



GREGORY C. HARRELL
CLERK OF COURT AND COMPTROLLER – MARION COUNTY, FLORIDA

CLERK OF COURT
RECORDER OF OFFICIAL RECORDS
CLERK AND ACCOUNTANT OF THE BOARD OF COUNTY COMMISSIONERS
CUSTODIAN OF COUNTY FUNDS AND COUNTY AUDITOR

POST OFFICE BOX 1030
OCALA, FLORIDA 34478-1030
TELEPHONE (352) 671-5604
WWW.MARIONCOUNTYCLERK.ORG

TO: Board of County Commissioners, individually
Mounir Bouyounes, County Administrator
Tracy Straub, Assistant County Administrator-Public Works and Growth Services
Alan Jones, MSTU Director

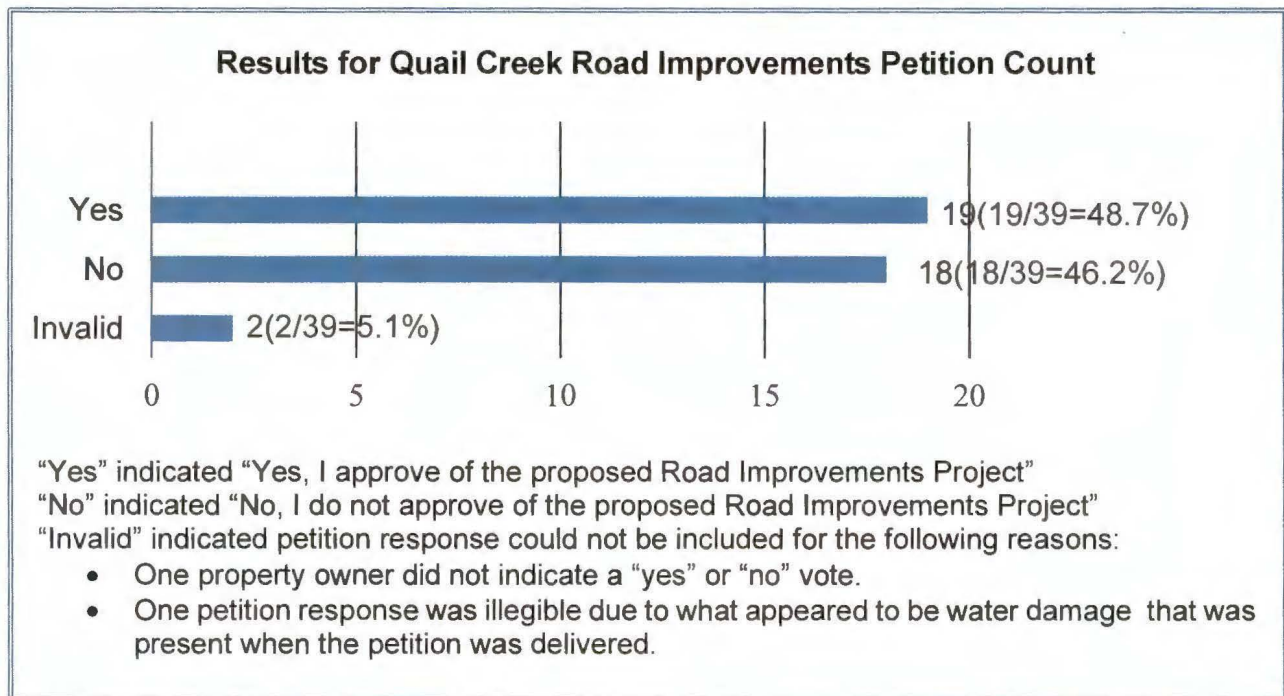
FROM: Gregory C. Harrell, Clerk of Court and Comptroller *gh*
Heather Ewing, Internal Audit Manager *HE*

DATE: September 29, 2021

RE: REPORT No. 2021-10: MSTU Quail Creek Road Improvements Petition Count

Tabulation Summary

The MSTU Department mailed petitions to 48 property owners of Quail Creek. Internal Audit confirmed the timely responses of 39 property owners. We concluded that a **majority** of the timely responding property owners voted **in favor** of the road assessment project.



Activities Performed

Internal Audit collected the petitions at a separate Clerk post office box. We maintained security and confidentiality of petitions received up to the time of opening, counting, and tabulating on September 23, 2021.

In accordance with Board of County Commissioners (BCC) wishes, as stated in the workshop on December 8, 2011, we have already reported to you the final tabulated results by email dated September 24, 2021, for the proposed road improvements for Quail Creek.

The tabulation process was performed by Heather Ewing and Aracelis Maldonado. We understand that this reporting memorandum may be used in a subsequent Agenda Item as supporting documentation.

Background

On December 8, 2011, the BCC held a MSTU workshop on the proposed revised procedures for handling MSTU road improvements and petition counts. Per the request of the BCC, Internal Audit accepted the tasks of conducting the physical opening, tabulating the petitions, and reporting the results by email followed by a formal report.

The objective of the MSTU road assessment tabulation performed by Internal Audit is to provide an independent evaluation for the BCC to measure the “initial support for the proposed project.” (BCC Policy No. 20-01)

Road assessment tabulation is a non-audit function of the Internal Audit Department and is performed per the request of the BCC. We do not have any operational responsibility over the MSTU Department or road assessment projects.

In the instance of multiple owners of a property, one petition is mailed to the mailing address for that property. Any of the property owners can vote, but only one vote per property can be accepted.

To determine ownership of property, Internal Audit relies on the accuracy of the information displayed on the Property Appraiser's website. The information obtained from the Property Appraiser's website is believed to be reliable, but Internal Audit makes no guarantees regarding the accuracy of the information.