



GREGORY C. HARRELL
CLERK OF COURT AND COMPTROLLER MARION COUNTY, FLORIDA
P.O. BOX 1030 OCALA, FLORIDA 34478-1030
TELEPHONE (352) 671-5520 WWW.MARIONCOUNTYCLERK.ORG
ACQUISITION - DISPOSITION FORM



TO: Finance

From: Growth Services

Date: 07/30/2025

ASSET IS RETIRED ADD BACK TO INVENTORY:

☐

Asset#	Location	Serial Number
039038	Growth Management	V11H167020
Description		Year Aquired
EPSON POWERLITE PROJECTOR		2005

Acquisition: ☐

Asset/Vehicle Number Being Replaced:

(If Applicable)

Please attach a copy of the invoice
for acquisitions

Disposal: ☒

Disposal Reason: Exceeds Useful Life

Disposal Method: Recycled

Disposal Location: Department

Transfer: ☐

Department Receiving Transfer:

Authorized Signature:

Digitally signed by Charles Varadin
Date: 2025.07.30 17:08:29 -04'00'

Secondary Signature:

(If Applicable)

Fleet Signature:

(If Applicable)

BCC Chairman Signature:

Forward copy of approved form to: Clerk of Court and Comptroller-Finance Department. Please include a copy of the loss report for all risk claims.

Use SEE ATTACHED in the Asset# column for disposal lists.



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ACQUISITION - DISPOSITION FORM



TO: Finance

From: Fleet Management

Date: 08/01/2025

ASSET IS RETIRED ADD BACK TO INVENTORY:

☐

Asset#	Location	Serial Number
040744	Animal Services	1GCGG25VX71198200
Description		Year Aquired
2007 CHEVROLET EXPRESS CARGO VAN 2500 (VN-5)		2007

Acquisition: ☐

Asset/Vehicle Number Being Replaced:
(If Applicable)

Please attach a copy of the invoice
for acquisitions

Disposal: ☒

Disposal Reason: Exceeds Useful Life

Disposal Method: Send to Auction

Disposal Location: Delivered to Fleet

Transfer: ☐

Department Receiving Transfer:

Authorized Signature: Kyra Lynch Digitally signed by Kyra Lynch
Date: 2025.08.04 10:39:43 -04'00'

Secondary Signature:

(If Applicable)

Fleet Signature:

(If Applicable)

Mark Williams Digitally signed by Mark Williams
Date: 2025.08.05 06:36:21 -04'00'

BCC Chairman Signature: _____

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Use SEE ATTACHED in the Asset# column for disposal lists.



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ACQUISITION - DISPOSITION FORM



TO: Finance

From: MSTU Shores

Date: 07/23/2025

ASSET IS RETIRED ADD BACK TO INVENTORY:



Asset#	Location	Serial Number
040816	SSS RECREATION -MST04	1GCEC19X37Z598450
Description		Year Aquired
07 CHEVY TRUCK P-131		2007

Acquisition: ☐

Asset/Vehicle Number Being Replaced:

P-131

(If Applicable)

Please attach a copy of the invoice
for acquisitions

Disposal: ☒

Disposal Reason: Exceeds Useful Life

Disposal Method: Send to Auction

Disposal Location: Delivered to Fleet

Transfer: ☐

Department Receiving Transfer:

Authorized Signature: DANNY SMITH Digitally signed by DANNY SMITH
Date: 2025.07.23 12:43:41 -04'00'

Secondary Signature:

(If Applicable)

Fleet Signature:

(If Applicable)

Mark Williams Digitally signed by Mark Williams
Date: 2025.07.24 07:55:00 -04'00'

BCC Chairman Signature: _____

Forward copy of approved form to: Clerk of Court and Comptroller-Finance Department. Please include a copy of the loss report for all risk claims.

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ACQUISITION - DISPOSITION FORM



TO: Finance

From: Human Resources

Date: 08/06/2025

ASSET IS RETIRED ADD BACK TO INVENTORY:

☐

Asset#	Location	Serial Number
52760	CLINIC/HR	
Description		Year Aquired
FURNITURE DESK		2020

Acquisition: ☐

Asset/Vehicle Number Being Replaced:

(If Applicable)

Please attach a copy of the invoice
for acquisitions

Disposal: ☒

Disposal Reason: Exceeds Useful Life

Disposal Method:

Discarded

Disposal Location:

Transfer: ☐

Department Receiving Transfer:

Authorized Signature: Sara Caron Digitally signed by Sara Caron
Date: 2025.08.06 15:27:31 -04'00'

Secondary Signature:

(If Applicable)

Fleet Signature:

(If Applicable)

BCC Chairman Signature: _____

Forward copy of approved form to: Clerk of Court and Comptroller-Finance Department. Please include a copy of the loss report for all risk claims.

Use SEE ATTACHED in the Asset# column for disposal lists.



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ACQUISITION - DISPOSITION FORM



TO: Finance

From: Human Resources

Date: 08/06/2025

ASSET IS RETIRED ADD BACK TO INVENTORY:

☐

Asset#	Location	Serial Number
52761	CLINIC/HR	
Description		Year Aquired
FURNITURE DESK		2020

Acquisition: ☐

Asset/Vehicle Number Being Replaced:
(If Applicable)

Please attach a copy of the invoice
for acquisitions

Disposal: ☒

Disposal Reason: Exceeds Useful Life

Disposal Method:

Discarded

Disposal Location:

Transfer: ☐

Department Receiving Transfer:

Authorized Signature: Sara Caron Digitally signed by Sara Caron
Date: 2025.08.06 15:26:14 -04'00'

Secondary Signature:

(If Applicable)

Fleet Signature:

(If Applicable)

BCC Chairman Signature: _____

Forward copy of approved form to: Clerk of Court and Comptroller-Finance Department. Please include a copy of the loss report for all risk claims.

Use SEE ATTACHED in the Asset# column for disposal lists.



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ACQUISITION - DISPOSITION FORM



TO: Finance

From: 5th Circuit

Date: 07/31/2025

ASSET IS RETIRED ADD BACK TO INVENTORY:

☐

Asset#

Location

Serial Number

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Description

Year Aquired

SEE ATTACHED	
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Acquisition: ☐

Asset/Vehicle Number Being Replaced:

Please attach a copy of the invoice
for acquisitions

(If Applicable)

Disposal: ☒

Disposal Reason: Exceeds Useful Life

Disposal Method: Recycled

Disposal Location: Department

Transfer: ☐

Department Receiving Transfer:

Authorized Signature:

Angela Lane

Digitally signed by Angela Lane
Date: 2025.07.31 13:52:44 -04'00'

Secondary Signature:

(If Applicable)

Fleet Signature:

(If Applicable)

BCC Chairman Signature:

Forward copy of approved form to: Clerk of Court and Comptroller-Finance Department. Please include a copy of the loss report for all risk claims.

Use SEE ATTACHED in the Asset# column for disposal lists.

Asset	Description	Tag Number	Serial/Parcel	Location	Fiscal Yr
045726	HP LASERJET PRINTER	9006383	CNCCC7S01K	JC2	2012
048491	CISCO CATALYST 3850 SWITCH	9006346	FCW2008DOJ1	JC5	2016
048492	CISCO CATALYST 3850 SWITCH	9006347	FOW2008CONX	JC5	2016
048493	CISCO CATALYST 3850 SWITCH	9006348	FOC2008XOM7	JC5	2016
048625	CISCO 4331 INTEGRATED SERVICES	8001174	FGT3HD391580	JC5	2016
049989	SWITCH 48 PORT	8001183	CQG3822M010	JC5	2017
049990	SWITCH 48 PORT	8001182	CQG3822M019	JC5	2017
050998	LATITUDE 5590/DOCK	9006757	289BSQ2	JC5	2018
051000	LATITUDE 5590/DOCK	9006759	9Q5BSQ2	JC5	2018
051001	LATITUDE 5590/DOCK	9006760	C1CBSQ2	JC5	2018
051003	LATITUDE 5590/DOCK	9006762	DZBBSQ2	JC4	2018
051004	LATITUDE 5590/DOCK	9006763	FT7BSQ2	JC5	2018
051005	LATITUDE 5590/DOCK	9006764	G3CBSQ2	JC5	2018
052539	LATITUDE 5590	9007292	40802X	JC5	2019
052541	LATITUDE 5590	9007286	G0822X2	JC5	2019
052542	LATITUDE 5590	9007293	20QZ1X2	JC5	2019
052543	LATITUDE 5590	9007290	5Y702X2	JC5	2019
052544	LATITUDE 5590	9007289	G80202X2	JC5	2019
052545	LATITUDE 5590	9007294	BSWZ1X2	JC2	2019
052570	CISCO ROUTER	9009558	FLM2328100Z	JC1	2019
052571	ASA FIREWALL	9007295	JMX2325X044	JC5	2019
052590	LATITUDE 5590 XCTO	9007412	14MN2X2	JC5	2019
052592	LATITUDE 5590 XCTO	9007411	264L2X2	JC5	2019
052593	LATITUDE 5590 XCTO	052593	631V2X2	JC5	2019
052594	LATITUDE 5590 XCTO	9007414	8Q5V2X2	JC5	2019
052595	LATITUDE 5590 XCTO	9007410	9V9L2X2	JC5	2019
53348	DELL LATITUDE 5501	53348	71DN533	JC5	2020
53436	DELL LATITUDE COURT ADMIN	9008783	3TT8M33	JC5	2020
53465	DELL LATITUDE 5501	9009101	168BM33	JC5	2020
53467	DELL LATITUDE 5501	9008778	4LWQM33	JC5	2020
53471	DELL LATITUDE 5501	53471	F7XQM33	JC5	2020



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ACQUISITION - DISPOSITION FORM



TO: Finance

From: Fleet Management

Date: 08/07/2025

ASSET IS RETIRED ADD BACK TO INVENTORY:

☐

Asset#	Location	Serial Number
	FLEET MANAGEMENT	
Description	Year Aquired	
SEE ATTACHED SHEET WITH EQUIPMENT LIST		

Acquisition: ☐

Asset/Vehicle Number Being Replaced:
(If Applicable)

Please attach a copy of the invoice
for acquisitions

Disposal: ☒

Disposal Reason:

Disposal Method:

Disposal Location:

Transfer: ☐

Department Receiving Transfer:

Authorized Signature: Karen Holgate Digitally signed by Karen Holgate
Date: 2025.08.07 15:57:00 -04'00'

Secondary Signature:

(If Applicable)

Fleet Signature:

(If Applicable)

Mark Williams Digitally signed by Mark Williams
Date: 2025.08.07 16:08:37 -04'00'

BCC Chairman Signature: _____

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ASSET #	DESCRIPTION	DATE ACQ	REASON	DISPOSAL
039033	BEND PAK LIFT BAY 3	05/12/05	Replaced	Discarded
041501	SCAG-61 VELOCITY MOWER	11/09/06	Exceeds useful life	Sent to Auction
043578	COMP-15 AIR COMPRESSOR	02/05/09	Obsolete	Sent to Auction
048692	BOSCH 3824 ESI SCANNER - TRUCK	10/26/16	Obsolete	Discarded
24339	FW-1 TRAILER	07/12/93	Repair Costs exceed value	Discarded
245810	FORWARD VEHICLE LIFT BAY1	03/13/93	Replaced	Discarded
255400	RAWSON KOENIG 3200 TRUCK MOUNT CRANE	11/29/93	Repair Costs exceed value	Sent to Auction