

## CHANGE ORDER FORM

This form is to be used when a Purchase Order has a change in scope, amount or date. Amounts exceeding 10% of original award requires BCC approval. Some fields may not be applicable and may be left blank. Use your cursor to hover over a field for help.  
Please send completed and digitally signed form to **Procurement@marionfl.org**

Date: 6/22/2026 Department: Utilities Change Order #: 2

Additional Days Only Is Board Action Required? Yes  No  N/A

Bid/Contract/Quote Number & Project Title:  
21Q-227-TO-13

Contractor/Vendor (Name & Address):  
KIMLEY HORN AND ASSOCIATES INC  
PO BOX 932520  
ATLANTA, GA 31193

PO Number: 2401187

GL Account Number (ORG/OBJECT):  
FF449536 - 563102

Contract Amount: \$ 150,130.00

Project Account Number (If applicable):  
E-UTCEXT002

Have you sent Procurement the revised P&P Bond? Yes  No  N/A

Is the change order amount from Contingency? Yes  No

Requesting Amount of Contingency:  
\$ 0.00

**JUSTIFICATION & DESCRIPTION OF CHANGE**

MCU has elected to use the remaining project funds to continue constructing potable water mains in the Marion Oaks area. As a result, compliance with the Davis-Bacon Act is required due to the use of ARPA funds. This change order provides the additional funding necessary for Kimley-Horn to perform the work needed to maintain federal compliance throughout the project. AR

\* BACKUP DOCUMENTATION MUST BE ATTACHED CLARIFYING CHANGE\*

Original Ordered Amount: \_\_\_\_\_ \$150,130.00

Current Ordered Amount (Not the balance): \_\_\_\_\_ \$240,050.00

The PO will be increased/decreased by this change order in the amount of: \_\_\_\_\_  
(Do not put contingency amount)  Increase  Decrease \$ 65,080.00

The new PO amount including this change order will be: \_\_\_\_\_  
(PO amount will not change if it comes from contingency)(auto calculated) \$305,130.00

Contract time will be Increased/decreased by \_\_\_\_\_ DAYS

Prior Substantial Completion Date: \_\_\_\_\_ Revised Substantial Completion Date: NA

Prior Final Completion Date: \_\_\_\_\_ Revised Final Completion Date: NA

**Approval:**

Director/Designee \_\_\_\_\_ 6/22/26  
Date

Project Mgr. \_\_\_\_\_ 6/22/26  
Date

Administration (NEW amount is between \$25k - \$50k) \_\_\_\_\_  
Date

Procurement: \_\_\_\_\_  
Date

**BCC Approval (when applicable):**

Chairman, BCC \_\_\_\_\_  
Date

Attest: Clerk of Court \_\_\_\_\_  
Date

County Administrator \_\_\_\_\_  
Date



**AMENDMENT NUMBER 2 TO TASK ORDER 15  
BETWEEN KIMLEY-HORN AND ASSOCIATES, INC.  
AND MARION COUNTY**

AMENDMENT NUMBER 2 DATED March 4, 2026, to Task Order 15 between Marion County (“the County”) and Kimley-Horn and Associates, Inc., (“Kimley-Horn or Consultant”) dated February 23, 2024 (the “TO”) concerning Program Management Services for Rescue Grant Projects Phase 2 of the Marion Oaks Water Main Extension Project Construction Phase Services (the “Project”).

Kimley-Horn has entered into the TO with the County for the furnishing of professional services, and the parties now desire to amend the TO.

Therefore, It is mutually agreed that the TO is amended to include Additional Services to be performed by Kimley-Horn and provisions for additional compensation by the County to Kimley-Horn, all as set forth in Exhibit A hereto. The parties ratify the terms and conditions of the TO consistent with this Amendment, all of which are incorporated by reference.

ATTACHMENTS: EXHIBIT A; Table A

ACCEPTED:  
MARION COUNTY UTILITIES

KIMLEY-HORN AND ASSOCIATES, INC.

BY: \_\_\_\_\_

BY: Gene Losito  
Gene Losito, PE – Vice President

TITLE: \_\_\_\_\_

BY: Alan J. Garri  
Alan J. Garri, PE – Vice President

DATE: \_\_\_\_\_

DATE: March 4, 2026

***Project Understanding:***

Marion County has received funds under the American Rescue Plan Act (ARPA) of 2021. The distribution and use of these funds require compliance with the State and Local Fiscal Recovery Funds (SLFRF) reporting requirements. Marion County Utilities has funded the Marion Oaks Water Main Extension Project with these dollars and has added additional areas to the original water main extension project. To remain compliant with federal terms for the use of ARPA funds, Marion County Utilities has determined that additional support for SLFRF compliance is needed for the new areas. In support of this need, Kimley-Horn has prepared the following specific scope.

***Scope of Services:*****Task 1 – Marion Oaks Water Main Extension SLFRF Compliance**

- A. Kimley-Horn will conduct wage interviews of the contractor's field personnel in compliance with the SLFRF reporting requirements. These interviews will be conducted monthly for 3 months under this change order.
- B. Kimley-Horn will review the certified payroll prepared and submitted by the contractor. This change order includes 3 payroll reviews for three months. Additional reviews can be included for an additional fee.
- C. Kimley-Horn will verify that contractors and subcontractors for the Marion Oaks Water Main Extension project have a company profile with the federal E-Verify program. This verification will involve coordinating with the contractor and subcontractors to obtain copies of their company profiles.
- D. Kimley-Horn will verify that contractors and subcontractors for the Marion Oaks Water Main Extension Project do not appear on the federal scrutinized companies list, discriminatory vendor list, convicted vendor list, or antitrust violator vendor list. This verification will consist of searches on federal and state websites such as [www.sam.gov](http://www.sam.gov) and [www.fdot.gov](http://www.fdot.gov).
- E. Kimley-Horn will verify that contractors and subcontractors for the Silver Springs Shores Septic to Sewer Phase 1 project have an active company profile with the Florida Division of Corporations. This verification will consist of searches on the state website <https://dos.fl.gov/sunbiz/search/>.
- F. Provide Marion County with a summary of funding compliance related issues once a month for 6 months for use in the progress meetings. Attendance of the meetings is not included.
- G. Marion County will provide a list of all contractors and subcontractors working on the Marion Oaks Water Main Extension ARPA Compliance project.

***Additional Services***

Services not specifically listed in the scope of services above are not included but can be provided as additional services if authorized by the County. Compensation for additional services will be agreed to prior to their performance.

***Schedule***

Kimley-Horn will provide the above scope of services as expeditiously as practicable with a goal of meeting a mutually agreed-upon schedule.

***Fee and Billing***

Kimley-Horn will provide these services for a lump sum fee of \$65,080.00, inclusive of expenses. A breakdown of fees is shown in the attached Table A.

TABLE A  
COST ESTIMATE FOR SERVICES

PROJECT:AMD 2\_TO 15\_ARPA COMPLIANCE ASSISTANCE  
 CLIENT: MARION COUNTY  
 KHA PM: ALAN J. GARRI, PE  
 BASIS FOR ESTIMATE: COUNTY-APPROVED HOURLY RATES, RFQ 21Q-227

SHEET: 1 of 1  
 DATE: 3/4/2026

		DIRECT LABOR (MAN-HOURS)										EXPENSE (\$)	SUBCONSULTANT (\$)	LABOR TOTAL
		Principal	Program Manager	Senior Professional Engineer	Project Manager	Professional Engineer	Senior Technical Support	Engineer	Administrative Assistant	LABOR HOURS				
TASK ID	TASK DESCRIPTION	\$250.00	\$220.00	\$220.00	\$190.00	\$175.00	\$125.00	\$125.00	\$60.00					
1-A	Monthly Wage Interviews - 3 months				2	16	40	30	8	96				\$ 12,410
1B	Certified Payroll Reviews - 3 Months			8	2	16	240	40	8	314				\$ 40,420
1C-E	Contractor Compliance Verification	2	4	8	2		36	30	8	90				\$ 12,250
TOTALS:		2	4	16	6	32	316	100	24	500	\$ -	\$ -		\$ 65,080
												<b>GRAND TOTAL:</b>	\$	<b>65,080.00</b>