

## CHANGE ORDER FORM

This form is to be used when a Purchase Order has a change in scope, amount or date. Amounts exceeding 10% of original award requires BCC approval. Some fields may not be applicable and may be left blank. Use your cursor to hover over a field for help.

Please send completed and digitally signed form to [Procurement@marionfl.org](mailto:Procurement@marionfl.org)

Date: 4/24/2025 Department: Office of County Engineer Change Order #: 001

☐ Additional Days Only

Is Board Action Required? No

Contractor/Vendor (Name & Address):

TRAFFIC CONTROL DEVICES LLC  
242 N WESTMONTE DRIVE  
ALTAMONTE SPRINGS, FL 32714

Bid/Contract/Quote Number & Project Title:

24B-277 SW 40th/49th Ave PH 1 Signalization (STC073804-563220)

PO Number: 02500658

Contract Amount: \$ 590,790.00

GL Account Number (ORG/OBJECT):

VJ738541 - 563220

Have you sent Procurement the revised P&P Bond? Yes ☐ No ☐ N/A ☒

Project Account Number (If applicable):

Is the change order amount from Contingency? Yes ☐ No ☒

Requesting Amount of Contingency:

### JUSTIFICATION & DESCRIPTION OF CHANGE

Deduct of line item 0663-1-122 SIGNAL PRIORITY AND PREEMPTION SYSTEM, F&I, GPS, (\$8,063.00) DETECTOR  
Adding of line item 0660-6-121 VEHICLE DETECTION SYSTEM- AVI, BLUETOOTH, F&I, \$4,527.00 CABINET EQUIPMENT  
Adding of line item 0660-6-122 VEHICLE DETECTION SYSTEM- AVI, BLUETOOTH, F&I, \$13,575.00  
Net total of \$10,039.00 increase.

\* BACKUP DOCUMENTATION MUST BE ATTACHED CLARIFYING CHANGE\*

Original Ordered Amount: \$649,869.00

Current Ordered Amount (Not the balance): \$649,869.00

The PO will be ~~increased~~ decreased by this change order in the amount of: ☒ Increase ☐ Decrease \$ 10,039.00  
(Do not put contingency amount)

The new PO amount including this change order will be: \$659,908.00  
(PO amount will not change if it comes from contingency)(auto calculated)

Contract time will be Increased/decreased by \_\_\_\_\_ DAYS

Prior Substantial Completion Date: \_\_\_\_\_ Revised Substantial Completion Date: NA

Prior Final Completion Date: \_\_\_\_\_ Revised Final Completion Date: NA

### Approval:

### BCC Approval (when applicable):

Douglas A. Hinton 4/25/25  
Director/Designee Date

\_\_\_\_\_  
Chairman, BCC Date

[Signature] 4/25/2025  
Project Mgr. Date

\_\_\_\_\_  
Attest: Clerk of Court Date

Administration (NEW amount is between \$25k - \$50k) \_\_\_\_\_ Date

\_\_\_\_\_  
County Administrator Date

Procurement: \_\_\_\_\_ Date

Reset Form

Email Form

Revised 10/2024