



Marion County Board of County Commissioners

Procurement Services

2631 SE Third St.
Ocala, FL 34471
Phone: 352-671-8444
Fax: 352-671-8451

CHANGE ORDER FORM

This form is to be used when a Purchase Order has a change in scope, amount or date. Amounts exceeding 10% of original award requires BCC approval. Some fields may not be applicable and may be left blank. Use your cursor to hover over a field for help.

Please send completed and signed form to Procurement@marionfl.org

Date 10/22/2024

Department Office of the County Engineer

Change Order # 1

☐ Additional Days Only

Is Board Action Required? No

Bid/Contract/Quote Number & Project Title:
24B-107 STC073884 - NW Hwy 320 - CR 329 to I-75

Contractor/Vendor (Name & Address):

Superior Asphalt Inc.
PO Box 2489
Oneco, FL 34264

PO Number: 2401548

Contract Amount: \$1,878,796.65

GL Account Number (ORG/OBJECT):
VJ738541-563220

Have you sent Procurement the revised P&P Bond? Yes ☐ No ☐ N/A ☒

Project Account Number (If applicable):

Is the change order amount from Contingency? Yes ☒ No ☐

Requesting Amount of Contingency:
\$19,796.21

JUSTIFICATION & DESCRIPTION OF CHANGE

This Change Order is to correct the contract amount due to errors in the original bid quantity tabulation calculations and in the contractor documents. Errors have been corrected and agreed to by contractor. Increase contract amount by \$19,796.21 from contingency (VJ738541-563220) to total \$1,878,796.65.

* BACKUP DOCUMENTATION MUST BE ATTACHED CLARIFYING CHANGE*

Original Ordered Amount: _____

\$1,859,000.44

Current Ordered Amount (Not the balance): _____

\$1,859,000.44

The PO will be increased/decreased by this change order in the amount of:
(Do not put contingency amount)

Increase ☐
Decrease ☐

The new PO amount including this change order will be:
(PO amount will not change if it comes from contingency)(auto calculated) _____

\$1,859,000.44

Contract time will be Increased/decreased by _____ DAYS

0

Prior Substantial Completion Date

Revised Substantial Completion Date

Prior Final Completion Date

Revised Final Completion Date

Approval:

Douglas R. Hinton 10/22/24
Director/Designee Date

Walter L. Jr. 10/22/24
Project Mgr. Date

BCC Approval (when applicable):

Chairman, BCC Date

Attest: Clerk of Court Date

Administration (NEW amount is between \$25k - \$50k) Date
Becky Jayne 10-22-24
Procurement Date

County Administrator Date