date as HUD's required due date.	Contract Manager	Downloaded Excel CSV version of data submitted to HUD; by county

<b>Report Title</b>	<b>Reporting Frequency</b>	<b>Report Due Date</b>	<b>DCF Personnel to Receive Reports</b>	<b>Additional Notes</b>
<b>HUD System Performance Measures</b>	Annually	Due same date as HUD's required due date.	Contract Manager	Downloaded Excel CSV version of data submitted to HUD
<b>ESG Written Standards</b> (if applicable under section B-1.3.)	Annually	July 15th	Contract Manager	CoC level written standards for ESG funded projects
<b>CoC Plan</b>	Annually	July 15th	Contract Manager	Plan submitted as part of the CoC NOFA or formatted for CoC distribution
<b>CoC Governance Charter</b>	Annually	July 15th	Contract Manager	Governance Charter as provided to CoC
<b>Gaps Analysis/Needs Assessment</b>	Annually	October 15th	Contract Manager	Gaps Analysis/Needs Assessment required by HUD
<b>Longitudinal System Analysis</b> (formerly Annual Homeless Assessment Report)	Annually	Due same date as HUD's required due date.	Contract Manager	Downloaded Excel CSV version of data submitted to HUD
<b>Disaster Policy</b>	Annually	July 15th	Contract Manager	CoC level disaster policy
<b>Monthly CAPER report</b>	Monthly	30th of each month following the delivery of services, or next business day if the 15th falls on a Saturday, Sunday, or holiday	Office on Homelessness	Provided in Excel format

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ATTACHMENT D2 – CHALLENGE GRANT MONTHLY STATUS REPORT

	Provider Name	Monthly Status Report	
	Contract #		Month
<p>ATTESTATION: By completing this report, I certify to the best of my knowledge and belief that the report is true, complete and accurate and the expenditures, disbursements and cash receipts are for the purpose and objectives set forth in the terms and conditions of the Award. I am aware that any false, fictitious, or fraudulent information or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statement, false claims, or otherwise. Additionally, I certify that all invoices supporting this report have been submitted to the Department in accordance with this agreement.</p>			
	Name & Title	Date	
<b>Challenge Grant Deliverables</b> (minimum monthly deliverable for activity)	<b>Housing Need</b>	<b>Program Need</b>	<b>Service Need</b>
Minimum monthly deliverable for activity			
Minimum Annual deliverable for activity			
Total Individuals Served by Activity (Monthly)			
Total Individuals Served by Activity (Year to Date)			
<b>Challenge Grant Output Measures</b>	<b>Housing Need</b>	<b>Program Need</b>	<b>Service Need</b>
New Individuals Served this Month			
<b>Unique Individuals Served this Year</b>			
Individuals with Increased Income (benefits)			
Individuals with Increased Income (employment)			
<b>Total Individuals Served who Qualify for TANF (YTD)</b>			
Individuals Connected to Housing Case Management			
Individuals Permanently Housed			
Average Financial Assistance Provided	\$ -	\$ -	\$ -
<b>Remaining Stably Housed</b>	<b>3 months</b>	<b>6 months</b>	<b>12 months</b>
Total Individuals Housed by Challenge Grant Funding			
Individuals Remaining Stably Housed by Challenge Grant Funding			
Percentage Remaining Housed by Challenge Grant Funding			



ATTACHMENT D3 – EMERGENCY SOLUTIONS GRANT MONTHLY STATUS REPORT

	Provider Name	Monthly Status Report		
	Contract #		Month of Services	
<p>ATTESTATION: By completing this report, I certify to the best of my knowledge and belief that the report is true, complete and accurate and the expenditures, disbursements and cash receipts are for the purpose and objectives set forth in the terms and conditions of the Award. I am aware that any false, fictitious, or fraudulent information or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statement, false claims, or otherwise. Additionally, I certify that all invoices supporting this report have been submitted to the Department in accordance with this agreement.</p>				
	Name & Title of Official	Date		
Emergency Solutions Grant Deliverables (minimum monthly deliverable for activity)	Street Outreach	Emergency Shelter	Prevention	Rapid Rehousing
Total Individuals Served by Activity (Monthly)				
Total Individuals Served by Activity (Year to Date)				
Emergency Solutions Grant Output Measures	Street Outreach	Emergency Shelter	Prevention	Rapid Rehousing
New Individuals Served this Month				
New Individuals Served who Qualify for TANF				
Individuals with Increased Income (benefits)				
Individuals with Increased Income (employment)				
Individuals Connected to Housing Case Management				
Individuals Permanently Housed				
Average Financial Assistance Provided			\$ -	\$ -
Remaining Stably Housed	3 months	6 months	9 months	12 months
Total Individuals Housed by Emergency Solutions Grant Funding				
Individuals Remaining Stably Housed by Emergency Solutions Grant Funding				
Percentage Remaining Housed by Emergency Solutions Grant Funding				