



# PROJECT CLOSE OUT MEETING REQUEST FORM

Project Name: MCSO E-F Pod Stucco

Project Code: SOC000033 Contract Number: 24B-271

End-Using Dept.: Facilities Management

Project Budget: \$269,610.00 ✓

Final Project Costs: \$241,635.00

Remaining Funds: \$27,975.00

Funding Restrictions (Grant, Etc.): None

Construction Manager Name: Chinese Connection Painting Inc.

### Documentation Provided

Copy of Dept. Acceptance letter:  Yes  No

Date Final Request for Payment Received: Oct 28, 2024

Facilities Director/ Project Manager Signature: \_\_\_\_\_

### Administrative Use

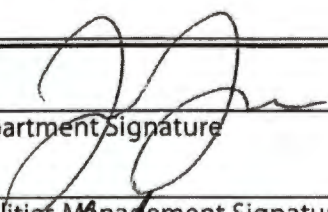
Date Meeting Request Received: \_\_\_\_\_

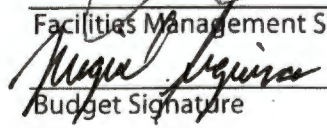
Date of Project Close Out Meeting: \_\_\_\_\_

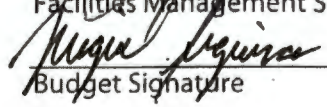
### Project Completion Certification (To be completed & signed during CPM):

Recommendation for Remaining Project Funds

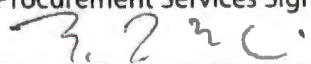
Return to Sheriff's Surtax Fund Balance


 12-9-24  
 Department Signature Date

 12/12/24  
 Facilities Management Signature Date

 \_\_\_\_\_  
 Budget Signature Date

Debbie Cole Digitally signed by Debbie Cole  
 Date: 2024.12.11 14:06:34 -05'00'

 12/12/24  
 Procurement Services Signature Date

 \_\_\_\_\_  
 Administration/Fiscal Signature Date