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APPROVED AS TO LEGAL FORM

VIA EMAIL: Michele.Riley@marion.k12.fl.us

TO: Shelly Riley

Contract No. LD26-361
(For Procurement Use Only)

DATE: June 4, 2026

SUBJECT: Marion County Board of County Commissioners – MOU
Re: Marion Celebrates America 250

I have reviewed the above-referenced Agreement with The School Board of Marion County, Florida which was received on June 4, 2026.

Following are comments from my review:

The Agreement appears to be in order for Dr. Brewer and/or her designee and the School Board Chair’s signature.

Please note:

Other –

JTP/tb

NOTICE: THIS APPROVAL COVER IS ONE PAGE AND APPROVES ONLY THE AGREEMENT LISTED IN THE ABOVE SUBJECT LINE. ANY DOCUMENTATION ATTACHED TO THIS APPROVAL COVER HAS NOT BEEN APPROVED BY THE SCHOOL BOARD ATTORNEY.

**MARION COUNTY PUBLIC SCHOOLS
SCHOOL BOARD LEGAL DEPARTMENT
MANDATORY SYNOPSIS**

Date: May 20, 2026
Name of Requestor: Angela D. Usher
Initiating Department: Operations
Contract Manager: Angela D. Usher
Title of Document: MOU between Marion County Board of County Commissioners
Budget Source: N/A
Dollar Amount: N/A
<p>Total MCPS has paid vendor this school year: \$ <u>0.0</u> (If more than \$50,000 has been paid to this vendor, including this purchase, approval from the Board is required and this item must be placed on BoardDocs.)</p> <p>Indicate requested approval cover:</p> <p><input checked="" type="checkbox"/> Superintendent/School Board Chair Approval Cover (routine or contracts up to \$50,000)</p> <p><input type="checkbox"/> School Board Approval Cover (aggregate total paid to vendor over \$50,000)</p>
<p>Synopsis (to include why contract/agreement is necessary and impact to the District):</p> <p>This MOU between the Marion County Board of County Commissioners and the School Board establishes the terms and conditions for the County's use of DHS property to host the "Marion Celebrates America 250" Independence Day event on July 4, 2026. The MOU is necessary to formally authorize the use of School Board property while clearly defining each party's roles, responsibilities, liability, and safety requirements, including event management, security, insurance, and protection of school facilities.</p> <p>The impact to the District is minimal operational disruption with defined protections, as the County assumes full responsibility for event planning, public safety, insurance coverage, and restoration of the property. The agreement ensures that the District's assets are safeguarded, compliance with Board policies is maintained, and damages or costs incurred are reimbursed, while supporting a significant community-wide commemorative event.</p> <p style="margin-top: 20px;">Funding Source: <u>N/A</u></p> <p>If federal funds are being used for this Agreement, you must provide a copy of the grant or federal documentation so we can determine if additional federal provisions are required.</p>

Agreement Approval Form



Date: May 20, 2026

Initiating Department: Operations/Deputy Superintendent

Contact & Director/Principal Name: Angela D. Usher or Ben Whitehouse

Document Title: MOU between Marion County Board of County Commissioners

Date of approval to move forward: _____

Approving Person (Name & Title): _____

(Deputy Superintendent, CFO, Executive Director, Area Superintendent)

Estimated/Actual Cost: N/A

Funding Source: N/A

Date Funding Source Verified/Verified by: _____

(Executive Director, Director, Principal)

Brief Synopsis (Include new/renewal, term, purpose, impact, and justification):

This MOU between the Marion County Board of County Commissioners and the School Board establishes the terms and conditions for the County's use of DHS property to host the "Marion Celebrates America 250" Independence Day event on July 4, 2026. The MOU is necessary to formally authorize the use of School Board property while clearly defining each party's roles, responsibilities, liability, and safety requirements, including event management, security, insurance, and protection of school facilities.

The impact to the District is minimal operational disruption with defined protections, as the County assumes full responsibility for event planning, public safety, insurance coverage, and restoration of the property. The agreement ensures that the District's assets are safeguarded, compliance with Board policies is maintained, and damages or costs incurred are reimbursed, while supporting a significant community-wide commemorative event.

Guidelines

- This form **must** be completed for signature requests, including:
 - Grant/Project Applications (DOE100A)
 - No-cost agreements
 - Agreements **up to and including \$49,999.00.**
- Any document requiring the superintendent's signature that **is not going on BoardDocs for approval** must include a completed Agreement Request Approval form.