

MARION COUNTY BOARD OF COUNTY COMMISSIONERS

ADMINISTRATIVE BUDGET TRANSFER REPORT

10/01/2025 to 10/08/2025

Prepared by: Gregory C. Harrell, Marion County Clerk of Court and Comptroller - Budget Department

Pursuant to Florida Statute 129.06, Execution and Amendment of Budget, the County Budget Officer has executed the following Budget Transfers as authorized by the Marion County Board of County Commissioners, Commission Policy 19-01. The Budget Transfers adhere to the following conditions:

- A. The budget transfer does not change the total expenditure appropriations of a Cost Center; and
- B. The transfer adheres to the following account restrictions:
 - i. The transfer occurs between personnel expenditure accounts (line item account codes 510000 through 529999); or
 - ii. The transfer occurs between operating expenditure accounts (line item account codes 530000 through 559999); and
- C. The transfer per line item account is \$10,000 or less; and
- D. The transfer is approved by the County Administrator; and
- E. The transfer is reviewed and approved by the County Budget Officer.

General Fund

Code Enforcement

Journal Number # 2026-01-61 *Date Executed:* 10/06/2025

We requested a full-time position in our budget and did not take into account the time to post and fill the position. We did not request money for this line item due to the request for an FTE. Funds are available in Gasoline, Oil, and Lubricants. The new truck will not be delivered until later in the fiscal year and will not consume as much fuel as budgeted. This is not a recurring issue. This is a one-time oversight. In the future, if we utilize Resource Government Services for staff leasing and request a new FTE in a new budget year, we will make sure to cover any overlap of the hiring processes.

	<u>Fund</u>	<u>Dept</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
From	0010	- 317	- 552101	Gasoline Oil and Lubricants	\$3,500
To	0010	- 317	- 534115	Contract Serv Staff Leasing	\$3,500

Code Enforcement

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We were advised by IT that Tyler's Budgetary projections for FY 26 annual maintenance for Code Enforcement was \$378.00. In August 2025, we were advised by IT that we need three new EPL user licenses and three EPL maintenance fees. The total amount of the shortfall per IT is \$9,180.00. Funds are available in Contract Serv - Other - Misc. Code Enforcement will perform one less abatement during FY 2026 to cover this expense. EPL maintenance is recurring and will be budgeted according to IT. When a new FTE is approved in the future, we will budget for both the new license and maintenance accordingly.

	<u>Fund</u>	<u>Dept</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
From	0010	- 317	- 534101	Contract Serv Other Misc	\$9,180
To	0010	- 317	- 552106	Computer Software	\$9,180