

CHANGE ORDER FORM

This form is to be used when a Purchase Order has a change in scope, amount or date. Amounts exceeding 10% of original award requires BCC approval. Some fields may not be applicable and may be left blank. Use your cursor to hover over a field for help.

Please send completed and digitally signed form to **Procurement@marionfl.org**

Date: 6/22/2026 Department: Utilities Change Order #: 2

☐ Additional Days Only

Is Board Action Required? Yes ☐ No ☐ N/A ☒

Contractor/Vendor (Name & Address):

Bid/Contract/Quote Number & Project Title:

21Q-227-TO-15

KIMLEY HORN AND ASSOCIATES INC
PO BOX 932520
ATLANTA, GA 31193

PO Number: 2500129

Contract Amount: \$ 150,130.00

GL Account Number (ORG/OBJECT):
FF449536 - 563102

Have you sent Procurement the revised P&P Bond? Yes ☐ No ☐ N/A ☒

Project Account Number (If applicable):

Is the change order amount from Contingency? Yes ☐ No ☒

E-UTCEXT002A

Requesting Amount of Contingency:

\$ 0.00

JUSTIFICATION & DESCRIPTION OF CHANGE

The funds originally allocated to maintain federal compliance under the Davis-Bacon Act were not sufficient to support the entire duration of the project. This Change Order provides the additional funding required for Kimley-Horn to continue performing the compliance work necessary to keep the project under ARPA requirements.- AL

* BACKUP DOCUMENTATION MUST BE ATTACHED CLARIFYING CHANGE*

Original Ordered Amount: \$221,155.00

Current Ordered Amount (Not the balance): \$424,855.00

The PO will be increased/decreased by this change order in the amount of: ☒ Increase ☐ Decrease \$ 103,510.00
(Do not put contingency amount)

The new PO amount including this change order will be: \$528,365.00
(PO amount will not change if it comes from contingency)(auto calculated)

Contract time will be Increased/decreased by _____ DAYS

Prior Substantial Completion Date: _____ Revised Substantial Completion Date: NA

Prior Final Completion Date: _____ Revised Final Completion Date: NA

Approval:

Director/Designee [Signature]
Project Mgr. [Signature]

6/22/26
Date
6/22/26
Date

BCC Approval (when applicable):

Chairman, BCC _____ Date _____
Attest: Clerk of Court _____ Date _____

Administration (NEW amount is between \$25k - \$50k) _____ Date _____

County Administrator _____ Date _____

Procurement: _____ Date _____

Reset Form

Email Form

Revised 10/2025

**AMENDMENT NUMBER 2 TO TASK ORDER 16
BETWEEN KIMLEY-HORN AND ASSOCIATES, INC.
AND MARION COUNTY**

AMENDMENT NUMBER 2 DATED June 17, 2026, to Task Order 15 between Marion County ("the County") and Kimley-Horn and Associates, Inc., ("Kimley-Horn or Consultant") dated September 17, 2024 (the "TO") concerning Program Management Services for Rescue Grant Projects Phase 1 of the Silver Springs Shores Septic to Sewer Project Construction Phase Services (the "Project").

Kimley-Horn has entered into the TO with the County for the furnishing of professional services, and the parties now desire to amend the TO.

Therefore, It is mutually agreed that the TO is amended to include Additional Services to be performed by Kimley-Horn and provisions for additional compensation by the County to Kimley-Horn, all as set forth in Exhibit A hereto. The parties ratify the terms and conditions of the TO consistent with this Amendment, all of which are incorporated by reference.

ATTACHMENTS: EXHIBIT A; Table A

ACCEPTED:

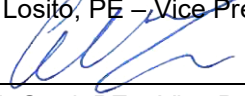
MARION COUNTY UTILITIES

KIMLEY-HORN AND ASSOCIATES, INC.

BY: _____

BY:  _____
Gene Losito, PE – Vice President

TITLE: _____

BY:  _____
Alan J. Garri, PE – Vice President

DATE: _____

DATE: June 17, 2026

G:\New Business\Public Sector\Marion County\2024\SSS STS PH 1 CPS\Change Order 2 - Arpa compliance\AMD 2_ARPA Compliance Assistance REV 1.docx

Project Understanding:

Marion County has received funds under the American Rescue Plan Act (ARPA) of 2021. The distribution and use of these funds require compliance with the State and Local Fiscal Recovery Funds (SLFRF) reporting requirements. Marion County Utilities has funded the Project with these dollars. To remain compliant with federal terms for the use of ARPA funds, Marion County Utilities has determined that additional support for SLFRF compliance is needed. In support of this need, Kimley-Horn has prepared the following specific scope.

Scope of Services:***Task 1 – Silver Springs Shores Ph 1 SLFRF Compliance***

- A. Kimley-Horn will conduct wage interviews of the contractor's field personnel in compliance with the SLFRF funding requirements. These interviews will be conducted monthly for 6 months under this change order.
- B. Kimley-Horn will review the certified payroll prepared and submitted by the contractor and their sub-contractors. This change order includes 4 payroll reviews per month for 6 months for anticipated future payroll submittals as well as the review of an additional 40 payrolls that are currently still outstanding. Additional reviews can be included for an additional fee. In the event we receive more than 4 future payrolls we will notify the County of the exceedance and wont perform the additional payroll reviews without authorization from the County.
- C. Kimley-Horn will verify that contractors and subcontractors for the Project have a company profile with the federal E-Verify program. This verification will involve coordinating with the contractor and subcontractors to obtain copies of their company profiles.
- D. Kimley-Horn will verify that contractors and subcontractors for the Project do not appear on the federal scrutinized companies list, discriminatory vendor list, convicted vendor list, or antitrust violator vendor list. This verification will consist of searches on federal and state websites such as www.sam.gov and www.fdot.gov.
- E. Kimley-Horn will verify that contractors and subcontractors for the Silver Springs Shores Septic to Sewer Phase 1 project have an active company profile with the Florida Division of Corporations. This verification will consist of searches on the state website <https://dos.fl.gov/sunbiz/search/>.
- F. Provide Marion County with a summary of funding compliance related issues once a month for 6 months for use in the progress meetings. Attendance of the meetings is not included.
- G. Marion County will provide a list of all contractors and subcontractors working on the Project.

Additional Services

Services not specifically listed in the scope of services above are not included but can be provided as additional services if authorized by the County. Compensation for additional services will be agreed to prior to their performance.

Schedule

Kimley-Horn will provide the above scope of services as expeditiously as practicable with a goal of meeting a mutually agreed-upon schedule.

Fee and Billing

Kimley-Horn will provide these services for a lump sum fee of \$103,510.00, inclusive of expenses. A breakdown of fees is shown in the attached Table A.

TABLE A
COST ESTIMATE FOR SERVICES

PROJECT:AMD 2_TO 16_ARPA COMPLIANCE ASSISTANCE
CLIENT: MARION COUNTY
KHA PM: ALAN J. GARRI, PE
BASIS FOR ESTIMATE: COUNTY-APPROVED HOURLY RATES, RFQ 21Q-227

SHEET: 1 of 1
DATE: 6/17/2026

		DIRECT LABOR (MAN-HOURS)											
		Principal	Program Manager	Senior Professional Engineer	Project Manager	Professional Engineer	Senior Technical Support	Engineer	Administrative Assistant	LABOR HOURS	EXPENSE (\$)	SUBCONSULTANT (\$)	LABOR TOTAL
TASK ID	TASK DESCRIPTION	\$250.00	\$220.00	\$220.00	\$190.00	\$175.00	\$125.00	\$125.00	\$60.00				
1-A	Monthly Wage Interviews				2	32	120	80	8	242			\$ 31,460
1B	Certified Payroll Reviews			18	15	40	300	60	8	441			\$ 59,290
1C-G	Contractor Compliance Verification & Monthly Meetings Summaries	4		6	9		36	30	8	93			\$ 12,760
TOTALS:		4	0	24	26	72	456	170	24	776	\$ -	\$ -	\$ 103,510
												GRAND TOTAL:	\$ 103,510.00