



LEGAL REQUEST MEMORANDUM (LRM)

From: (Name) Wheeler Sky (Dept) Visitors & Convention Bureau - 2870
Last First
(Title) Tourist Development Manager (Phone) (352) 438-2800
Signature [Signature] Date Tuesday, September 2, 2025

The Office of the County Attorney is requested to provide legal assistance as detailed in this legal request and supporting documents (attached).

Request for: ☐ Draft Document ☒ Approve as to Form ☒ RESUBMIT LRM No. 2025-876
☒ Legal Opinion ☐ Other

Description of Request

After further review of the contract between Marion County Tourist Development Department and Marion County Parks and Recreation, For Benefit Of, Southeastern Livestock Pavilion, please advise if a MOU (Memorandum Of Understanding) should be utilized in lieu of a contract as the legally binding agreement. We have attached a draft MOU for review. Please note, a MOU was used to execute previous agreements between the Tourist Development Department and other Marion County Departments (attached for review).

For more information or discussion, contact: ☐ Same as above
(Name) Shelton Candace (Title) Industry and Community Relations (Phone) (352) 438-2800
Last First

Agenda Item? ☒ Yes ☐ No Agenda Date: Tuesday, October 7, 2025

Agenda Deadline Date for **Legal**: Friday, September 5, 2025 Agenda Deadline Date for **Admin**: Thursday, September 18, 2025

Note: Please allow a MINIMUM of 5 working days BEFORE deadlines for LRM to be completed.

DO NOT COMPLETE - Office of the County Attorney use ONLY

LRM No. 2025-876 RESUBMIT

Assigned to: ☐ Matthew Guy Minter, County Attorney ☐ Dana E. Olesky, Chief Asst. County Attorney ☐ Linda Blackburn, Asst. County Attorney ☒ Thomas Schwartz, Asst. County Attorney ☐ Valdoston Shealey, Asst. County Attorney

Outcome:

Date Received:

☐ Approved as to form and legal sufficiency
☒ Approved with revisions: ☒ Suggested ☒ Completed
☐ Other:

RECEIVED
By Victoria Ryder at 3:40 pm, Sep 02, 2025

Attorney Signature: [Signature] Date 9/3/25

Staff Signature: [Signature] Date: 9/3/25 Returned: ☒ Department ☐ Admin ☐
Completed