

MARION COUNTY BOARD OF COUNTY COMMISSIONERS

ADMINISTRATIVE BUDGET TRANSFER REPORT

11/08/2024 to 11/21/2024

Prepared by: Gregory C. Harrell, Marion County Clerk of Court and Comptroller - Budget Department

Pursuant to Florida Statute 129.06, Execution and Amendment of Budget, the County Budget Officer has executed the following Budget Transfers as authorized by the Marion County Board of County Commissioners, Commission Policy 19-01. The Budget Transfers adhere to the following conditions:

- A. The budget transfer does not change the total expenditure appropriations of a Cost Center; and
- B. The transfer adheres to the following account restrictions:
 - i. The transfer occurs between personnel expenditure accounts (line item account codes 510000 through 529999); or
 - ii. The transfer occurs between operating expenditure accounts (line item account codes 530000 through 559999); and
- C. The transfer per line item account is \$10,000 or less; and
- D. The transfer is approved by the County Administrator; and
- E. The transfer is reviewed and approved by the County Budget Officer.

General Fund

Veterans Service Office

Journal Number # 2025-2-239 *Date Executed:* 11/08/2024

This transfer will allow us to navigate the costs and changes for updated staff needs. Due to necessary equipment updates, we require more funds in Operating Supplies and Rental & Leases Equipment. These funds are available in Office Supplies. Funds will be moved from Utility Services to Computer Hardware to replace our dated monitors, backup batteries and other computer hardware. Repairs Maintenance requires more funds due to new account code use, these funds are available in Books, Pubs & Subscription. This should align our expenses with funds for the rest of the year.

	<u>Fund</u>	<u>Dept</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
From	0010	- 378	- 554101	Books Publications and Subscriptions	\$300
From	0010	- 378	- 551101	Office Supplies	\$1,400
From	0010	- 378	- 543101	Utility Services Elc Wtr Swr	\$900
To	0010	- 378	- 552116	Operating Supplies Computer Hardware	\$900
To	0010	- 378	- 552108	Operating Supplies	\$800
To	0010	- 378	- 546301	Repairs and Maint Equipment	\$300
To	0010	- 378	- 544101	Rentals and Leases Equipment	\$600

Property Engineering Services

Journal Number # 2025-2-1064 Date Executed: 11/14/2024

A bulk order form for FY 25 was submitted for the Property Management Fund. The actual cost for computer hardware is marginally higher than the budgeted amount. This adjustment transfers \$2 from Operating Supplies to Operating Supplies - Computer Hardware to cover the shortfall.

	<u>Fund</u>	<u>Dept</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
From	0010	- 412	- 552108	Operating Supplies	\$2
To	0010	- 412	- 552116	Operating Supplies Computer Hardware	\$2

Water Resources

Journal Number # 2025-2-1066 Date Executed: 11/14/2024

A bulk order form for FY 25 was submitted for the Water Resources Fund. The actual cost for computer hardware is marginally higher than the budgeted amount. This adjustment transfers \$24 from Operating Supplies to Operating Supplies - Computer Hardware to cover the shortfall.

	<u>Fund</u>	<u>Dept</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
From	0010	- 433	- 552108	Operating Supplies	\$24
To	0010	- 433	- 552116	Operating Supplies Computer Hardware	\$24