

**Official Minutes of  
MARION COUNTY  
BOARD OF COUNTY COMMISSIONERS**

December 17, 2024

**CALL TO ORDER:**

The Marion County Board of County Commissioners met as the Marion County Community Redevelopment Agency Board (MCCRAB) in a special session at 1:52 p.m. on Tuesday, December 17, 2024 at the Marion County Governmental Complex located in Ocala, Florida.

**ROLL CALL AND PLEDGE OF ALLEGIANCE:**

Upon roll call the following members were present: Chairman Kathy Bryant, District 2; Vice-Chairman, Carl Zalak, III, District 4; Commissioner Craig Curry, District 1; Commissioner Matthew McClain, District 3; and Commissioner Michelle Stone, District 5. Also present were County Attorney Matthew G. Minter, County Administrator Mounir Bouyounes, and Assistant County Administrator (ACA) Tracy Straub.

The meeting opened with the Pledge of Allegiance to the Flag of our Country.

**PROOF OF PUBLICATION**

Deputy Clerk Lewter presented Proof of Publication No. 9676421 entitled, "Notice of 2024 Schedule of Meetings Marion County Community Redevelopment Agency", published in the Star Banner newspaper on January 16, 2024.

The Deputy Clerk was in receipt of a 26 page Agenda packet.

**1. ADOPT THE FOLLOWING MINUTES:**

1.1 June 18, 2024

1.2 September 4, 2024

A motion was made by Commissioner Zalak, seconded by Commissioner Stone, to adopt the meeting minutes of June 18, and September 4, 2024. The motion was unanimously approved by the Board (5-0).

**2. SCHEDULED ITEMS:**

2.1. Request Approval for Silver Springs Community Redevelopment Area Façade and Building Improvement Program Grant (No. SS-FBIG-2024-01) for Marion County Community Services for the Silver Springs Manor and RV Park, Hotel Buildings Demolition, 5401 E. Silver Springs Boulevard, Parcel Identification Number 24153-000-00, ±1.50 acres (Budget Impact – Neutral; expenditure not to exceed \$75,000)

Senior Planner Chris Rison, Growth Services, presented the following recommendation:  
Description/Background: The Silver Springs Community Redevelopment Area (CRA) Façade & Building Improvement Program Grant Program ("Program") is intended to encourage and support property owners in the redevelopment of existing properties within the CRA. The Marion County Community Services Department (MCCS) is requesting a Program grant for demolition of the Silver Springs Manor and RV Park Hotel Buildings recently acquired by Marion County.

The Program enables grant funds up to \$75,000 or 50% of the cost, whichever is less, upon completion of the requested demolition activity.

The MCCA hotel demolition will be conducted in conjunction with Marion County's Facilities Department. The demolition cost estimate is \$83,544 (required materials testing with demolition and removal); however, the final cost is subject to Marion County procurement processes, and final outcome of the required material testing. Staff recommends the Board approve Application No. SS-FBIG-2024-01, and direct staff to provide for reimbursement of 50% of the actual costs. Transferal/reimbursement of the final determined funds will be to MCCA based on the final costs and subject to completion of all construction/demolition, including appropriate final inspections, release of liens, and confirmation of the site being "clear" of potential hazardous materials.

Budget/Impact: Neutral; Program/Project funds budgeted - \$574,713 FY 2024-25. Expenditure to be 50% of actual costs with actual costs estimated to be \$83,544, but not to exceed \$75,000.

Recommended Action: Motion to approve Application No. SS-FBIG-2024-01, and direct staff to provide for the reimbursement payment up to 50% of the final costs, subject to the completion of construction/demolition, including appropriate final inspections, release of liens, and confirmation of the site being "clear" of potential hazardous materials.

Senior Planner Chris Rison, Growth Services, advised that the MCCA Department is requesting a grant from the Façade & Building Improvement Program Grant Program for demolition of an existing structure, Silver Springs Manor and RV Park Hotel Buildings, which were recently acquired by Marion County. He stated staff is recommending approval of the request, noting the program enables grant funds up to 50 percent (%) of the demolition cost as a reimbursement grant, not to exceed \$75,000.00.

Chairman Bryant opened the floor to public comment.

There being none, Chairman Bryant advised that public comment is now closed.

A motion was made by Commissioner Stone, seconded by Commissioner McClain, approve Application No. SS-FBIG-2024-01, and direct staff to provide for the reimbursement payment up to 50% of the final costs up to \$75,000.00, subject to the completion of construction/demolition, including appropriate final inspections, release of liens, and confirmation of the site being "clear" of potential hazardous materials. The motion was unanimously approved by the Board (5-0).

**2.2. Request Approval to Schedule and Advertise the Marion County Community Redevelopment Agency 2025 Schedule of Meetings – (Budget Impact -Neutral)**

Senior Planner Chris Rison, Growth Services, presented the following recommendation:

Description/Background: The Board for the Marion County Community Redevelopment Agency (Agency) must meet regularly to maintain the active status of the Agency consistent with §163.330 and §189, F.S.

A limited meeting schedule is recommended, including meetings for considerations related to the Agency's Silver Springs Community Redevelopment Agency (CRA) Budget. The attached recommended 2025 Schedule of Meetings is coordinated with the Board of County Commissioners' approved 2025 Schedule of BCC Meetings. This pattern is similar to other local governments in regards to Agency meetings, including the City of Ocala.

Approval of the annual schedule of meetings allows for advance planning and proper notice of meetings at the beginning of each year. The Agency Board maintains flexibility to schedule, cancel, or reschedule any meetings should the need arise.

Budget/Impact: Neutral; advertising cost approved in FY 2024-25 budget.

Recommended Action: Motion to approve the attached 2025 Schedule of Meetings and authorize staff to advertise the Schedule.

Senior Planner Chris Rison, Growth Services, provided an overview of the request to schedule and advertise the MCCRAB 2025 schedule of meetings.

A motion was made by Commissioner Zalak, seconded by Commissioner Stone, to approve the 2025 Schedule of Meetings and authorize staff to advertise the Schedule. The motion was unanimously approved by the Board (5-0).

**3. NEW BUSINESS: NONE.**

**ADJOURN**

There being no further business to come before the MCCRAB, the meeting thereupon adjourned at 1:57 p.m.

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Kathy Bryant, Chairman

Attest:

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Gregory C. Harrell, Clerk

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