



# LEGAL REQUEST MEMORANDUM (LRM)

From: (Name) Wheeler Sky (Dept) Visitors & Convention Bureau - 2870  
Last First  
(Title) Tourist Development Manager (Phone) (352) 438-2800  
Signature [Signature] Date Tuesday, September 2, 2025

The Office of the County Attorney is requested to provide legal assistance as detailed in this legal request and supporting documents (attached).

Request for: ☐ Draft Document ☒ Approve as to Form ☒ RESUBMIT LRM No. 2025-866  
☒ Legal Opinion ☐ Other

## Description of Request

After further review of the contract between Marion County Tourist Development Department and Marion County Parks and Recreation, please advise if a MOU (Memorandum Of Understanding) should be utilized in lieu of a contract as the legally binding agreement. We have attached a draft MOU for review. Please note, a MOU was used to execute previous agreements between the Tourist Development Department and other Marion County Departments (attached for review).

For more information or discussion, contact: ☐ Same as above  
(Name) Shelton Candace (Title) Industry and Community Relations (Phone) (352) 438-2800  
Last First

Agenda Item? ☒ Yes ☐ No Agenda Date: Tuesday, October 7, 2025  
Agenda Deadline Date for **Legal**: Friday, September 5, 2025 Agenda Deadline Date for **Admin**: Thursday, September 18, 2025

**Note: Please allow a MINIMUM of 5 working days BEFORE deadlines for LRM to be completed.**

DO NOT COMPLETE - Office of the County Attorney use ONLY

LRM No. 2025-866 RESUBMIT

Assigned to: ☐ Matthew Guy Minter, County Attorney ☐ Dana E. Olesky, Chief Asst. County Attorney ☐ Linda Blackburn, Asst. County Attorney ☒ Thomas Schwartz, Asst. County Attorney ☐ Valdoston Shealey, Asst. County Attorney

## Outcome:

Date Received:

☐ Approved as to form and legal sufficiency  
☒ Approved with revisions: ☐ Suggested ☒ Completed  
☐ Other:

**RECEIVED**  
By Victoria Ryder at 3:35 pm, Sep 02, 2025

Attorney Signature: [Signature] Date 9/2/25  
Staff Signature: [Signature] Date: 9/3/25 Returned: ☒ Department ☐ Admin ☐  
Completed