



LEGAL REQUEST MEMORANDUM (LRM)

From: (Name) Williams Autumn (Dept) Planning - 2730
Last First
(Title) Admin Manager (Phone) x2611
Signature Autumn Williams Date 02/08/2026

The Office of the County Attorney is requested to provide legal assistance as detailed in this legal request and supporting documents (attached).

Request for: ☐ Draft Document ☐ Approve as to Form ☐ RESUBMIT LRM No. _____
☒ Legal Opinion ☐ Other

Description of Request

Please review the 3 attached draft ordinances for LDC revisions related to Articles 1 and 4. These items have been moved to public hearing by the LDRC Board and are scheduled to proceed to LDC BCC#1 on February 26, 2026 followed by LDC BCC#2 on March 23, 2026. These ordinances will be considered for approval by the Board at the March 23rd meeting.

For more information or discussion, contact: ☒ Same as above
(Name) _____ (Title) _____ (Phone) _____
Last First

Agenda Item? ☒ Yes ☐ No Agenda Date: Monday, March 23, 2026
Agenda Deadline Date for **Legal:** Monday, February 16, 2026 Agenda Deadline Date for **Admin:** Thursday, February 19, 2026

Note: Please allow a MINIMUM of 5 working days BEFORE deadlines for LRM to be completed.

DO NOT COMPLETE - Office of the County Attorney use ONLY

LRM No. _____

Assigned to: ☐ Matthew Guy Minter, County Attorney ☐ Dana E. Olesky, Chief Asst. County Attorney ☐ Linda Blackburn Asst. County Attorney ☐ Thomas Schwartz Asst. County Attorney ☐ Valdoston Shealey Asst. County Attorney

Outcome:

Date Received:

☐ Approved as to form and legal sufficiency
☐ Approved with revisions: ☐ Suggested ☐ Completed
☐ Other:

Attorney Signature: _____ Date _____

Staff Signature: _____ Date: _____ Returned: ☐ Department ☐ Admin ☐ _____
Completed