



# LEGAL REQUEST MEMORANDUM (LRM)

To:  Matthew Minter, County Attorney  Dana E. Olesky, Chief Asst County Attorney  Elizabeth Alt, Sr Asst County Attorney  Russell Ward, Asst County Attorney  William Harris, Asst County Attorney

From: (Name) Haskew Russell (Dept) Community Services - 5225  
(Title) Client Services Specialist II (Phone) 352-671-8782  
Signature *Audrey Haskew* Date Thursday, September 16, 2021

The Office of the County Attorney is requested to provide legal assistance as detailed in this legal request and supporting documents (attached).

Request for:  New Document  Review & Comment  RESUBMIT LRM No. \_\_\_\_\_  
 Approve as to Form  Other

### Description of Request

Request approval to allow County Administrator to sign insurance check with proper documents.  
June 4, 2021 Nicole Gatch presented an insurance check for repairs on her home in the amount of \$11,750.00 to be signed by the County Administrator. Approval was July 6, 2021.  
September 16, 2021 Ms. Gatch presented an additional check for signature by the County Administrator. The check is in the amount of \$797.99 and is final payment from the insurance company.

For more information or discussion, contact:  Same as above  
(Name) \_\_\_\_\_ (Title) \_\_\_\_\_ (Phone) \_\_\_\_\_  
Last First

COMPLETION IS REQUESTED BY: (specific date) Thursday, September 23, 2021  
*Please allow for a MINIMUM of five (5) working days from receipt of LRM:*

Agenda Item?  Yes  No  
Agenda Deadline Date: Thursday, September 30, 2021 Agenda Date: Tuesday, October 5, 2021

LRM No. 2021-785 DO NOT COMPLETE - Office of the County Attorney use ONLY Community Services

Outcome: see comments attached. see also LRM 2021-461. ~~At~~ If satisfied with risks described in comments, approved as to form. Date Received: SEP 21 2021  
RECEIVED  
Marion County Attorney  
SEP 17 2021  
RECEIVED

Attorney Signature: *R Ward* Date 9/20/21

Staff Signature: *Albra Leachey* Returned:  Department  Admin  Procurement  
Completed 9/20/2021