



LEGAL REQUEST MEMORANDUM (LRM)

To: ☐ Matthew Minter, County Attorney ☐ Dana E. Olesky, Chief Asst County Attorney ☒ Elizabeth Alt, Sr Asst County Attorney ☒ Russell Ward, Asst County Attorney ☐ William Harris, Asst County Attorney

From: (Name) Locke Corry (Dept) Visitors & Convention Bureau - 2870
 (Title) Group Sales Supervisor (Phone) 352-438-2800
 Signature [Signature] Date Thursday, May 4, 2023

The Office of the County Attorney is requested to provide legal assistance as detailed in this legal request and supporting documents (attached).

Request for: ☐ New Document ☒ Review & Comment ☐ RESUBMIT LRM No. _____
☒ Approve as to Form ☐ Other

Description of Request

We are requesting legal review of the contract with Florida Watercolor Society for the Florida Watercolor Society Annual Convention, Tradeshow & Exhibit. This was recommended for approval on April 25, 2023 by the TDC. A word document is available for editing.

For more information or discussion, contact: ☐ Same as above
 (Name) Locke Corry (Title) Group Sales Supervisor (Phone) 352-438-2839
 Last First

COMPLETION IS REQUESTED BY: (specific date) Wednesday, May 10, 2023
 Please allow for a MINIMUM of five (5) working days from receipt of LRM:

Agenda Item? ☒ Yes ☐ No
 Agenda Deadline Date: Wednesday, May 17, 2023 Agenda Date: Tuesday, June 6, 2023

LRM No. 2023-376 DO NOT COMPLETE - Office of the County Attorney use ONLY

Outcome: Approved as to form Date Received: _____
 Marion County Attorney
 MAY 5 2023
 RECEIVED

Attorney Signature: [Signature] Date 5/8/23
 Staff Signature: [Signature] Returned: ☒ Department ☐ Admin ☐ Procurement
 Completed