

# MARION COUNTY BOARD OF COUNTY COMMISSIONERS

## ADMINISTRATIVE BUDGET TRANSFER REPORT

04/10/2026 to 04/24/2026

Prepared by: Gregory C. Harrell, Marion County Clerk of Court and Comptroller - Budget Department

Pursuant to Florida Statute 129.06, Execution and Amendment of Budget, the County Budget Officer has executed the following Budget Transfers as authorized by the Marion County Board of County Commissioners, Commission Policy 19-01. The Budget Transfers adhere to the following conditions:

- A. The budget transfer does not change the total expenditure appropriations of a Cost Center; and
- B. The transfer adheres to the following account restrictions:
  - i. The transfer occurs between personnel expenditure accounts (line item account codes 510000 through 529999); or
  - ii. The transfer occurs between operating expenditure accounts (line item account codes 530000 through 559999); and
- C. The transfer per line item account is \$10,000 or less; and
- D. The transfer is approved by the County Administrator; and
- E. The transfer is reviewed and approved by the County Budget Officer.

<b>General Fund</b>
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**Public Relations**

*Journal Number #* 2026-7-480                      *Date Executed:* 04/15/2026

The transfer is to cover clothing used by the PR department. This will be to cover what we need to purchase out of our Clothing and Apparel account. We need to add money so we are able to properly code our invoices. Transferring from Promotional Items to Clothing & Wearing Apparel.

	<u>Fund</u>	<u>Dept</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
From	0010	- 106	- 548101	Promotional Activities	\$3,000
To	0010	- 106	- 552107	Clothing and Wearing Apparel	\$3,000

**Procurement Services**

*Journal Number #* 2026-7-880                      *Date Executed:* 04/13/2026

Procurement is needing to purchase office desk for Procurement Operations Coordinator. Operating Supplies does not contain enough funds to cover the amount that is needed; however funds are available in Office Supplies.

	<u>Fund</u>	<u>Dept</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
From	0010	- 176	- 551101	Office Supplies	\$100
To	0010	- 176	- 552108	Operating Supplies	\$100

**Circuit Court Judges Technology**

Journal Number # 2026-7-373 Date Executed: 04/10/2026

The current expenditure budget in Repairs/Maintenance Computer Equipment is inadequate due to the unanticipated purchase of additional computer equipment, which also requires repair and maintenance services that were not originally budgeted. Funds have been identified from Computer Software, where sufficient savings are available to cover the needed repair and maintenance cost.

	<u>Fund</u>	<u>Dept</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
From	0010	- 214	- 552106	Computer Software	\$4,700
To	0010	- 214	- 546312	Repairs and Maint Computer Equipment	\$4,700

**Mental Health Court**

Journal Number # 2026-7-492 Date Executed: 04/10/2026

The current Operating Supplies budget is insufficient to support increased in-house drug testing needs for participants. Additional funding is needed to purchase the drug testing devices. Funds have been identified from Professional Services, where expenditures are lower due to a reduction of use in outside testing providers.

	<u>Fund</u>	<u>Dept</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
From	0010	- 292	- 531109	Professional Services	\$4,000
To	0010	- 292	- 552108	Operating Supplies	\$4,000

**Emergency Medical Services**

Journal Number # 2026-7-1934 Date Executed: 04/23/2026

The Billing staff plans to attend the Waystar Conference in Texas this year, following the recent implementation of a new Waystar module, and this conference provides an important opportunity to receive direct training from the vendor to optimize use of the system. To support this travel, available funds have been identified within Training & Education, primarily due to savings achieved through early-bird registration rates, which will cover the per diem. There are funds that cover the majority of the trip, however there are incidentals, such as parking, baggage, etc. that will be needed. This is non-recurring.

	<u>Fund</u>	<u>Dept</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
From	0010	- 305	- 555501	Training and Education	\$6,000
To	0010	- 305	- 540101	Travel and Per Diem	\$6,000

**Animal Services**

Journal Number # 2026-7-1360 Date Executed: 04/22/2026

The Animal Services Department is requesting a fund transfer to support expanded marketing efforts, including enhanced promotional materials. By increasing brand recognition and visibility, the Department aims to drive higher engagement with adoption programs and community initiatives. This initiative includes the installation of professionally designed lobby canvases showcasing animals currently in care, creating an inviting and impactful visual experience that encourages adoption and supports positive outcomes.

The requested funds will ensure coverage of both existing expenses and anticipated needs for the remainder of the fiscal year, allowing the Department to sustain and broaden these critical outreach efforts.

	<u>Fund</u>	<u>Dept</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
From	0010	- 315	- 542201	Postage and Freight	\$6,000
To	0010	- 315	- 548101	Promotional Activities	\$6,000

**Marion County Public Library System**

Journal Number # 2026-7-885 Date Executed: 04/13/2026

In Computer Hardware, the cost of computers increased after the original quote, and in Printing and Binding, we need to print library cards and brochures reflecting the addition of the Silver Spring Shores Public Library. Additionally, expenditures for invitations and programs for the grand openings of both the Freedom Public Library and the Silver Spring Shores Public Library exceeded estimated costs. Funds to address these needs are available in Contract Services and Computer Software, and this is a non-recurring issue.

	<u>Fund</u>	<u>Dept</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
From	0010	- 375	- 552106	Computer Software	\$5,950
From	0010	- 375	- 534101	Contract Serv Other Misc	\$4,000
To	0010	- 375	- 547101	Printing and Binding	\$4,000
To	0010	- 375	- 552116	Operating Supplies Computer Hardware	\$5,950

**Veterans Service Office**

Journal Number # 2026-7-1680 Date Executed: 04/22/2026

Funds in Dues & Memberships are insufficient to cover the cost of a new notary. Needed funds are available in Office Supplies to cover the shortfall.

	<u>Fund</u>	<u>Dept</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
From	0010	- 378	- 551101	Office Supplies	\$70
To	0010	- 378	- 554201	Dues and Memberships	\$70

**Marion County Airport Fund**

**Marion County Airport**

Journal Number # 2026-7-1435 Date Executed: 04/22/2026

The Marion County Airport is seeking a budget transfer to the Dues and Memberships line item to address an overlapping annual invoice. This adjustment is essential to keep the membership current, as the current line item budget is insufficient to cover the unanticipated expense. Additionally, the Airport is requesting a transfer to the Computer Hardware line item to fund the purchase of extra equipment necessary for the installation of new security cameras. Finalizing this system is crucial for improving security and ensuring the safety of both the airport and its visitors. Funding for both requests is available within the Airport’s budget and will be transferred from the Promotional Items line. These funds are available due to a readjustment of planned activities and purchases for FY26.

	<u>Fund</u>	<u>Dept</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
From	1035	- 415	- 554201	Dues and Memberships	\$600
From	1035	- 415	- 552116	Operating Supplies Computer Hardware	\$88
To	1035	- 415	- 548101	Promotional Activities	\$688

**Fire Rescue and EMS Fund**

**Fire Rescue Services**

*Journal Number #* 2026-7-1957                      *Date Executed:* 04/23/2026

Marion County Fire Rescue has a pending mediation that requires legal counsel, and the amount being transferred represents the estimated cost for one day of services. To support this need, available funds have been identified within Professional Services – Medical, as field personnel have not fully utilized the contractual ultrasound services offered this year. This is a non-recurring issue, and therefore no ongoing budget adjustments are required at this time. However, the Board should be aware that additional costs related to this matter are anticipated and will necessitate a future budget amendment.

	<u>Fund</u>	<u>Dept</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
From	1120	- 300	- 531339	Prof Serv Medical Immunization	\$3,000
To	1120	- 300	- 531101	Prof Serv Attorney	\$3,000

**Stormwater Program**

**Stormwater Program**

*Journal Number #* 2026-7-760                      *Date Executed:* 04/13/2026

Additional funding is needed in Travel & Per Diem in the Stormwater fund to cover an upcoming trip to an out of state training course for the OCE Assistant Director. \$1,000 will be transferred from Professional Services .

	<u>Fund</u>	<u>Dept</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
From	1131	- 430	- 540101	Travel and Per Diem	\$1,000
To	1131	- 430	- 531109	Professional Services	\$1,000

**Marion Oaks MSTU**

**Marion Oaks Recreation**

*Journal Number #* 2026-7-725                      *Date Executed:* 04/13/2026

There are currently three desktop computers in need of replacement for staff at the Marion Oaks Community Center, and due to rising technology hardware costs, we are requesting additional funds to be allocated to Operating Supplies – Computer Hardware to complete this purchase. Funds are available within Operating Supplies because we have adequate stock of several items and have required fewer purchases this year, allowing us to redirect those savings toward the needed replacements. This is a non-recurring, one-time occurrence.

	<u>Fund</u>	<u>Dept</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
From	1310	- 510	- 552108	Operating Supplies	\$1,300
To	1310	- 510	- 552116	Operating Supplies Computer Hardware	\$1,300