



LEGAL REQUEST MEMORANDUM (LRM)

From: (Name) Sieg Julia H (Dept) Library - 6210

Last First

(Title) Library Director (Phone) 352-368-4500

Signature *Julia H. Sieg* Date 09/30/2024

The Office of the County Attorney is requested to provide legal assistance as detailed in this legal request and supporting documents (attached).

Request for: New Document Review & Comment RESUBMIT LRM No. _____

Approve as to Form Other

Description of Request

Attached is the State Aid to Library grant agreement as well as the Certification of Hours, Free Library Service and Access to Materials form for review, prior to execution by the board.

Typically these documents are required to be submitted prior to Oct. 1 of each year. However, county review has been significantly delayed because the Department of State grant application portal was not open to applicants until Sept. 27, 2024. The delay was due to an internal review and revision of the State Aid to Libraries grant agreement.

For more information or discussion, contact: Same as above

(Name) _____ (Title) _____ (Phone) _____

Last First

Agenda Item? Yes No Agenda Date: Nov. 19, 2024

Agenda Deadline Date for Legal: _____ Agenda Deadline Date for Admin: Nov. 7, 2024

Note: Please allow a MINIMUM of 5 working days BEFORE deadlines for LRM to be completed.

DO NOT COMPLETE - Office of the County Attorney use ONLY

LRM No. 2024-876

Assigned to: Matthew Guy Minter, County Attorney Dana E. Olesky, Chief Asst. County Attorney Thomas Schwartz, Asst. County Attorney Valdoston Shealey, Asst. County Attorney

Outcome: Approved as to form and legal sufficiency Approved with revisions: Suggested Completed Other: _____

Attorney Signature: *Thomas Schwartz* Date 10/4/24

Staff Signature: *Lori Zirkle* Date: 10/4/24 Returned: Department Admin

Completed

RECEIVED
By Lori Zirkle at 8:33 am, Oct 04, 2024