

MARION COUNTY BOARD OF COUNTY COMMISSIONERS

ADMINISTRATIVE BUDGET TRANSFER REPORT

04/04/2025 to 04/24/2025

Prepared by: Gregory C. Harrell, Marion County Clerk of Court and Comptroller - Budget Department

Pursuant to Florida Statute 129.06, Execution and Amendment of Budget, the County Budget Officer has executed the following Budget Transfers as authorized by the Marion County Board of County Commissioners, Commission Policy 19-01. The Budget Transfers adhere to the following conditions:

- A. The budget transfer does not change the total expenditure appropriations of a Cost Center; and
- B. The transfer adheres to the following account restrictions:
 - i. The transfer occurs between personnel expenditure accounts (line item account codes 510000 through 529999); or
 - ii. The transfer occurs between operating expenditure accounts (line item account codes 530000 through 559999); and
- C. The transfer per line item account is \$10,000 or less; and
- D. The transfer is approved by the County Administrator; and
- E. The transfer is reviewed and approved by the County Budget Officer.

Criminal Justice Court Costs Fund

Law Library

Journal Number # 2025-7-2303 *Date Executed:* 04/23/2025

A budget transfer is requested to reallocate funds into Travel & Per Diem. The Law Library has had a decreased need for funds from Professional Services and this will be used to increase Travel & Per Diem. The Law Library plans to send staff to the National Association for Court Management conference this year and additional funds are needed to cover travel. This training will be beneficial for staff to ensure they remain up to date on the latest best practices, legal updates and ensure consistent application of judicial procedures across services.

	<u>Fund</u>	<u>Dept</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
From	1052	- 260	- 531109	Professional Services	\$1,000
To	1052	- 260	- 540101	Travel and Per Diem	\$1,000

Juvenile Alternative Program Drug Court

Journal Number # 2025-7-2030 *Date Executed:* 04/23/2025

A budget transfer is needed to reallocate unspent funds from Operating Supplies to Books, Publications and Subscription to purchase essential reading materials that directly support the goals and curriculum of the program. This adjustment ensures that the program has access to necessary resources. Funding is available since the program was able to utilize state funding instead of county funds for the purchase of drug screen devices.

	<u>Fund</u>	<u>Dept</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
From	1052	- 272	- 552108	Operating Supplies	\$500
To	1052	- 272	- 554101	Books Publications and Subscriptions	\$500

Juvenile Alternative Program Drug Court

Journal Number # 2025-7-2274 Date Executed: 04/23/2025

A budget transfer is needed to reallocate unspent funds from Operating Supplies and Promotional Activities to Travel and Training. Juvenile Treatment Court will be sending a staff member to the Drug Court Conference this year and additional funds are needed to cover the expenses. This training will be beneficial and ensure new staff are brought up to date on the latest best practices, legal updates, and evidence-based approaches to effectively support program participants in their recovery journey. Funding is available since the program was able to utilize state funding instead of county funds for the purchase of drug screen devices.

	<u>Fund</u>	<u>Dept</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
From	1052	- 272	- 552108	Operating Supplies	\$900
From	1052	- 272	- 548101	Promotional Activities	\$450
To	1052	- 272	- 555501	Training and Education	\$450
To	1052	- 272	- 540101	Travel and Per Diem	\$900

911 Management Fund

911 Management

Journal Number # 2025-7-1330 Date Executed: 04/15/2025

This budget amendment is necessary to purchase an advanced desktop and associated licenses for a GIS intern starting in May and working throughout the summer in the 911 Management Department. The funds are available from the Professional Services account because of a delay in needing cybersecurity coverage. Once the internship is over, this computer will be available for the new position being requested in the proposed budget for FY 2025-26.

	<u>Fund</u>	<u>Dept</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
From	1071	- 313	- 531109	Professional Services	\$6,387
To	1071	- 313	- 552106	Computer Software	\$3,145
To	1071	- 313	- 552116	Operating Supplies Computer Hardware	\$3,242

Medical Examiner Fund

Medical Examiner

Journal Number # 2025-7-734 Date Executed: 04/08/2025

Marion County is performing a title search on the parcels for the Medical Examiner property, which includes Parcel ID 26-19-24-3900-064-01501 and 26-19-24-3900-064-01601 for the address located at 809 Pine Street, Leesburg, FL 34748. It is estimated that the fee is approximately \$500 per parcel and funds are being moved to cover this, with some buffer, in case there are any other associated costs.

	<u>Fund</u>	<u>Dept</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
From	1091	- 132	- 552106	Computer Software	\$1,500
To	1091	- 132	- 531109	Professional Services	\$1,500