

CHANGE ORDER FORM

This form is to be used when a Purchase Order has a change in scope, amount or date. Amounts exceeding 10% of original award requires BCC approval. Some fields may not be applicable and may be left blank. Use your cursor to hover over a field for help.
*Please send completed and digitally signed form to **Procurement@marionfl.org***

Date: 5/20/2026 Department: Fire Rescue Service Change Order #: 1

Additional Days Only Is Board Action Required? Yes Contractor/Vendor (Name & Address):

Bid/Contract/Quote Number & Project Title: RO Holdings LLC dba One Boat
13481 Highway 31
Athens, AL 35611

N/A

PO Number: 2601080 GL Account Number (ORG/OBJECT): EF300522-564101

Contract Amount: \$ 79,166.00 Project Account Number (If applicable): _____

Have you sent Procurement the revised P&P Bond? Yes No N/A Requesting Amount of Contingency: _____

Is the change order amount from Contingency? Yes No

JUSTIFICATION & DESCRIPTION OF CHANGE

The original PO encumbered for 25HP engines and should have been for 30HP engines. This change order will encumber the difference of what should have been for the boats being ordered through the Grant from the Division of State Fire Marshal for Agreement #FM1210, originally presented on the BCC agenda 01/20/2026.

BACKUP DOCUMENTATION MUST BE ATTACHED CLARIFYING CHANGE

Original Ordered Amount: _____	\$79,166.00
Current Ordered Amount (Not the balance): _____	\$79,166.00
The PO will be increased/decreased by this change order in the amount of: (Do not put contingency amount) _____	<input checked="" type="radio"/> Increase <input type="radio"/> Decrease \$ 7,626.00
The new PO amount including this change order will be: (PO amount will not change if it comes from contingency)(auto calculated) _____	\$86,792.00
Contract time will be Increased/decreased by _____	DAYS _____
Prior Substantial Completion Date: _____	Revised Substantial Completion Date: <u>NA</u>
Prior Final Completion Date: _____	Revised Final Completion Date: <u>NA</u>

Approval:

Cassandra Li Digitally signed by Cassandra Li
Date: 2026.05.20 14:25:48 -04'00'

Director/Designee Date

Project Mgr. Date

Administration (NEW amount is between \$25k - \$50k) Date

Procurement: Date

BCC Approval (when applicable):

Chairman, BCC Date

Attest: Clerk of Court Date

County Administrator Date