



GREGORY C. HARRELL
CLERK OF COURT AND COMPTROLLER MARION COUNTY, FLORIDA
P.O. BOX 1030 OCALA, FLORIDA 34478-1030
TELEPHONE (352) 671-5520 WWW.MARIONCOUNTYCLERK.ORG
ACQUISITION - DISPOSITION FORM



TO: Finance

From: Utilities

Date: 10/24/2025

ASSET IS RETIRED ADD BACK TO INVENTORY:

☐

Asset#	Location	Serial Number
038820	Utilities	n/a
Description		Year Aquired
Generator, Voltage Transfer Switch (MCUGN-40)		2005

Acquisition: ☐

Asset/Vehicle Number Being Replaced:
(If Applicable)

Please attach a copy of the invoice
for acquisitions

Disposal: ☒

Disposal Reason: Unable to Repair

Disposal Method: Discarded

Disposal Location: Department

Transfer: ☐

Department Receiving Transfer:

Authorized Signature: Joshua Kramer Digitally signed by Joshua Kramer
Date: 2025.10.24 10:39:58 -04'00'

Secondary Signature:

(If Applicable)

Fleet Signature:

(If Applicable)

BCC Chairman Signature: _____

Forward copy of approved form to: Clerk of Court and Comptroller-Finance Department. Please include a copy of the loss report for all risk claims.

Use SEE ATTACHED in the Asset# column for disposal lists.



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ACQUISITION - DISPOSITION FORM



TO: Finance

From: Fleet Management

Date: 11/05/2025

ASSET IS RETIRED ADD BACK TO INVENTORY:

☐

Asset#	Location	Serial Number
039806	Fleet	CB6013843
Description		Year Aquired
Corgi Tire Changer		2006

Acquisition: ☐

Asset/Vehicle Number Being Replaced:
(If Applicable)

Please attach a copy of the invoice
for acquisitions

Disposal: ☒

Disposal Reason: Exceeds Useful Life

Disposal Method: Send to Auction

Disposal Location: Delivered to Fleet

Transfer: ☐

Department Receiving Transfer:

Authorized Signature: Mark Williams Digitally signed by Mark Williams
Date: 2025.11.05 08:29:09 -05'00'

Secondary Signature:

(If Applicable)

Fleet Signature:

(If Applicable)

BCC Chairman Signature: _____

Forward copy of approved form to: Clerk of Court and Comptroller-Finance Department. Please include a copy of the loss report for all risk claims.

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TO: Finance

From: Fleet Management

Date: 11/05/2025

ASSET IS RETIRED ADD BACK TO INVENTORY:

☐

Asset#	Location	Serial Number
041346	Fleet	15034490
Description		Year Aquired
HHS Hot water Pressure washer		2007

Acquisition: ☐

Asset/Vehicle Number Being Replaced:
(If Applicable)

Please attach a copy of the invoice
for acquisitions

Disposal: ☒

Disposal Reason: Exceeds Useful Life

Disposal Method: Send to Auction

Disposal Location: Delivered to Fleet

Transfer: ☐

Department Receiving Transfer:

Authorized Signature: Mark Williams Digitally signed by Mark Williams
Date: 2025.11.05 11:11:37 -05'00'

Secondary Signature:

(If Applicable)

Fleet Signature:

(If Applicable)

BCC Chairman Signature: _____

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TO: Finance

From: Fleet Management

Date: 11/05/2025

ASSET IS RETIRED ADD BACK TO INVENTORY:

☐

Asset#	Location	Serial Number
42389	Fleet	1GKFK13058R197328
Description		Year Aquired
SUV-4 2008 GMC Yukon		2008

Acquisition: ☐

Asset/Vehicle Number Being Replaced:
(If Applicable)

Please attach a copy of the invoice
for acquisitions

Disposal: ☒

Disposal Reason: Repair costs exceed value

Disposal Method: Send to Auction

Disposal Location: Delivered to Fleet

Transfer: ☐

Department Receiving Transfer:

Authorized Signature: Mark Williams Digitally signed by Mark Williams
Date: 2025.11.05 09:40:50 -05'00'

Secondary Signature:

(If Applicable)

Fleet Signature:

(If Applicable)

Mark Williams Digitally signed by Mark Williams
Date: 2025.11.05 09:44:39 -05'00'

BCC Chairman Signature: _____

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ACQUISITION - DISPOSITION FORM



TO: Finance

From: Library

Date: 09/29/2025

ASSET IS RETIRED ADD BACK TO INVENTORY:

☐

Asset#	Location	Serial Number
042427	HQ/OCALA Public Library	1GNDV23W18D184312
Description		Year Aquired
2008 CHEVY UPLANDER (VN-3)		2008

Acquisition: ☐

Asset/Vehicle Number Being Replaced:
(If Applicable)

Please attach a copy of the invoice
for acquisitions

Disposal: ☒

Disposal Reason: Unable to Repair

Disposal Method: Send to Auction

Disposal Location: Delivered to Fleet

Transfer: ☐

Department Receiving Transfer:

Authorized Signature: Julia H Sieg Digitally signed by Julia H Sieg
Date: 2025.10.24 10:24:52 -04'00'

Secondary Signature:

(If Applicable)

Fleet Signature:

(If Applicable)

Mark Williams Digitally signed by Mark Williams
Date: 2025.10.24 10:28:54 -04'00'

BCC Chairman Signature: _____

Forward copy of approved form to: Clerk of Court and Comptroller-Finance Department. Please include a copy of the loss report for all risk claims.

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TO: Finance

From: Fleet Management

Date: 11/05/2025

ASSET IS RETIRED ADD BACK TO INVENTORY:

☐

Asset#	Location	Serial Number
45531	Fleet	CV8337
Description		Year Aquired
Smartweight Wheel Balancer		2011

Acquisition: ☐

Asset/Vehicle Number Being Replaced:
(If Applicable)

Please attach a copy of the invoice
for acquisitions

Disposal: ☒

Disposal Reason: Repair costs exceed value

Disposal Method: Send to Auction

Disposal Location: Delivered to Fleet

Transfer: ☐

Department Receiving Transfer:

Authorized Signature: Mark Williams Digitally signed by Mark Williams
Date: 2025.11.05 08:33:24 -05'00'

Secondary Signature:

(If Applicable)

Fleet Signature:

(If Applicable)

BCC Chairman Signature: _____

Forward copy of approved form to: Clerk of Court and Comptroller-Finance Department. Please include a copy of the loss report for all risk claims.

Use SEE ATTACHED in the Asset# column for disposal lists.



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ACQUISITION - DISPOSITION FORM



TO: Finance

From: Information Technology

Date: 10/31/2025

ASSET IS RETIRED ADD BACK TO INVENTORY:

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Asset#

Location

Serial Number

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Description

Year Aquired

See attached Disposition List	
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Acquisition: ☐

Asset/Vehicle Number Being Replaced:

Please attach a copy of the invoice
for acquisitions

(If Applicable)

Disposal: ☒

Disposal Reason: Exceeds Useful Life

Disposal Method: Recycled

Disposal Location: Delivered to IT

Transfer: ☐

Department Receiving Transfer:

Authorized Signature:

Vann, Michael

Digitally signed by Vann, Michael
Date: 2025.10.31 11:27:16 -04'00'

Secondary Signature:

(If Applicable)

Fleet Signature:

(If Applicable)

BCC Chairman Signature:

Forward copy of approved form to: Clerk of Court and Comptroller-Finance Department. Please include a copy of the loss report for all risk claims.

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