



# LEGAL REQUEST MEMORANDUM (LRM)

From: (Name) uUie Helen (Dept) Community Services - 5340  
Last First  
(Title) Housing Grant Manager (Phone) 352-671-8781  
Signature Helen Chris Date Tuesday, September 23, 2025

The Office of the County Attorney is requested to provide legal assistance as detailed in this legal request and supporting documents (attached).

Request for: ☐ Draft Document ☐ Approve as to Form ☒ RESUBMIT LRM No. 2 025-963  
☐ Legal Opinion ☐ Other

## Description of Request

This Third Amendment for Ms. Jacobs will outline the specific items required to obtain a final Certificate of Occupancy and complete the Agreement.

For more information or discussion, contact: ☒ Same as above  
(Name) \_\_\_\_\_ (Title) \_\_\_\_\_ (Phone) \_\_\_\_\_  
Last First

Agenda Item? ☒ Yes ☐ No Agenda Date: Tuesday, October 7, 2025

Agenda Deadline Date for Legal: Tuesday, September 23, 2025 Agenda Deadline Date for Admin: Thursday, September 25, 2025

**Note: Please allow a MINIMUM of 5 working days BEFORE deadlines for LRM to be completed.**

DO NOT COMPLETE - Office of the County Attorney use ONLY

LRM No. 2025-963 RESUBMIT

Assigned to: ☐ Matthew Guy Minter, County Attorney ☐ Dana E. Olesky, Chief Asst. County Attorney ☐ Linda Blackburn, Asst. County Attorney ☒ Thomas Schwartz, Asst. County Attorney ☐ Valdoston Shealey, Asst. County Attorney

## Outcome:

Date Received:

☒ Approved as to form and legal sufficiency  
☐ Approved with revisions: ☐ Suggested ☐ Completed  
☐ Other:

**RECEIVED**  
By Victoria Ryder at 8:18 am, Sep 24, 2025

Attorney Signature: [Signature] Date 9/24/25  
Staff Signature: [Signature] Date: 9/24/25 Returned ☒ Department ☐ Admin ☐  
Completed