



Marion County Board of County Commissioners

Procurement Services

2631 SE Third St.
Ocala, FL 34471
Phone: 352-671-8444
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CHANGE ORDER FORM

This form is to be used when a Purchase Order has a change in scope, amount or date. Amounts exceeding 10% of original award requires BCC approval. Some fields may not be applicable and may be left blank. Use your cursor to hover over a field for help.

Date 10/21/2025 Department Parks and Recreation Change Order # 1

Additional Days Only Is Board Action Required? No

Bid/Contract/Quote Number & Project Title:
Rotary Sportsplex Field Improvements - AstroTurf

Vendor (Name & Address):
AstroTurf
2680 Abutment Rd Ste 101
Dalton, GA 30721

Project Code: PRC202201

PO Number: 02501175

Contract Amount: 2,286,266

GL Account Number (ORG/OBJECT):
CR362572-563102

Have you sent Procurement the revised P&P Bond? Yes No N/A

Contingency Amount Using (if requesting use):
\$0.00

Is the change order amount from Contingency? Yes No

JUSTIFICATION & DESCRIPTION OF CHANGE

This change order is to add sponsorship and County logos in the synthetic fields at Rotary Sportsplex. Time and material is \$90,655.

* BACKUP DOCUMENTATION MUST BE ATTACHED CLARIFYING CHANGE*

Original Ordered Amount: _____ \$2,286,266.00

Current Ordered Amount (Not the balance): _____ \$2,286,266.00

The PO will be increased/decreased by this change order in the amount of: _____
(Do not put contingency amount) Increase Decrease \$90,655.00

The new PO amount including this change order will be: _____
(PO amount will not change if it comes from contingency)(auto calculated) **\$2,376,921.00**

Contract time will be Increased/decreased by _____ DAYS 0

Prior Substantial Completion Date Revised Substantial Completion Date

Prior Final Completion Date Revised Final Completion Date

Approval:

[Signature] Director/Designee 10/21/25 Date

[Signature] Project Mgr. 10/21/2025 Date

Administration (If Applicable) _____ Date

Procurement: _____ Date

BCC Approval (when applicable):

Chairman, BCC _____ Date

Attest: Clerk of Court _____ Date

County Administrator _____ Date