



# Marion County

## Parks & Recreation Advisory Council

### Meeting Agenda

---

Wednesday, August 20, 2025      3:00 PM      Parks & Recreation Department Office

---

1. Call to Order
2. Invocation and Pledge of Allegiance
3. Introduction of Guests
4. Roll Call
5. Adopt the Following Minutes:
  - 5.1. [Adopt the Following Minutes](#) 2025-20295  
**Attachments:** [June 2025 Meeting Minutes](#)
6. Staff Items
  - 6.1. [Project Update](#) 2025-20296
  - 6.2. [Summer Camp Attendance & Revenue](#) 2025-20297
  - 6.3. [Cal Ripken World Series 2025](#) 2025-20298
7. Council Items
8. Closing Comments
9. Adjournment



# Marion County

## Parks & Recreation Advisory Council

### Agenda Item

---

**File No.:** 2025-20295

**Agenda Date:** 8/20/2025

**Agenda No.:** 5.1.

---

**SUBJECT:**

**Adopt the Following Minutes**

**DESCRIPTION/BACKGROUND:**

Adopt the June 18, 2025 Meeting Minutes

**PARKS & RECREATION ADVISORY COUNCIL  
MINUTES FROM MEETING OF JUNE 18, 2025**

The Marion County Parks & Recreation Advisory Council (PRAC) held a public meeting on June 18, 2025, at the Marion County Parks & Recreation Main Office, 111 SE 25<sup>th</sup> Avenue, Ocala, FL 34471.

**COUNCIL MEMBERS PRESENT**

Jerry Furlong, Chair  
Curt Bromund  
Joe Reichel  
Brian Cretul  
Kathy Funk

**COUNCIL MEMBERS ABSENT**

**STAFF PRESENT**

Jim Couillard, Director  
Kelsey Mears, Assistant Director  
Sara Lambert, Community Engagement Coordinator  
Laura Cooper, Administrative Services Coordinator

**CALL TO ORDER**

Jerry Furlong officially called the meeting to order at 3:02 PM, followed by the invocation and the Pledge of Allegiance.

**ROLL CALL**

Sara Lambert took roll call.

**APPROVAL OF MINUTES**

Jerry called for a motion to approve the minutes. Brian motioned to approve the minutes, Curt seconded the motion with an amendment to fix a spelling error. Motion passed unanimously with the amendment.

**STAFF ITEMS**

- A. Kathy Funk introduced herself and gave an overview of why she agreed to accept her PRAC appointment.
  - 1. Kathy is very involved in the Belleview community, namely with youth softball.
  - 2. Other PRAC members and the Parks & Recreation staff in attendance followed suit, giving brief bios and explaining their positions within the department.
- B. Parks & Recreation Revenue Controls Audit
  - 1. Laura Cooper gave a high-level synopsis of the County's cash handling policy, the department's audit, and the 15 findings in the audit.
  - 2. Questions were asked regarding how often the department is audited.
  - 3. Discussion was held regarding the findings, how the audit is designed to find improvements for certain processes, which parks generate the most physical cash, and the internal goal of going cashless for certain payment required aspects of the department, i.e., park entry fees.
    - i. Jim shared that Park Operations staff is doing research about

appropriate infrastructure that would allow us to go cashless.

4. Laura wrapped up the findings and how the department plans to implement them.
    - i. Discussion was held about developing the training we need and how certain components require a bigger lift than others. It was noted that we want to ensure all of our policies are streamlined and created with every staff member in mind.
  5. Jim closed by saying that we are undergoing additional audits; SELP, Driver and Vehicle Identification Database (DAVID), Capital Improvement Program (CIP), and X35.
    - i. X35 is postponed for a year pending the hiring of a new Airport Manager.
    - ii. The findings of the DAVID audit proved that we should cancel our use of it due to a lack of use.
- C. Parks & Recreation Month 2025
1. Sara gave an overview of this year's theme and key dates to remember.
  2. A suggestion was made to get PRAC polos and to add Parks & Recreation Month information to park marquees.
- D. Carnival 2025
1. Sara and Kelsey gave an overview of the history of the event and this year's sponsorship asks.
  2. PRAC members asked for sponsorship materials and summer camp materials to help match potential sponsors and organizations to the different camps to aid in funding.

**Old Business**

None.

**Council Items**

**Closing Comments**

Jim shared that we will be having a fundraiser/benefit for a SELP employee to help pay for medical bills. He noted that the last time the County did something similar it raised approximately \$10K. He requested PRAC's help and support in any way they could. Brian asked if there were any updates on the smoking ordinance. Kelsey shared that she would be tackling that project, and we will need Administrative approval before bringing it to the Board.

**Adjournment**

Meeting was adjourned at 3:54 PM

**SIGNED** \_\_\_\_\_  
Jerry Furlong, Chair

**DATE:** \_\_\_\_\_

Minutes submitted by Sara Lambert



# Marion County

## Parks & Recreation Advisory Council

### Agenda Item

---

**File No.:** 2025-20296

**Agenda Date:** 8/20/2025

**Agenda No.:** 6.1.

---

**SUBJECT:**  
**Project Update**

**DESCRIPTION/BACKGROUND:**  
Provide an update on all ongoing Parks & Recreation CIP projects.



# Marion County

## Parks & Recreation Advisory Council

### Agenda Item

---

**File No.:** 2025-20297

**Agenda Date:** 8/20/2025

**Agenda No.:** 6.2.

---

**SUBJECT:**

**Summer Camp Attendance & Revenue**

**DESCRIPTION/BACKGROUND:**

Present attendance and revenue numbers from Summer Camp 2025



# Marion County

## Parks & Recreation Advisory Council

### Agenda Item

---

**File No.:** 2025-20298

**Agenda Date:** 8/20/2025

**Agenda No.:** 6.3.

---

**SUBJECT:**

**Cal Ripken World Series 2025**

**DESCRIPTION/BACKGROUND:**

Share numbers and successes from this year's Cal Ripken World Series