



# LEGAL REQUEST MEMORANDUM

To:  Matthew Minter, County Attorney     Dana E. Olesky, Chief Assistant County Attorney     Elizabeth Alt, Senior Assistant County Attorney     Thomas Schwartz, Assistant County Attorney

From: (Name) Devaney Kristina (Dept) \_\_\_\_\_  
 (Title) Court Operations Manager (Phone) 352.401.6796  
 Signature [Signature] Date Monday, March 11, 2024

The Office of the County Attorney is requested to provide legal assistance as detailed in this legal request and supporting documents (attached).

Request for:  New Document     Review & Comment     RESUBMIT LRM No. \_\_\_\_\_  
 Approve as to Form     Other

### Description of Request

On the March 19th BCC Agenda, Court Administration has requested to serve as the lead applicant for the Bureau of Justice, Adult Treatment Court Grant. One of the requirements needed to submit the application is a signed MOU between the BOCC and Drug Court listing general responsibilities. I will obtain the Chief Judge's signature once the MOU is approved since I wanted to make sure no changes would be needed first. Once his signature is obtained, I'll submit the agenda item.

For more information or discussion, contact:  Same as above  
 (Name) Devaney Kristina (Title) Court Operations Manager (Phone) 401-6796

COMPLETION IS REQUESTED BY: \_\_\_\_\_ (specific date) \_\_\_\_\_  
 Agenda Item?  Yes  No *Please allow for a MINIMUM of five (5) working days from receipt of LRM:*  
 Agenda Deadline Date: \_\_\_\_\_ Agenda Date: Tuesday, April 2, 2024

LRM No. 2024-217 DO NOT COMPLETE - Office of the County Attorney use ONLY

Outcome: Approved as to form. Correct type to Bureau of Justice Administration Date Received: \_\_\_\_\_  
**RECEIVED**  
 By Marion County Attorney- AT at 10:55 am, Mar 11, 2024

Attorney Signature: [Signature] Date 3/11/24  
 Staff Signature: [Signature] Completed 3/11/24 Returned:  Department  Admin  Procurement