



# **Marion County**

## **Development Review Committee**

### **Meeting Minutes**

**412 SE 25th Ave  
Ocala, FL 34471  
Phone: 352-671-8686**

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**Monday, August 25, 2025**

**9:00 AM**

**Office of the County Engineer**

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MEMBERS OF THE PUBLIC ARE ADVISED THAT THIS MEETING / HEARING IS A PUBLIC PROCEEDING, AND THE CLERK TO THE BOARD IS MAKING AN AUDIO RECORDING OF THE PROCEEDINGS, AND ALL STATEMENTS MADE DURING THE PROCEEDINGS, WHICH RECORDING WILL BE A PUBLIC RECORD, SUBJECT TO DISCLOSURE UNDER THE PUBLIC RECORDS LAW OF FLORIDA. BE AWARE, HOWEVER, THAT THE AUDIO RECORDING MAY NOT SATISFY THE REQUIREMENT FOR A VERBATIM TRANSCRIPT OF THE PROCEEDINGS, DESCRIBED IN THE NOTICE OF THIS MEETING, IN THE EVENT YOU DESIRE TO APPEAL ANY DECISION ADOPTED IN THIS PROCEEDING.

#### **1. ROLL CALL**

##### **MEMBERS PRESENT:**

Michael Savage Chairman (Building Safety Director)  
Ken McCann, Vice Chairman (Fire Marshal)  
Steven Cohoon (County Engineer)  
Chuck Varadin (Growth Services Director)  
Tony Cunningham (Utilities Director)

##### **OTHERS PRESENT:**

Liz Madeloni (Planning/Zoning)  
Christopher Rison (Planning/Zoning)  
Ken Weyrauch (Planning/Zoning)  
Michelle Sanders (911 Management)  
Kevin Vickers (Office of the County Engineer)  
Dane Scott (Office of the County Engineer)  
Aaron Pool (Office of the County Engineer)  
Sandi Sapp (Office of the County Engineer)  
Kelly Hathaway (Office of the County Engineer)

#### **2. PLEDGE OF ALLEGIANCE**

#### **3. ADOPT THE FOLLOWING MINUTES:**

##### **3.1. August 18, 2025**

**Motion by Ken McCann to approve the minutes, seconded by Chuck Varadin**

Motion carried

5-0

**4. PUBLIC COMMENT**

**5. CONSENT AGENDA: STAFF HAS REVIEWED AND RECOMMENDS APPROVAL**

**5.1. Corta Commons - Ocala West - Final Plat**

**Project #2024020064      #31191      Parcel #3501-200-019**

**CHW, an NV5 Company**

This item was pulled from the Consent agenda on 8/18/25.

**Motion by Steven Cohoon to approve item 5.1. contingent on the updated signature block being provided, seconded by Chuck Varadin**

Motion carried 5-0

**6. SCHEDULED ITEMS:**

**6.1. Whisper Woods - Revision to AR# 28900 - Waiver Request to an Improvement Plan**

**Project #2022070114      #32302      Parcel #9007-0000-12**

**Tillman & Associates Engineering, LLC**

**LDC 2.18.4C - Construction, completion, and closeout**

CODE states all subdivision improvements shall be constructed in accordance with approved plans and shall conform to regulations and specifications in effect on the date of approval of the improvement plans.

APPLICANT requests a waiver to commence construction prior to improvement plan approval at the developer's risk. SJRWMD ERP has been approved.

**Motion by Steven Cohoon to approve, seconded by Tony Cunningham**

Motion carried 5-0

**6.2. Firestone Ocala Freedom - Waiver Request to Major Site Plan in Review**

**Project #2024090064      #32039      Parcel #35699-006-06, 35699-006-04**

**Common Oak Engineering, LLC**

**LDC 2.21.4 - Construction, completion, and close out**

CODE states A. Major Site Plans shall be valid for two years with a one-time extension of one year if requested in writing by the applicant and approved by DRC. B. If connection to any stormwater facility which is public or will become public is proposed, the applicant is required to provide for the inspection of the surface water management system by a appropriately licensed design professional to assure that the system is properly constructed and maintained. The inspection shall occur within

30 days of project completion. The County shall be copied on all inspection reports required by the governing Water Management District permit for operation and maintenance. C. The development of any improvements made pursuant to an approved Major Site Plan shall be inspected and approved by the Office of the County Engineer prior to the issuance of a Certificate of Occupancy. D. The applicant shall notify the Office of the County Engineer for onsite improvement work 72 hours prior to commencing construction. E. All improvements shall be constructed in accordance with approved plans. F. As-Built Submittal. (1) Two sets of As-Built/Record Survey signed and sealed by a Professional Surveyor and Mapper meeting standards set forth in Ch. 5J-17 FAC shall be submitted prior to final inspection along with a digital version of the survey in a format pre-approved by the Office of the County Engineer. (2) Inspection and material testing of all improvements shall be submitted in one report with the As-Built/Record Survey. G. Certification of Final Completion. When all required improvements have been constructed, the applicant shall so advise the Office of the County Engineer and submit a request for final inspection with a certification of final completion. The certification form is available at the Office of the County Engineer. After all work is completed, inspected, and accepted by the County, a letter of completion will be issued to the applicant. H. Execute utility easement agreements prior to certification of final completion.  
APPLICANT requests to start clearing and grubbing the property and building the earth pad.

**Motion by Chuck Varadin to approve the earth work only for the Major Site Plan, seconded by Ken McCann**

Motion carried 5-0

**6.3. Dixon Job - Waiver Request to Major Site Plan  
Marion Oaks Subdivision Unit 5  
602 Marion Oaks Blvd Ocala  
Project #1999001653 #33180 Parcel #8005-0780-12  
Fiesta Pools**

**LDC 2.21.1.A(1) - Applicability (Major Site Plan)**

CODE states Collectively, all existing and proposed impervious ground coverage equals or exceeds 35 percent of the gross site area or 9,000 square feet.

APPLICANT requests to build an inground concrete pool and deck.

**Motion by Steven Cohoon to approve the waiver subject to 1) The applicant providing controls for the excess run-off generated by the 100-year 24-hour storm, 2) A permit hold will be in effect until a sketch of the controls is provided and approved by stormwater department, 3) A final hold will be in effect until staff conducts a final inspection verifying construction has occurred and disturbed areas have vegetative cover established at time of final inspection, seconded by Michael Savage**

Motion carried 5-0

**6.4. Commercial Lot New Office - Waiver Request to Minor Site Plan in Review**

**Project #2024080065  
DRC24, LLC**

**#31909**

**Parcel #8001-0248-06**

**LDC 6.12.12(D) Sidewalks**

CODE states at the discretion of the Development Review Committee, in lieu of construction along external streets, the developer may pay a sidewalk fee to the County in an amount necessary to complete construction. This amount shall be determined by the project engineer and approved by the County with payment required prior to final plan approval. The County may use these funds toward the construction of sidewalks throughout the County based on priorities established by the Board.

APPLICANT requests a waiver to authorize fee-in-lieu of construction for sidewalks on Marion Oaks Blvd.

**Motion by Steven Cohoon to approve the fee in lieu of along Marion Oaks Blvd only,  
seconded by Ken McCann**

Motion carried 5-0

**6.5. Irvine Acres - Agricultural Lot Split**

**Irvine Acres**

**Project #2025030076**

**#32669**

**Parcel #03150-000-00**

**Rogers Engineering, LLC**

**LDC 2.16.1.B(8) - Agricultural lot split**

CODE states Agricultural lot splits outside of the Urban Growth Boundary: (a) Number of lots created under this sub-paragraph is limited to ten. (b) Each proposed lot shall be a minimum of 10 acres with at least one acre of contiguous land wholly above the one percent (100-year) flood plain or wetland. (c) Each proposed lot shall have an agricultural zoning. (d) Any lot abutting a publicly maintained and/or dedicated road that does not conform to the right-of-way width necessary to meet the minimum design standards shall dedicate necessary right-of-way or easement based upon criteria set forth in Article 6. (e) Each lot not abutting a publicly maintained and/or dedicated road shall front on a paved private road or an access easement and shall meet the minimum driveway spacing requirements established in this Code. (f) If an easement is utilized the following requirements shall apply: 1. Easements created under this subsection shall not exceed 2,640 feet in total length. 2. The easement shall be a private, non-exclusive easement for ingress and egress, allowing public use for emergency, utility and drainage purposes. 3. Connect to a publicly maintained road meeting driveway spacing requirements. The easement shall be paved a minimum of 20 feet beyond the public right-of-way. 4. Have a minimum width of 60 feet. 5. Not obligate the County to maintain the easement. 6. Have road name and other traffic signs installed in accordance with applicable County regulations. 7. Flag lots are prohibited. 8. Stabilized turnarounds shall be provided at a maximum spacing of 1,500 feet and at any termination.

APPLICANT requests a waiver to allow division of land pursuant to code.

**Motion by Michael Savage to approve, seconded by Chuck Varadin**

Motion carried 5-0

**6.6. Accessory Structure 18x25 WHH Concrete - Waiver Request to Major Site Plan**  
**Project #2025080014      #33172      Parcel #3126-005-107**  
**Moncada Francisco**

**LDC 2.21.1.A - Applicability**

CODE states A. A Major Site Plan shall be submitted for review and approval prior to the issuance of a Building Permit or prior to the construction of site improvements when proposed improvements exceed any of the following thresholds: (1) Collectively, all existing and proposed impervious ground coverage equals or exceeds 35 percent of the gross site area or 9,000 square feet. (2) The combined driveway trip generation meets or exceeds 50 peak hour vehicle trips. (3) A 24-inch diameter pipe, its equivalent, or larger is utilized to discharge stormwater runoff from the project area.

APPLICANT requests a wavier due to new shed going over allowable impervious.

**Motion by Steven Cohoon to approve the waiver subject to 1) The applicant must provide stormwater control of the additional runoff from the impervious coverage at the 100-year, 24-hour storm from the total impervious overage on the property as well as for the volume of the flood prone area displaced by the structure. 2) A permit/inspection hold will be in effect until a sketch of the proposed stormwater controls is provided to Stormwater and approved. 3) A Final Hold will be in effect until a) Stormwater staff conducts a final inspection. Please note that stormwater controls and all disturbed areas must have vegetative cover established at time of final inspection. b) The applicant must provide a final sketch, noting the horizontal extents and volume capacity of the stormwater controls, seconded by Michael Savage**

Motion carried 5-0

**6.7. Johnathan Hernandez & Cira Franco Hernandez - Family Division Waiver Request**  
**Project #2025070072      #33128      Parcel # 44676-200101**  
**Johnathan Hernandez & Cira Franco Hernandez**

This item was heard on 8/18/25. Incorrect information was provided. DRC will need to vote to reopen item 6.7. from 8/18/25 and re-hear based on proper information received.

**Motion by Ken McCann to approve re-opening this item, seconded by Chuck Varadin**

Motion carried 5-0

**LDC 2.16.1.B(10) - Family Division**

CODE states a parcel of record as of January 1, 1992 that is not located in a recognized subdivision or an Ag Lot Split. and is located in the Rural Lands may be subdivided for use of immediate family members for their primary residences. Within the Farmland Preservation Area, each of the new tract and the remaining parent tract must be at least three (3) acres in size. Within the Rural Lands. outside of the Farmland Preservation Area each of the new tract and the remaining parent tract must be at least one (1) acre in size. In the Urban Area, only parcels of record as of January 1, 1992 which are Low Residential property exceeding two (2) acres in size

may be divided for the use of immediate family members for their primary residences up to the maximum density of one (1) dwelling unit per gross acre. Immediate family is defined as grandparent, parent, step-parent, adopted parent, sibling, child, step-child, adopted child, or grandchild. A parcel of record shall not be divided more than three (3) times as a family division. Minimum access onto a road or street shall be a shared access that is at least forty (40) feet in width and shall be provided by recorded deed or by recorded non-exclusive easement. No subdivision and conveyance to the same family member more than once shall be permitted. No new parcel created by way of family division may be sold or offered for sale within five (5) years of the date of recording the deed transferring ownership of the new parcel to the immediate family member, except in the event of such immediate family member's death. During the five-year holding period, the immediate family member receiving the resulting family division parcel may convey ownership and interest in that resulting family division parcel to their spouse, as tenants in common with rights of survivorship, consistent with the Laws of Florida. Any subdividing of a parcel of record for the purpose of family division shall follow the waiver request process pursuant to Article 2, Division 10 of the Code.

APPLICANT is requesting a Family Division of 2 acres to deed to their sister, Elizabeth Izquierdo, and they wish not to share the driveway.

**Motion by Chuck Varadin to approve conditioned upon the boundary and title work are submitted, seconded by Steven Cohoon**

Motion carried 5-0

**6.8. Kenneth & Arnene Stanley - Family Division Waiver Request  
Project #2025070057      #33085      Parcel #32007-000-00  
Kenneth & Arnene Stanley**

This item was heard at the 7/28/25 meeting. The applicant withdrew based on incorrect information. This item was requested by staff to be placed on the 8/18/25 agenda. DRC will need to vote to reopen item 6.9. from 8/18/25 and re-hear based on the proper information.

**Motion by Chuck Varadin to approve re-opening this item, seconded by Michael Savage**

Motion carried 5-0

**LDC 2.16.1.B(10) - Family Division**

CODE states a parcel of record as of January 1, 1992 that is not located in a recognized subdivision or an Ag Lot Split. and is located in the Rural Lands may be subdivided for use of immediate family members for their primary residences. Within the Farmland Preservation Area, each of the new tract and the remaining parent tract must be at least three (3) acres in size. Within the Rural Lands. outside of the Farmland Preservation Area each of the new tract and the remaining parent tract must be at least one (1) acre in size. In the Urban Area, only parcels of record as of January 1, 1992 which are Low Residential property exceeding two (2) acres in size may be divided for the use of immediate family members for their primary residences up to the maximum density of one (1) dwelling unit per gross acre. Immediate family is defined as grandparent, parent, step-parent, adopted parent, sibling, child, step-child, adopted child, or grandchild. A parcel of record shall not be divided more

than three (3) times as a family division. Minimum access onto a road or street shall be a shared access that is at least forty (40) feet in width and shall be provided by recorded deed or by recorded non-exclusive easement. No subdivision and conveyance to the same family member more than once shall be permitted. No new parcel created by way of family division may be sold or offered for sale within five (5) years of the date of recording the deed transferring ownership of the new parcel to the immediate family member, except in the event of such immediate family member's death. During the five-year holding period, the immediate family member receiving the resulting family division parcel may convey ownership and interest in that resulting family division parcel to their spouse, as tenants in common with rights of survivorship, consistent with the Laws of Florida. Any subdividing of a parcel of record for the purpose of family division shall follow the waiver request process pursuant to Article 2, Division 10 of the Code.

APPLICANT is requesting a family division of 1 acre to their daughter, Breeana Lynn Stanley Usher. They do not want to share a 40' easement.

**Motion by Chuck Varadin to approve, seconded by Ken McCann**

Motion carried 4-0

- 6.9. Sherman Property, Cynthia - Family Division Waiver Request**  
**Cynthia Sherman Property**  
**14795 NW 16th Ave Citra**  
**Project #2012010030 #33193 Parcel #07770-000-00**  
**Myashi Wilson**

**LDC 2.16.1.B(10) - Family Division**

CODE states a parcel of record as of January 1, 1992 that is not located in a recognized subdivision or an Ag Lot Split. and is located in the Rural Lands may be subdivided for use of immediate family members for their primary residences. Within the Farmland Preservation Area, each of the new tract and the remaining parent tract must be at least three (3) acres in size. Within the Rural Lands. outside of the Farmland Preservation Area each of the new tract and the remaining parent tract must be at least one (1) acre in size. In the Urban Area, only parcels of record as of January 1, 1992 which are Low Residential property exceeding two (2) acres in size may be divided for the use of immediate family members for their primary residences up to the maximum density of one (1) dwelling unit per gross acre. Immediate family is defined as grandparent, parent, step-parent, adopted parent, sibling, child, step-child, adopted child, or grandchild. A parcel of record shall not be divided more than three (3) times as a family division. Minimum access onto a road or street shall be a shared access that is at least forty (40) feet in width and shall be provided by recorded deed or by recorded non-exclusive easement. No subdivision and conveyance to the same family member more than once shall be permitted. No new parcel created by way of family division may be sold or offered for sale within five (5) years of the date of recording the deed transferring ownership of the new parcel to the immediate family member, except in the event of such immediate family member's death. During the five-year holding period, the immediate family member receiving the resulting family division parcel may convey ownership and interest in that resulting family division parcel to their spouse, as tenants in common with rights of survivorship, consistent with the Laws of Florida. Any subdividing of a parcel of

record for the purpose of family division shall follow the waiver request process pursuant to Article 2, Division 10 of the Code.

APPLICANT is requesting a 2nd family division to deed daughter, Myashi Wilson 3 acres. All three parcels agree to share the already existing 40 foot easement.

**Motion by Steven Cohoon to deny, seconded by Michael Savage; opposed by Chuck Varadin and Tony Cunningham**

Motion carried 3-2

**6.10. O'Dell Family Division - Family Division Waiver Request  
24900 SE Hwy 42 Umatilla  
Project #2025080013 #33176 Parcel #51147-001-00  
O'Dell Family**

**LDC 2.16.1.B(10) - Family Division**

CODE states a parcel of record as of January 1, 1992 that is not located in a recognized subdivision or an Ag Lot Split. and is located in the Rural Lands may be subdivided for use of immediate family members for their primary residences. Within the Farmland Preservation Area, each of the new tract and the remaining parent tract must be at least three (3) acres in size. Within the Rural Lands. outside of the Farmland Preservation Area each of the new tract and the remaining parent tract must be at least one (1) acre in size. In the Urban Area, only parcels of record as of January 1, 1992 which are Low Residential property exceeding two (2) acres in size may be divided for the use of immediate family members for their primary residences up to the maximum density of one (1) dwelling unit per gross acre. Immediate family is defined as grandparent, parent, step-parent, adopted parent, sibling, child, step-child, adopted child, or grandchild. A parcel of record shall not be divided more than three (3) times as a family division. Minimum access onto a road or street shall be a shared access that is at least forty (40) feet in width and shall be provided by recorded deed or by recorded non-exclusive easement. No subdivision and conveyance to the same family member more than once shall be permitted. No new parcel created by way of family division may be sold or offered for sale within five (5) years of the date of recording the deed transferring ownership of the new parcel to the immediate family member, except in the event of such immediate family member's death. During the five-year holding period, the immediate family member receiving the resulting family division parcel may convey ownership and interest in that resulting family division parcel to their spouse, as tenants in common with rights of survivorship, consistent with the Laws of Florida. Any subdividing of a parcel of record for the purpose of family division shall follow the waiver request process pursuant to Article 2, Division 10 of the Code.

APPLICANT is requesting a family division to deed 1 acre to their daughter, Kaitlyn O'Dell and another separate 1 acre deeded to their son, Michael O'Dell.

**Motion by Michael Savage to table until September 15, 2025, seconded by Tony Cunningham**

Motion carried 5-0

**6.11. Joseph & Maria Brancoccio - Family Division Waiver Request  
fka: Stepp Shannon D**



**LDC 2.16.1.B(10) - Family Division**

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APPLICANT is requesting a family division for the maximum allowed (3) splits for their children. 1.04 acres to Kelsey (daughter), 1 acre to Joseph (son) and 1 acre to Jocelyn (daughter).

**Applicant withdrew**

**7. CONCEPTUAL REVIEW ITEMS: NONE**

**8. DISCUSSION ITEMS:**

**8.1. Planning & Zoning Commission Items for (8/25/25)  
Marion County Growth Services Department**

**<<https://marionfl.legistar.com/Calendar.aspx>>**

**8.2. DRC scheduling in consideration of the Labor Day holiday**

**9. OTHER ITEMS:**

**Family Division discussion**

**Motion to adjourn by Tony Cunningham, seconded by Michael Savage**

Motion Carried 5-0

**10.ADJOURN: 10:58 AM**

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Michael Savage, Chairman

Attest:

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Kelly Hathaway  
Development Review Coordinator