

COMMISSION POLICY 24-06: NAMING AND RENAMING OF COUNTY
PROPERTIES

I. Purpose

Marion County Board of County Commissioners procedures for naming and renaming of County properties. Repeals Commission Policy 14-02.

II. Policy

1. Properties identified as needing a name or renaming shall be submitted to the County Administrator in writing.
2. The County Administrator shall place the correspondence on the BCC Agenda for action.
3. A statement of the reasons for naming a facility and a brief summary of the purpose and history of the facility and facility site will be prepared by the department most closely associated with operation conducted at the site (Interested Department).
4. The County, through the Interested Department, shall solicit name suggestions from schools, community groups, a press release to the media, neighborhood or community newsletter and other means to inform the public of the need for a name.
5. The County Administrator shall appoint a Staff Ad Hoc Facilities Naming Committee. This committee shall have 5 – 7 members. Members shall include a representative of the Commissioner whose district the facility is located, a representative of the County Administrator's Office, a representative of the Interested Department who will act as chair and secretary, a representative of the Historical Commission and the remaining members shall be chosen from interested citizens.
6. The Committee shall in its report consider at least the following matters:
 - a. The special relationship, if any, the proposed name bears to the property being named.
 - b. If there is a donation of the property to the County, the wishes of the donor.
 - c. Other names related to the property.
 - d. The natural features, wildlife and natural history of the site.
 - e. The special wishes of a community partner in the development or management of the site.
 - f. If the proposed name is that of a natural person, whether or not

such person is then living and if deceased, how long the person has been deceased.

g. Such other matters as the Committee may deem appropriate.

7. The Committee shall submit up to three names in rank order to the County Administrator for comment.
8. The County Administrator will then submit the Committee Report and the recommendations to the County Commission for consideration.

Notwithstanding the aforementioned policy, the County Commission authorizes the County Administrator to bring forward a request to the Board for consideration that may not specifically fit the instructions of this policy, but it is deemed to be of value to the county operation to address a specific situation or circumstance.

Approved by: _____ Date: _____

POLICY HISTORY

Created: 1993, February 7, 1995

Replaced: June 3, 2014

Current: October 15, 2024