

RESOLUTION NO. 25-R-_____

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF MARION COUNTY, FLORIDA, PROVIDING FOR COMMITMENT OF REVENUES; ESTABLISHING REVISED FEES FOR THE MARION COUNTY PARKS & RECREATION DEPARTMENT; PROVIDING FOR REPEAL OF RESOLUTION NO. 22-R-132; PROVIDING FOR THE DISCOUNTING AND WAIVING OF FEES; PROVIDING FOR A RESERVATION AND CANCELLATION POLICY; PROVIDING FOR CO-SPONSORSHIPS; AUTHORIZING DIRECTOR TO ESTABLISH OTHER FEES; PROVIDING AN EFFECTIVE DATE.

WHEREAS, Chapter 14 of the Marion County Code authorizes the Board of County Commissioners to establish fees for the use of Marion County parks and amenities; and

WHEREAS, the Board of County Commissioners desires to revise its fee schedule for County Parks and amenities based upon levels of service in accordance with “Exhibit A”, attached hereto; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MARION COUNTY, FLORIDA, that:

SECTION 1. Commitment of Revenues. The revenues generated from park user fees, rentals, park pass sales, program registrations and concessions from said parks and recreation programs are committed by the Marion County Board of County Commissioners for parks and recreations purposes in the Parks & Recreation Fees fund.

SECTION 2. Discounting of Fees. The Parks & Recreation Director, with approval from the County Administrator, may reduce fees and provide discounts toward the cost of Park Passes, park entry fees and other fees for non-profit organizations and for the purpose of marketing and promotion purposes. Fees may be waived for special promotions or volunteer work days. Events that fees will not be discounted include: fundraising events, for profit events, and political or religious events.

SECTION 3. Reservations and Cancellations. The time period in which to reserve rental facilities and community centers and to cancel a reservation are as follows:

- A. Reservations are taken no more than one (1) year in advance.
- B. Cancellations:
 - 1. All reasonable accommodations will be made for cancellation requests, including the option to move a reservation or program registration to a different date. Refunds for cancellations will include all reservation fees and

deposit, less the any administrative/convenience fees. Set forth below are the standards for cancellation requests:

2. Cancellation request for facility reservations for pavilions and room rentals: at least seven (7) days prior to the scheduled reservation.
3. Cancellation requests for facility reservations at Kiwanis Beach at Albright Park and overnight facilities: at least fourteen (14) days prior to the scheduled reservation.
4. Cancellation requests for camp or program reservations: at least fourteen (14) days prior to the first day the camp or program starts.

SECTION 4. Additional Costs. Fees listed in “Exhibit A” Fee Schedule, in this Resolution do not include applicable taxes, convenience fees or administrative fees.

SECTION 5. Fees. The Board of County Commissioners hereby adopts the following fees and charges for the parks and amenities listed in “Exhibit A” Fee Schedule hereto.

- A. Only the parks specified in “Exhibit A” Fee Schedule require the payment of a daily entry fee. All other parks do not require a daily entry fee.
- B. Only the parks specified in “Exhibit A” Fee Schedule allow for overnight accommodations. All other parks do not offer overnight facilities.
- C. Community Centers.
 1. For meetings, events and programs that are free and open to the public, the community center may be used at no charge pending availability.
 2. During non-business hours, all rentals also require Parks & Recreation staff to be present at a rate of \$25 per hour, minimum of three (3) hours.
 3. If deemed necessary, groups shall be responsible for providing additional support services (i.g. additional restrooms) at their expense.
 4. Clubs and non-profit organizations that host free classes and/or events or provide significant benefit to the community (food drives, school supply drives, etc.) are eligible to have their rental fees waived.
- D. Youth Group Camping. Youth groups may camp at county parks and facilities designated by the Parks & Recreation Director, or designee. Each request shall be evaluated on a case-by-case basis. In-lieu of paying a fee, youth groups will be asked to complete a service project at the camping location/park as approved by the Director.

SECTION 6. Other Fees. For special events, camps, programs, certain facility rentals and other combinations of arrangements where fees are not covered in this Resolution, the Director may set fees consistent with the Resolution. Other fees not included in this Resolution include:

1. Special events
2. Athletic facility rentals
3. Athletic tournaments
4. Camps and other recreational programming
5. Bleacher/equipment rentals

SECTION 7. Co-sponsorships. The Board of County Commissioners may choose to co-sponsor events that have significant public and governmental interest. Co-sponsorship will permit the discounting of facility fees for up to 50-percent (50%) to non-profit organizations. Such co-sponsorship shall be publicized in all event promotional materials. Activities that are directly related to primary functions of government shall pay no more than the direct costs of the activity and may use the facility with no charge. Examples of this type of activity would include FDA food distribution, disaster relief, and public hearings.

SECTION 8. Park Passes. Park passes may be purchased to accommodate park visitors and businesses to enter and use parks accordingly. The purchase of a park pass does not guarantee admission to any park once said park has reached capacity.

- A. Lost annual park passes may be replaced at a cost of 50-percent (50%) of the purchase price, which is based on park pass type and Marion County residency status. Discounted annual park passes are limited to one per person and are replaced at full price. Free lifetime park passes are limited to one per person and may be replaced one time per year if lost.
- B. One of the following approved documents must be provided to verify residency. A physical address must include a street address and not a PO Box address.
 - 1. A valid driver's license with a physical address.
 - 2. A current property tax statement with a physical address.
- C. Businesses requesting to use county owned and/or managed parks for commercial business must obtain a Commercial Use Park Pass. Commercial Park Passes are only available at the Parks & Recreation main office. Fees vary depending on the requested use.
- D. Individuals who are 100-percent (100%) disabled are eligible to receive one (1) complimentary lifetime park pass. Disability is determined by the U.S. Department of Veterans Affairs or by disability award letter from the Social Security Administration.
- E. Current members of the United States Armed Forces (including their reserve components or the National Guard), honorably discharged veterans, honorably discharged veterans who have a service connected disability as determined by the U.S. Department of Veterans Affairs, the surviving spouse and parents of a deceased member of the military who died in the line of duty under combat, and the surviving spouse and parents of a law enforcement officer (as defined in Ch. 943.10(1) FS), a firefighter (as defined in Ch. 633.102 Florida Statutes), or an emergency medical technician or paramedic who died in the line of duty are eligible for a 50-percent (50%) discount on Marion County annual park pass. Discounts may be received only for passes sold at the Parks & Recreation main office. Honorably discharged personnel must provide copy of DD Form 214, Certificate of Release or Discharge from Active Duty for verification.

SECTION 9. Repeal. Resolution No. 22-R-132 is hereby repealed.

SECTION 10. Effective Date. This Resolution shall take effect on the date adopted.

DULY ADOPTED in regular session this ____ day of _____, 2025.

BOARD OF COUNTY COMMISSIONERS
MARION COUNTY, FLORIDA

ATTEST:

KATHY BRYANT, CHAIRMAN

GREGORY C. HARRELL, CLERK

"EXHIBIT A" FEE SCHEDULE

Park Entry Fees and Park Passes		
Parks under this category require a park entry fee or the presentation of an annual county park pass. Parks included in this category include: Carney Island Recreation and Conservation Area, Gores Landing, Hampton Beach, Horseshoe Lake Park & Retreat, Moss Bluff North, Moss Bluff South and Ray Wayside Park. Hope Boat Ramp is accessible to annual county park pass holders only.		
Park Entry Fees - Excluding KP Hole Park	Per Day, Per Vehicle	Per Person
Daily entry fee Per vehicle, up to 8 passengers includes vehicle, boat, trailer and up to eight (8) passengers	\$7	
Additional Passengers		\$2
Walk-in, bicycles, vessel or watercraft		\$2
Annual County Park Pass by Type - Excluding KP Hole Park	Resident	Non-Resident
Lost annual park passes may be replaced at a cost of 50-percent (50%) of the purchase price, which is based on park pass type and Marion County residency status. Discounted annual park passes are limited to one per person and are replaced at full price. Free lifetime park passes are limited to one per person and may be replaced one time per year if lost.		
Marion County Resident Park Pass	\$50	
Marion County Non-Resident Park Pass		\$100
Marion County Employee Park Pass (50% discount) Must present employee identification card at the Parks & Recreation main office.	\$25	\$50
Marion County Employee Park Pass - Constitutional Offices (50% discount) Must present employee identification card at the Parks & Recreation main office.	\$25	\$50
Marion County Retired Employee with 25 years of service (lifetime park pass)	\$0	\$0
Disabled Individuals Lifetime Park Pass (100% disability) Refer to Section 8.D. of Fees Resolution for eligibility requirements.	\$0	\$0
Active Duty Military Park Pass	\$0	\$0
Purple Heart Recipient (lifetime park pass)	\$0	\$0
Military and First Responder Discount Park Pass (50% discount) Refer to Section 8.E. of Fees Resolution for eligibility requirements.	\$25	\$50
Park Entry Fees - KP Hole Park	Per Person	
Daily entry fee		\$7
Annual County Park Pass by Type - KP Hole Park Only	Resident	Non-Resident
Marion County Resident Park Pass - Individual	\$60	\$110
Marion County Resident Park Pass - Family (up to four family members)	\$75	\$125
Additional family members (per person)	\$7	

Day Use and Group Rental Facilities		
Facility Name - Group Rentals	Rental Rate	Deposit
Kiwanis Beach at Albright Park - 4-hour block	\$450	\$250
Kiwanis Beach at Albright Park - 1 Day Rental	\$600	\$250
Kiwanis Beach at Albright Park - 2 Day Rental	\$800	\$300
Kiwanis Beach at Albright Park - 3 Day Rental	\$1,000	\$350
Horseshoe Lake Park and Retreat Mess Hall (per day) includes park entry for up to 10 vehicles.	\$300	\$250
Facility Name - Community Centers	Rental Rate	Deposit
Large meeting room - 4 hour rental block	\$100	\$100
Large meeting room - 8 hour rental block	\$180	\$100
Medium meeting room - 4 hour rental block	\$50	\$100
Medium meeting room - 8 hour rental block	\$90	\$100
Small meeting room - 4 hour rental block	\$40	\$100
Small meeting room - 8 hour rental block	\$70	\$100
Additional Fees	Per Staff Member, Per Hour	
Staffing fee For rentals taking place during non-business hours, three hour minimum required.		\$25

"EXHIBIT A" FEE SCHEDULE

Facility Name - Pavilions	Per Day	Per Rental Block
Pavilion rental fees do not include applicable park entry fees. Pavilions at Baseline Road Trailhead are rented in four-hour rental blocks.		
Mini pavilion	\$35	\$35
Small pavilion	\$40	\$40
Medium pavilion	\$60	
Large pavilion	\$100	
Extra large pavilion	\$150	

Overnight Rental Facilities		
Gores Landing	Per Night, Per Campsite	
Tent camping Limit two tents per site, plus applicable daily park entry fee.		\$10
Horseshoe Lake Park and Retreat	Per Night	Deposit
Cabin 1 - first two nights Two-night minimum required.	\$125	\$200
Cabin 1 - three+ nights Rate is applied for each additional night after the first two nights.	\$62.50	
Cabin 2 - first two nights Two-night minimum required.	\$125	\$200
Cabin 2 - three+ nights Rate is applied for each additional night after the first two nights.	\$62.50	
Cabin 3 - first two nights Two-night minimum required.	\$125	\$200
Cabin 3 - three+ nights Rate is applied for each additional night after the first two nights.	\$62.50	
Cabin 4 (Bunkhouse) - first two nights Two-night minimum required.	\$200	\$300
Cabin 4 (Bunkhouse) - three+ nights rate is applied for each additional night after the first two nights.	\$100	
Additional Fees	Per Cabin	
Late checkout fee		\$30

KP Hole Park Fees		
Park Entry Fees - KP Hole Park	Per Person	
Daily entry fee		\$7
Tubing Packages	Per Person	
Individual tubing package Tubing package includes park entry fee, tube rental and return shuttle service.		\$30
Group tubing package - four (4) or more people Tubing package includes park entry fee, tube rental and return shuttle service.		\$25
Paddle Craft - Upriver Packages	Per Vessel, Per Hour	
Single kayak, plus park entry fee		\$10
Double kayak, plus park entry fee		\$12
Canoe, plus park entry fee		\$10
Paddleboard, plus park entry fee		\$12
Paddle Craft - Downriver and Return Shuttle Packages	Per Vessel	
Single kayak, plus park entry fee		\$40
Double kayak, plus park entry fee		\$50
Canoe, plus park entry fee		\$50
Paddleboard, plus park entry fee		\$50

"EXHIBIT A" FEE SCHEDULE

Shuttle Fee for Personal Paddle Craft		Per Vessel	
Single kayak and one person return, plus park entry fee			\$20
Double kayak and two person return, plus park entry fee			\$25
Canoe and up to three people return, plus park entry fee			\$25
Paddleboard and one person return, plus park entry fee			\$25
Additional person return, plus park entry fee			\$10
Other Fees		Per Person	Per Vessel
Diver fee		\$30	
Vessel launch - motorized vessel			\$20
Vessel launch - Paddle craft		\$10	

Commercial Park Pass Fees			
The cost per commercial park pass type listed below includes two (2) commercial passes and lanyards. Additional passes may be purchased for 50% of the base price, each.			
Category I - Effective February 1, 2025		Annual	
Commercial tubing/kayak/canoe livery services at KP Hole			\$650
Commercial tour/dive boat companies at KP Hole			\$300
Category II - Effective February 1, 2025		Annual	
Commercial kayak/canoe livery services - excluding KP Hole			\$290
Guides (fishing/wildlife viewing/sightseeing) - excluding KP Hole			\$170
Marine Sales/Repair			\$170
Category III		Annual	Monthly
Sports/fitness trainer/coach/day care		\$500	\$50
Day use groups/pre-schools/day care		\$500	\$50
Photography/videography			\$60

Alcohol Fees			
Forest Community Center		Fee Per Event	
Sale for On-Site Consumption Event 230 people			\$100
Complimentary Event Distribution - Sandhill Room only 120 people			\$100
Small Private Event Distribution - Sandhill Room only 50 people or fewer			\$50
Horseshoe Lake Park & Retreat		Fee Per Event	
Sale for On-Site Consumption Event - full facility rental only 100 people			\$100
Complimentary Event Distribution 100 people			\$100
Small Private Event Distribution 50 people or fewer			\$50
Non-Event Consumption of Alcohol		approved application only	
Kiwanis Beach		Fee Per Event	
Sale for On-Site Consumption Event 120 people			\$100
Complimentary Event Distribution 120 people			\$100
Small Private Event Distribution 50 people or fewer			\$50
Ma Barker House		Fee Per Event	
Sale for On-Site Consumption Event - special events only			\$150
Complimentary Event Distribution - special events only			\$150
Gores Landing		Fee Per Occurrence	
Non-Event Consumption of Alcohol		approved application only	