

MARION COUNTY BOARD OF COUNTY COMMISSIONERS BUDGET AMENDMENT REQUEST FORM

08/13/2024

Date

TO: MARION COUNTY BOARD OF COUNTY COMMISSIONERS

FROM: *Verna Cardona, Guardian Ad Litem*

(Name and Title of Department / Agency Head or Authorized Representative)

0010	GENERAL FUND
Fund number	Fund Name

TRANSFER FUNDS FROM:

Org Code	Account Number	Cost Center Name Account Name	AMOUNT
AA262685	549990	GUARDIAN AD LITEM PROGRAM OTH CURR CHRG - MISC EXPENSES	\$ 600
AA262685	551101	GUARDIAN AD LITEM PROGRAM OFFICE SUPPLIES	900
TOTAL			\$ 1,500

TRANSFER FUNDS TO:

Org Code	Account Number	Cost Center Name Account Name	AMOUNT
AA263685	552116	GUARDIAN AD LITEM - TECH OPER SUPPLIES - COMP HARDWARE	\$ 1,500
TOTAL			\$ 1,500

PURPOSE OF REQUEST:

We request a transfer of \$1,500 to Operating Supplies - Computer Hardware to cover the cost of licenses, UPS and other items that County IT directed us as required. We have identified unused funds in Office Supplies and Other Current Charges - Miscellaneous Expenses to cover these purchases.

Budget amendment requests must be received in the Budget Office before 10:00 A.M. on the Monday preceding regularly scheduled Tuesday meetings of the Board of County Commissioners. Deadlines may be shortened due to the holidays or other scheduling conflicts.