



## Marion County Board of County Commissioners

### Building Safety ▪ Licensing

2710 E. Silver Springs Blvd.  
Ocala, FL 34470  
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## Marion County License Review Board Minutes March 11, 2025

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The monthly meeting of the Marion County License Review Board was held at the Growth Management Building, 2710 E. Silver Springs Blvd., Ocala, FL 34470.

The Chairman called the meeting to order at 5:30 pm. An official recording of the meeting was made by the Marion County Building Safety Department with BIS recording software.

1. **INVOCATION**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:**

***Board members present were:*** Lee Kitzmiller, Jeremiah Bennett, Fawn Singletary, James Duryea, Roger Sandor, John Michael Gartner Jr.

***Board members absent were:*** Zachary Curry and Alternates: Alan O'Cull, Charles Stokes.

***Also attending:*** Antoinette Hernandez, Board Secretary; Ryan Arbuckle, Supervisor of Investigations for Marion County Building Department; Michael Savage, Director for Marion County Building Department; Valdoson Shealy, Assistant County Attorney for Marion County, and Linda Blackburn, Assistant County Attorney for Marion County.

4. **ADOPTION OF MINUTES FROM PREVIOUS MEETING:**

James Duryea moves to adopt January 14, 2025 Minutes. Roger Sandor seconds. All in favor. The motion passed unanimously.

5. **LICENSE REVIEW OF CONTRACTORS:**

***Incoming Contractors through Letter of Reciprocity:*** James Duryea moves to accept list presented. Roger Sandor seconds. All in favor. The motion passed unanimously.

***Applicants to take G.I.T.S Exam:*** James Duryea moves to accept list presented. Jeremiah Roger seconds. All in favor. The motion passed unanimously.

6. **LIENS FOR UNLICENSED & LICENSED CONTRACTORS:** James Duryea moves to accept list presented. Roger Sandor seconds. All in favor. The motion unanimously.

7. **OLD BUSINESS:**

**Contractor Appeal - LRB 2024-26 Yessica Umanzor v. Mark Clifton Norman / Mark Norman Construction, Inc.**

Ryan Arbuckle – Marion County Investigator – present & sworn.

Yessica Umanzor – Complainant – present & sworn.

Mark Norman – Contractor – present.

Ryan Arbuckle presented supplemental photos and a complete permit history for Board to Review. The permit only has finals left.

Mark Norman requests to have Board remove hold on his license due to financial issues.

Board votes.

The motion passed unanimously.

The Board hereby finds to deny the appeal request.

8. **NEW BUSINESS:**

**LRB 2025-1 Phillip Hisey v. James Salles Kephart / Platinum Air Inc.**

Ryan Arbuckle – Marion County Investigator – present & sworn

Phillip Hisey - Complainant – present & sworn

James Salles Kephart – Contractor – not present - certified mail was sent to contractor, contractor refused to accept certified mail.

James Duryea moves to hear case. Jeremiah Bennett seconds to hear case. All in favor.

Ryan Arbuckle presents case.

Phillip Hisey provides testimony.

James Duryea moves that the contractor performed work which was in violation of Marion County Licensing Code by abandoning the Job under Marion County Ordinance 5.5-33 (i) (1) and Florida Florida Statute 489.129 (1) (j). Jeremiah Bennett seconds the motion.

Description of the Marion County Ordinance and Florida statute were read into record by Building Official/Director, Michael Savage.

Vote – The motion passed unanimously.

The Board's decision is to withhold the issuance of any permits for an indefinite period or until restitution is made in the amount of \$1,000 to the homeowner, Phillip Hisey.

9. **OTHER BUSINESS:**

Linda Blackburn - new attorney for the Office of the County Attorney was introduced to Board.

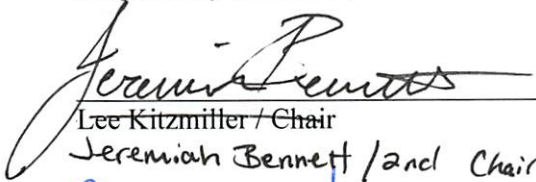
The meeting adjourned at approx. 6:05 PM.

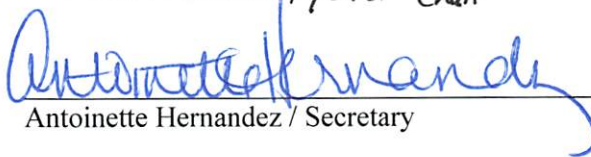
The next scheduled meeting will be Tuesday, April 11<sup>th</sup>, 2025 at 5:30 PM.

10. **NOTATION FOR RECORD:** None.

11. **PUBLIC COMMENT:** None.

Respectfully submitted,

  
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Lee Kitzmiller / Chair  
Jeremiah Bennett / 2nd Chair

  
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Antoinette Hernandez / Secretary

cc: Marion County Board of County Commissioners - Assistant County Attorney  
Marion County Board of County Commissioners Record Clerk