

RESOLUTION 25 R-\_\_\_\_\_

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF MARION COUNTY, FLORIDA, PROVIDING FOR THE ADDITION OF ONE (1) STAFF ASSISTANT IV POSITION, PAY GRADE 106 NON-EXEMPT, WITHIN THE BUDGET OF COURT INNOVATIONS CE270606 AND LAW LIBRARY CE260714, ALONG WITH THE CORRESPONDING JOB DESCRIPTION AND PAY GRADE AND INCORPORATING THE FOREGOING ACTIONS INTO THE MARION COUNTY CLASSIFICATION PLAN.**

**WHEREAS**, it is required that all changes to the Classification and Pay Plan must be accomplished through Board approval and resolution; and

**WHEREAS**, the job description and pay grade for the position of Staff Assistant IV is a current job classification within the Marion County Classification Plan; and

**WHEREAS**, it is the desire of the Board of County Commissioners of Marion County, Florida, to provide for the addition of One (1) Staff Assistant IV Position, Pay Grade 106 Non-Exempt, within the Budget of Court Innovations CE270606 and Law Library CE260714 in order to effectuate the proper and efficient administration of Marion County Human Resources as specifically provided for in this Resolution.

**NOW THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Marion County, Florida, as follows:

**Section 1.** The addition of One (1) Staff Assistant IV Position, Pay Grade 106 Non-Exempt, within the Budget of Court Innovations CE270606 and Law Library CE260714 along with the corresponding job descriptions and pay grades, within the Board of County Commissioners, is hereby approved.

**Section 2.** And incorporating the foregoing actions into the Marion County classification plan.

**Section 3. Effective Date.** This resolution shall take effect on November 29, 2025.

**DULY RESOLVED** this 18<sup>th</sup> day of November 2025.

ATTEST:

**BOARD OF COUNTY COMMISSIONERS  
MARION COUNTY, FLORIDA**

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GREGORY C. HARRELL, CLERK

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CARL ZALAK III, CHAIRMAN